



Elgin Math & Science Academy

Monthly EMSA Finance Com Mtg--Remote

Date and Time

Tuesday March 16, 2021 at 8:00 AM CDT

Location

Elgin Math and Science Academy is inviting you to a scheduled Zoom meeting.

<https://zoom.us/j/6308835013?pwd=SWIWWXVjM2lJOHV1TTQzbXNkMmZFZz09>

Meeting ID: 630 883 5013

Passcode: EMSA

One tap mobile

+13126266799,,6308835013#,,,,*868434# US (Chicago)

+19292056099,,6308835013#,,,,*868434# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 630 883 5013

Passcode: 868434

Agenda

	Purpose	Presenter	Time
I. Opening Items			8:00 AM
Opening Items			
A. Record Attendance and Guests	Discuss	Adam Gray	1 m
B. Call the Meeting to Order	Discuss	Adam Gray	1 m
C. Approve Minutes	Approve Minutes	Adam Gray	1 m
Review Finance Committee Meeting Minutes of January 21, 2021			
Approve minutes for Finance Committee Meeting on January 21, 2021			

	Purpose	Presenter	Time
II. Interim Financial Statements, General COO Report			8:03 AM
A. Review of Monthly Financial Statements Review of February 28, 2021 Financial Reports.	Discuss	Shanan Egger	30 m
B. General COO Report Areas of concentration for COO with financial implications for FY21 Budget, and/or Gym Middle School Capital Project	Discuss	Dan Alexander	10 m
<p>1. Learning environment improvements at Neil and Art Barn Buildings. Capital investment proposals forthcoming from roofer, plumber, HVAC contractor following investigation and beginning of correction of roof problems at Neil Building; investigation of HVAC system cleaning needs at Neil Building; correction of minor issues with toilet/sinks at Neil Building. Any proposed capital investments in FY21 will be considered as part of the overall Middle School Project budget. Augmentation of the nighttime cleaning hours has taken place, along with a change of cleaning chemicals better for health of allergen-sensitive staff, PD for custodial staff well in process.</p> <p>2. Implemented a sole-source contract for network management of EMSA's network, with pricing/scope input from Mike Gibb (Mel's husband, IT professional) confirming it is a thorough and competitive scope of services. This protects EMSA while adding remote device support for staff, students.</p> <p>3. In process of review of competitive proposals for e-rate vendor for Gym Building as well as competitive proposals for: intercom/clock system for Gym and potentially Neil Building, phone system extension to Gym Building; security systems for Gym Building with connection to Neil Building.</p>			
III. CONSTRUCTION and FINANCING			8:43 AM
A. Middle School Project: COO Report Construction is on schedule and continues to track well under budget for defined scope of Gym Project plus Warm, Safe, and Dry.	Vote	Dan Alexander	20 m
See attached COO Report, Budget Tracking Report.			
IV. TRACKING ITEMS			9:03 AM
A. Enrollment, FRL, English Learners, Special Ed Numbers	FYI	Lezlie Fuhr	1 m
B. Financial Policies	Discuss	Keith Rauschenberger & EAB	1 m
C. Finance Committee Goals	Discuss	Kerry Kelly	1 m
V. Other Business			9:06 AM
A. Next meeting(s) The next meeting of the Finance Committee will be held on Tuesday, April 13th.	Discuss	Kerry Kelly	2 m
VI. Closing Items			9:08 AM

A. Adjourn Meeting	Purpose Vote	Presenter Adam Gray	Time 1 m
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