



# Elgin Math & Science Academy

## Board Meeting--Virtual

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### Date and Time

Thursday June 17, 2021 at 6:00 PM CDT

### Location

Join Zoom Meeting

<https://zoom.us/j/93483783981?pwd=QmJCVStBMVJxdVN1d2FXylpuQ0gxZz09>

Meeting ID: 934 8378 3981

Passcode: EMSA

One tap mobile

+13126266799,,93483783981#,,,,\*602429# US (Chicago)

+19292056099,,93483783981#,,,,\*602429# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 934 8378 3981

Passcode: 602429

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**At EMSA, students and teachers will reach their highest potential through active exploratory learning and social responsibility.**

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>		Melanie Gibb	1 m
<b>B. Call the Meeting to Order</b>		Kerry Kelly	1 m

	Purpose	Presenter	Time
C. Motion to Enter Executive Closed Session	Vote	Kerry Kelly	1 m
D. Executive Session	Discuss	Kerry Kelly	2 m

The EMSA Board proposes a closed session to discuss specifically items enumerated below and in accordance with the Open Meetings Act which provides:

**(c) Exceptions. A public body may hold closed meetings to consider the following subjects:**

**(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting,\*\***

E. Motion to Exit Executive Closed Session	Vote	Kerry Kelly	1 m
F. Public Comment		Melanie Gibb	1 m

**Public comment: The time for public comment will take place at the end of the meeting due to the online nature of our gathering. If anyone would like to participate, we ask that you sign-in with your first and last name, subject of your comment/question and the best way for us to contact you (if you want feedback) in the comments bar provided on screen. We welcome this and consider it seriously, but we cannot respond immediately unless the President or meeting chair decides that an immediate response is needed and can be made during public comment, s/he will refer it to the appropriate person for a brief response. Due to this virtual format, individual comments and questions submitted will be read into record at the end of the meeting.**

**In order to allow more public input, the Board welcomes written comments or inquiries submitted before the meeting to [board@emsacharter.org](mailto:board@emsacharter.org).**

## II. Finance

**6:07 PM**

Finance

A. FOIA Report	FYI	Dan Alexander	1 m
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There were no FOIA requests to EMSA, as of 6.10.21.

B. Financial Reports	Discuss	Shanan Egger	7 m
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Interim Financial Report as of May 31, 2021.

C. Vote to Approve FY22 Budget	Vote		20 m
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S Egger will present the FY22 budget for approval as well as a five-year budget for consideration.

## III. Community

**6:35 PM**

A. Approve Minutes	Approve Minutes	Kerin Kelly	2 m
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Approve minutes for Board Meeting--Virtual on May 20, 2021

B. Community Crew	Discuss	Gary Swick	10 m
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	Purpose	Presenter	Time
<b>IV. Principal's Report</b>			<b>6:47 PM</b>
Board			
<b>A. Principal's Report</b>	FYI	Lezlie Fuhr	5 m
<b>B. Vote on student handbook</b>	Vote	Lezlie Fuhr	3 m
<b>C. Full In-Person Instructional Plan for August</b>	Discuss	Lezlie Fuhr	3 m
First Read--Open for Comments			
<b>D. New Policies for 21-22 First Read</b>	FYI	Lezlie Fuhr	1 m
Required new policies--draft			
Breastfeeding area for student mothers			
Feminine products			
Longitudinal Data			
<b>V. Master Plan Committee</b>			<b>6:59 PM</b>
Master Plan Committee			
<b>A. Construction &amp; Master Planning Update</b>	Vote	Melanie Gibb and Dan Alexander	10 m
Gym Construction remains on schedule, and under budget. EMSA has contingency funds available since the construction costs are coming in under budget. EMSA has used some of the contingency for an inter-building intercom system and art barn sewer installation.			
For the Board's consideration: setting aside specific funds for facilities repairs/improvements. (See below).			
<b>B. Vote on Road &amp; Driveway Improvements</b>	Vote	Dan Alexander	5 m
The Master Planning and Finance Committees recommend approval of \$39,000 in construction contingency funds to expand, grade, and gravel the north road (along property line with Max McGraw) and parking area and to repair/resurface the residential driveway and walkway on campus.			
<b>C. Vote on Interior Repairs to the Neil Bldg</b>	Vote	Dan Alexander	5 m
The Master Planning Committee also recommends approval of an amount not to exceed \$55,000 of construction contingency funds for necessary repairs to the interior of the Neil building.			

	Purpose	Presenter	Time
D. Enviro Work Group Updates	FYI	Gary Swick	2 m

Microsoft is coming to visit EMSA's Pollinator Garden and campus on Wednesday, June 23, at 11 a.m.! Join us if you'd like!

Grants completed and fully funded related to the 2d Grade Pollinator Garden and school-wide Heritage Oaks native plantings. We are grateful to the POLLINATOR PARTNERSHIP organization for funding the Pollinator Garden and the FIRST CONGREGATIONAL CHURCH of ELGIN for funding the Heritage Oak plantings.

New swing set should be installed by July.

Next meeting of the Enviro Work Group will consider directional signage and gates; it will be combined with nature/hiking paths work group on Saturday, June 19, 3-5 pm. Join us if you're interested in what's happening on the outdoors portion of our campus.

