



Elgin Math & Science Academy

Finance Committee Meeting

Date and Time

Tuesday February 16, 2021 at 8:00 AM CST

Location

Join Zoom Meeting

<https://zoom.us/j/6308835013?pwd=SWIWWXVjM2lJOHV1TTQzbXNkMmZFZz09>

Meeting ID: 630 883 5013

Passcode: EMSA

One tap mobile

+13126266799,,6308835013#,,,,*868434# US (Chicago)

+19292056099,,6308835013#,,,,*868434# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 630 883 5013

Passcode: 868434

Agenda

	Purpose	Presenter	Time
I. Opening Items			8:00 AM
Opening Items			
A. Record Attendance and Guests	Discuss	Adam Gray	1 m
B. Call the Meeting to Order	Discuss	Adam Gray	1 m
C. Approve Minutes	Vote	Adam Gray	1 m
Review Finance Committee Meeting Minutes of January 21, 2021			
II. EAB, COO Transition			8:03 AM

	Purpose	Presenter	Time
General comments on EAB's work with EMSA. High level findings. Report on Transition Activities.			
General comments on COO work with EAB; review of existing contracts. Report on Transition Activities.			
A. Overview of EAB Transition To Date, Major Findings		Shanan Egger	15 m
Overview of Transition Activities and Findings - January and February 2021.			
B. General update on COO Transition		Dan Alexander	5 m
Brief summary of COO experience with review of CFO contracts, particularly in the technology space.			
III. Interim Financial Statements			8:23 AM
A. Review of Monthly Financial Statements	Discuss	Shanan Egger	45 m
Review of January 31, 2021 Financial Reports - in new format.			
IV. CONSTRUCTION and FINANCING			9:08 AM
A. Middle School Project: COO Report	Vote	Dan Alexander	10 m
See attached COO Report, Budget Tracking Report.			
V. TRACKING ITEMS			9:18 AM
A. Enrollment, FRL, English Learners, Special Ed Numbers	FYI	Lezlie Fuhr	1 m
B. Financial Policies	Discuss	Keith Rauschenberger & EAB	1 m
C. Employee Handbook	FYI	Lezlie Fuhr, Dan Alexander & EAB	1 m
A first draft Employee Handbook is expected very shortly from Hauser, Izzo (EMSA school law firm).			
D. Finance Committee Goals	Discuss	Kerry Kelly	1 m
VI. Other Business			9:22 AM
A. Audit Committee	Discuss	Kerry Kelly	2 m
Audit Committee is scheduled for 8:00 - 9:00 am on Tuesday, February 23rd.			
B. Next meeting(s)	Discuss	Kerry Kelly	2 m
Special Finance Committee Meeting - Early March			
VII. Closing Items			9:26 AM
A. Adjourn Meeting	Vote	Adam Gray	1 m