



Elgin Math & Science Academy

April Master Planning Meeting

Date and Time

Wednesday April 14, 2021 at 11:00 AM CDT

Location

Elgin Math and Science Academy is inviting you to a scheduled Zoom meeting.

Topic: EMSA Master Planning

Time: Apr 14, 2021 11:00 AM Central Time (US and Canada)

Please download and import the following iCalendar (.ics) files to your calendar system.

Daily: [https://zoom.us/meeting/tJwsdu2uqDwjHNeZAY64V-dwbPpKcN42WLO0/ics?icsToken=98tyKuCgrzouHNKSuR-ERow-](https://zoom.us/meeting/tJwsdu2uqDwjHNeZAY64V-dwbPpKcN42WLO0/ics?icsToken=98tyKuCgrzouHNKSuR-ERow-BYj4LO7wpmZEgo1Ypj78VXRILwfhNNJSGbFRRlRn)

[BYj4LO7wpmZEgo1Ypj78VXRILwfhNNJSGbFRRlRn](https://zoom.us/j/98114667963?pwd=d0l3YzdnY01udnNpSy84aHlzSFpiQT09)

Join Zoom Meeting

<https://zoom.us/j/98114667963?pwd=d0l3YzdnY01udnNpSy84aHlzSFpiQT09>

Meeting ID: 981 1466 7963

Passcode: EMSA

One tap mobile

+13126266799,,98114667963#,,,,*578054# US (Chicago)

+19292056099,,98114667963#,,,,*578054# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 981 1466 7963

Passcode: 578054

Agenda

	Purpose	Presenter	Time
I. Opening Items			11:00 AM
Opening Items			
A. Record Attendance and Guests			

	Purpose	Presenter	Time
B. Call the Meeting to Order		Melanie Gibb	
C. Approve Minutes	Approve Minutes	Melanie Gibb	1 m

Approve minutes for March Master Planning Committee Meeting on March 17, 2021

II. Master Plan Business **11:01 AM**

Master Plan Committee

A. COO report	FYI	Dan Alexander	3 m
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Buildings Report:

1. Change in Cleaning Vendor

III. Construction--Specific Items **11:04 AM**

A. Construction Report: Schedule, Budget, and Decisions	FYI	Dan Alexander	25 m
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The project continues to track to be on-schedule, and under budget for the defined scope of the Gym Project plus Warm Safe and Dry.

COO Report on Gym/Middle School Project
Master Project Budget Tracking Document

Decisions:

B. Kitchen Equipment	Discuss	Kerry Kelly	2 m
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Grant availability
Re-use capabilities

C. Contingency Allocated Spending	Vote	Melanie Gibb	15 m
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The Master Planning Committee will vote on utilizing owner contingency for change orders, scope additions, equipment or other needed improvements. See blue tracking document items: 22-24 for consideration.

IV. Campus Strategic Planning **11:46 AM**

A. "Warm Safe and Dry" Update	Discuss	Dan Alexander	5 m
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B. Facility Use Planning	FYI	Melanie Gibb	5 m
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	Purpose	Presenter	Time
V. Residential Building			11:56 AM
A. Maintenance and Repairs	Vote	Melanie Gibb	10 m
The master planning committee will discuss and vote on the approval of a budget and repairs necessary for the residential building on EMSA's campus.			
VI. Environmental Subcommittee and Grounds Issues			12:06 PM
A. Subcommittee update	Discuss	Gary Swick	8 m
<ul style="list-style-type: none"> • Update on Oaks & plantings • Visit by Davey Tree • Update on Swing set location • Visit by Conservation Foundation 3/26 • Hiking/running trail--next steps • Family hikes 			
VII. Closing Items			12:14 PM
A. Adjourn Meeting	Vote		