



Elgin Math & Science Academy

May Master Planning Meeting

Date and Time

Wednesday May 19, 2021 at 11:00 AM CDT

Location

Join Zoom Meeting

<https://zoom.us/j/98114667963?pwd=d0l3YzdnY01udnNpSy84aHlzSFpiQT09>

Meeting ID: 981 1466 7963

Passcode: EMSA

One tap mobile

+13126266799,,98114667963#,,,,*578054# US (Chicago)

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Dial by your location

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+1 301 715 8592 US (Washington DC)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 981 1466 7963

Passcode: 578054

Agenda

	Purpose	Presenter	Time
I. Opening Items			11:00 AM
Opening Items			
A. Record Attendance and Guests			
B. Call the Meeting to Order		Melanie Gibb	
C. Approve Minutes	Approve Minutes	Melanie Gibb	1 m
Approve minutes for April Master Planning Meeting on April 14, 2021			

	Purpose	Presenter	Time
II. Master Plan Business			11:01 AM
Master Plan Committee			
A. COO report	FYI	Dan Alexander	3 m
Buildings Report:			
 III. Construction--Specific Items			11:04 AM
A. Construction Report: Schedule, Budget, and Decisions	FYI	Dan Alexander	7 m
The project continues to track to be on-schedule, and under budget for the defined scope of the Gym Project plus Warm Safe and Dry.			
COO Report on Gym/Middle School Project Master Project Budget Tracking Document			
Decisions:			
B. "Warm Safe and Dry" Update	FYI	Dan Alexander	5 m
C. Kitchen Equipment	Discuss	Doree Haight	2 m
Grants update			
D. Contingency Allocated Spending	Vote	Melanie Gibb	7 m
Discuss and vote if necessary on construction contingency spending.			
 IV. Campus Strategic Planning			11:25 AM
A. Facility Use Planning	Discuss	Melanie Gibb	30 m
"Future Use" idea generating session for the Dining Hall and Dorm buildings.			
Building Information:			
Art Barn is 1,921sqft First Floor			
Dining Hall total first floor square footage is roughly 4500sqft (lower level is approximately the same size)			
Main space (with Stage) is 2,300sqft			
Side room towards Neil is 400sqft			

	Purpose	Presenter	Time
Kitchen is roughly 650sqft (+ bathrooms and walk in, storage rooms, circulation)			

Dorm is roughly 5,000 square feet per floor. The overwhelming majority of that space is small to medium sized rooms off of a double-loaded corridor, but there is some common gathering space in the center, overlooking the Forest Preserve to the west.

V. Residential Building 11:55 AM

A. Maintenance and Repairs	FYI	Melanie Gibb	1 m
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No update.

VI. Environmental Subcommittee and Grounds Issues 11:56 AM

A. Subcommittee update	Discuss	Gary Swick	4 m
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Discuss possible nature trail and campus-wide trail; Forest Preserve relationship-building ideas. Heritage Oak Plantings

As a part of EL Education's Better World Day, over 1000 native plants were planted under 6 heritage oak trees last week by EMSA students, teachers, TA's and Dr Keenan, with the guidance of volunteers: Gary, Kerry, Richard, Abby Steffen, Sandy Skulski, LuAnn and Kaitlyn (from Friends of the Fox). The project was made possible by a grant from the First Congregational Church of Elgin. EMSA's landscaper Green Guerrilla donated time & supplies to help us out. Each class planted around one tree--this tree will be that group's tree for their entire EMSA tenure. Each class also got their own special flower, e.g. Jacobs Ladder, Hepatica, Goldenrod, Jack in the Pulpit, Columbine, and Cardinal Flower. Third grade is overseeing the watering of the plants--although help over the weekends and if we have dry/hot spells would be appreciated.

Pollinator garden

Thanks to grant funds from Pollinator Partnership, EMSA's 2d graders put in a pollinator-boosting 12' x 12' garden. 3d grade is overseeing watering (they study water in 3d grade). Kerry and Gary (with Abby Steffen's help), assisted in the whole process.

Swing set should be in by June.

Hiking/running trail--next steps

We have met with a an experienced trail designer/maker and then with parent volunteers and students. The consensus seems to be to create a nature trail loop behind the dining hall/Neil/art cabin because there are abundant native plants and areas of interest and beauty to study and enjoy. Then create more of a way-finding path around the rest of campus for extended walks--using existing pathways (e.g., roads and sidewalks). An entry shelter would seem to be ideal near ravine trail starting point. Next steps: budget, design, plan.

Family hikes

R Wilson would like to conduct these again.

VII. Closing Items 12:00 PM

A. Adjourn Meeting	Vote
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