## VI. Governance

7:21 PM

### Governance

A. Board Retreat on Thursday, June 24, 8am-1pm	Discuss	Adam Gray	4 m
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EMSA is honored to have our Board Retreat led by Gail Berger of Northwestern University.

Here is her impressive bio (from NWU website):

Architectures of Collaboration

Deputy Director - Kellogg Center for Executive Women

Clinical Associate Professor of Executive Education

Gail Berger is a Clinical Associate Professor at Northwestern University in the Kellogg School of Management, the McCormick School of Engineering, and the School of Communication, and the Deputy Director of the Center for Executive Women at Kellogg. She is also an experienced executive coach and leadership development expert who is passionate about helping leaders and teams achieve their goals and improve their performance and effectiveness. She brings professional and academic experience in the areas of talent development and assessment, conflict resolution, and team dynamics. She works with clients across a variety of industries, including, consumer services, education, engineering, financial services, hospitality, and the non-profit sector. Career highlights include the design, development and implementation of team building programs for clients that have harnessed coaching as a cornerstone for program success. In addition, she has won teaching awards, including Instructor of the Year at Northwestern's School of Education and Social Policy, and she has published in leading journals and presented at National conferences.

Gail received her Ph.D. in Management and Organizations from the Kellogg School of Management, Northwestern University. She also holds a M.Ed. in Administration and Supervision from Loyola University and a B.A./B.S. in Psychology and Elementary Education from Boston University. She has blended her background in education, business and psychology to create a powerful approach to team building, leadership development, and executive coaching. By combining purposeful reflection, candor and support she guides individuals to lasting behavior change so that they can be more effective. According to her clients her core strengths lie in her ability to ask thought provoking questions that push them to think about issues differently, as well as her keen insights about situations and human interaction.

Gail is committed to helping individuals, teams and organizations attain their learning goals and growth objectives. Some of her work includes:

- Assessing key talent, as well as evaluating career transitions and inflection points
- Managing key stakeholder relationships more effectively and building effective collaborations with a foundation of trust and mutual respect
- Developing and changing organizational culture to enhance individual and team performance

- |  | Purpose | Presenter | Time |
|--|---------|-----------|------|
| <ul style="list-style-type: none"> <li>Fostering leadership capacity by accelerating the emergence of core leadership competencies like, conflict management, delegation and emotional intelligence</li> </ul> |         |           |      |

**Gail has identified two key objectives to explore at our retreat to help advance EMSA's growth:**

- Discuss how EMSA can use its vision and mission to effectively make strategic decisions
- Explore the hallmarks of an effective decision-making process and the traps that we don't want to snare us when we make decisions.

**To consider before our retreat: a statement that expresses *why the school exists and what does success look like in X years?***

<b>B. Approve FY22 Board Meeting Schedule</b>	Vote	Kerry Kelly	2 m
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EMSA must approve its Board schedule for FY22. The consensus supports moving the meetings to the fourth week of each month.

Since Wednesday and Thursday do not work at all for 1+ Board/Admin members, that leaves Monday or Tuesday. Tuesday gives us a little more time to prepare. 1+ board members cannot attend daytime/morning meetings; therefore we will meet in the evening. 6 pm has been our usual time. Propose: **board meetings on the 4th Tuesday of every month at 6 pm.** Annual retreat?

<b>C. Board Membership Recruitment</b>	Discuss	Kerry Kelly	1 m
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<b>D. Partnership with Coalition for a Safe and Healthy Elgin</b>	Vote	Kerry Kelly	2 m
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**VII. PTC Report 7:30 PM**

<b>A. Report of Parent Teacher Crew</b>	FYI	Sue Bennett	5 m
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**VIII. Board Work Session 7:35 PM**

<b>A. Board member expansion</b>	Discuss	Kerry Kelly	7 m
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Take BOT board member survey to I.D. board strengths and areas of growth. Share ideas on potential board members.

**IX. Outreach: Families and Community 7:42 PM**

Outreach: Families and Community

<b>A. Update on Outreach Activities</b>	FYI	Kimberly Shaw	2 m
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Outreach has a calendar of events that EMSA would like to attend. Let Kimberly know if you would like to pitch-in at one or more of these events this summer.

**X. Development 7:44 PM**

<b>A. Grants, Donations, Development &amp; Capital Campaign Planning</b>	FYI	Doree Haight	1 m
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	Purpose	Presenter	Time
<b>XI. Academic Excellence</b>			
Summer School ESY MLL Screenings			
<b>XII. Principal Support and Evaluation</b>			
Principal Support and Evaluation			<b>7:45 PM</b>
A. Approval of Principal Evaluation Report for SY 21	Vote	Melanie Gibb	2 m
B. Approval of Engagement Letter for Lezlie Fuhr	Vote	Kerry Kelly	2 m
<b>XIII. Other Business</b>			
A. Audience Comments and Questions	FYI	Melanie Gibb	1 m
Audience Comments and Questions will be read into record at this time.			
<b>XIV. Closing Items</b>			
A. Adjourn Meeting	Vote	Kerin Kelly	<b>7:50 PM</b>