



Elgin Math & Science Academy

June Master Planning Meeting

Date and Time

Wednesday June 9, 2021 at 11:00 AM CDT

Location

Join Zoom Meeting

<https://zoom.us/j/98114667963?pwd=d0l3YzdnY01udnNpSy84aHlzSFpiQT09>

Meeting ID: 981 1466 7963

Passcode: EMSA

One tap mobile

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+1 669 900 6833 US (San Jose)

Meeting ID: 981 1466 7963

Passcode: 578054

Agenda

	Purpose	Presenter	Time
I. Opening Items			11:00 AM
Opening Items			
A. Record Attendance and Guests			
B. Call the Meeting to Order		Melanie Gibb	
C. Approve Minutes	Approve Minutes	Melanie Gibb	1 m

Purpose Presenter Time

II. Construction--Specific Items

11:01 AM

A. Construction Report: Schedule, Budget, and Decisions FYI Dan Alexander 7 m

The project continues to track to be on-schedule, and under budget for the defined scope of the Gym Project plus Warm Safe and Dry.

Brought forward for discussion:

*\$31,000 cost for grading, widening to 20', gravelling entire North Road and parking lot of Dorm Building.

*\$8,030 cost for replacement of asphalt on Residence driveway, and walkway alongside Residence.

COO Report on Gym/Middle School Project
Master Project Budget Tracking Document

B. "Warm Safe and Dry" Update FYI Dan Alexander 5 m

All asbestos remediation work in the three Building is complete. No asbestos remains in the Dorm. The Dining Hall only has asbestos now on the outside of windows (minor issue for later construction). The Dining Hall still has the red cementitious flooring on the main floor, as well as some concealed ACM in walls, but much less than before.

WKA is preparing drawings for pricing to carry out structural repair of the floor at Dining Hall, roof replacement, chimney and step repair, and drywall installation.

C. Grants update Discuss Doree Haight 5 m

- Direct to Student needs
- Kitchen Equipment
- Illinois Build — Infrastructure Grant

D. Maintenance and Repairs Discuss Melanie Gibb 8 m

- Discuss 2022 Facilities Budget
- Neil Building interior and exterior needs
- Residential needs - asphalt, roof, and furnace/AC

E. Buildings Maintenance and Repairs FYI Dan Alexander 15 m

Buildings Report

Neil Building - interior and exterior repairs

Interior - EMSA had four companies do a survey of all problematic building conditions in four trades: electrical, plumbing, HVAC, and carpentry (doors/hardware). We then got a second bid to compare pricing for items identified. There are many repairs included under each of the four categories of work. A summary of the bidding is attached, as well as a description of the door/hardware work included.

Exterior - Olsson Roofing and Marshall Roofing provided a bid for roof repairs, gutter replacement. Olsson was the lower bidder. Olsson is revising their proposal in some respects, and showing also the cost of total roof replacement at Neil.

	Purpose	Presenter	Time
F. Contingency Allocated Spending	Vote	Melanie Gibb	10 m

Discuss and vote if necessary on construction contingency spending.

III. Campus Strategic Planning **11:51 AM**

A. Facility Use Planning	Discuss	Melanie Gibb	30 m
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Results of initial exploration for "future use":

1. Dining Hall Possibilities
2. Administration Timeline

Building Information:

Art Barn is 1,921sqft First Floor

Dining Hall total first floor square footage is roughly 4500sqft (lower level is approximately the same size)

Main space (with Stage) is 2,300sqft

Side room towards Neil is 400sqft

Kitchen is roughly 650sqft (+ bathrooms and walk in, storage rooms, circulation)

Administration Building is 10,623 of usable program space (this excludes the Garage, the lower level crawl space, and the outside mechanical room).

Dorm is roughly 5,000 square feet per floor. The overwhelming majority of that space is small to medium sized rooms off of a double-loaded corridor, but there is some common gathering space in the center, overlooking the Forest Preserve to the west.

IV. Environmental Subcommittee and Grounds Issues **12:21 PM**

A. Subcommittee update	Discuss	Gary Swick	4 m
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Discuss possible nature trail and campus-wide trail; Forest Preserve relationship-building ideas.

- Heritage Oak Plantings
- Pollinator garden
- Swing set should be in by June (tan swings)
- Family hike waivers
- Hiking/running trail--next steps
- summertime tree care - R&J Tree Service proposal attached for comment

V. Closing Items **12:25 PM**

A. Adjourn Meeting	Vote		
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