



# Elgin Math & Science Academy

## EMSA Board of Directors Meeting

via Google HangOuts

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### Date and Time

Thursday April 16, 2020 at 8:00 AM CDT

### Location

[Join Hangouts Meet](https://meet.google.com/drr-njwv-kks)

meet.google.com/drr-njwv-kks

Up to 250 participants

Meeting ID

[meet.google.com/drr-njwv-kks](https://meet.google.com/drr-njwv-kks)

Phone Numbers

(US) +1 510-939-0459

PIN: 253 678 143#

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>8:00 AM</b>
Opening Items			
A. Record Attendance and Guests		Doree Haight	1 m
B. Call the Meeting to Order		Kerin Kelly	1 m
C. Public Comment		Melanie Gibb	1 m

**Public comment: The time for public comment will take place at the end of the meeting due to the online nature of our gathering. If anyone would like to participate, we ask that you sign-in with your first and last name, subject of your comment/question and the best way for us to contact you (if you want feedback) in the comments bar provided on screen. We welcome this and consider it seriously, but we cannot respond immediately unless the President or meeting chair decides that an immediate response is needed and can be made during public comment, s/he will refer it to the appropriate person for a brief response. Each individual will be allotted up to 2 minutes for comment.**

**In order to allow more public input, the Board welcomes written comments or inquiries submitted before the meeting to [board@emsacharter.org](mailto:board@emsacharter.org).**

<b>D. Approve Minutes</b>	Approve Minutes	Kerin Kelly	3 m
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Also needs approval:  
 3/31/20 Special Meeting to Approve Architect Fees  
 2/20/20 Board of Directors Meeting

Check to see if we approved minutes from 1/16/20.

Approve minutes for EMSA Board of Directors Meeting on March 19, 2020

<b>E. FOIA Report</b>		Frank Bisconti	1 m
<b>F. Community Crew</b>	Discuss	Gary Swick	5 m

**II. Principal's Report 8:12 AM**

Board

<b>A. Principal's Report</b>	FYI	Lezlie Fuhr	5 m
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Lezlie will have much to report. We can go beyond the suggested time if we want to ask questions at this part of the meeting.

<b>B. Remote Learning</b>	Discuss	Lezlie Fuhr	5 m
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**III. PTC Report 8:22 AM**

<b>A. Report of Parent Teacher Crew</b>	FYI	Colleen Sherman	5 m
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Colleen can update us on what role the EPTC is playing during this challenging time. We can go over suggested time if we have questions for Colleen.

**IV. Governance 8:27 AM**

Governance

<b>A. Open Meetings Act Suspension Continues</b>	FYI	Kerin Kelly	1 m
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<b>B. Succession Planning--Board Policy Proposals</b>	Discuss	Kerin Kelly & Lezlie Fuhr	5 m
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<b>C. Governance During Covid-19 Pandemic</b>	Discuss	Kerin Kelly and Lezlie Fuhr	5 m
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Check-in on priorities.

<b>D. Board Resolution to Amend Charter Agreement</b>	Vote	Lezlie Fuhr	
1. To increase capacity from 400			
2. To request use of other campus buildings			

**V. Finance** **8:38 AM**

Finance

<b>A. CFO Report</b>	Discuss	Frank Bisconti	8 m
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<b>B. Finance Committee Update and/or Recommendation for Debt Capacity and Instruments</b>	Discuss	Frank Bisconti	2 m
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Update on financing options.

No vote today, but we'll keep this for future meetings: If EMSA's CFO requires Board Approval to facilitate his pursuit of debt instruments, then upon proper motion, the Board will vote on debt capacity and/or debt instrument.

<b>C. Budget 2020-21</b>	FYI	Frank Bisconti	5 m
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**VI. Master Plan Committee** **8:53 AM**

Master Plan Committee

<b>A. Master Plan Update</b>	Discuss	Melanie Gibb	10 m
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Mel will update and take questions from the Board on the latest campus plans, programs, and concerns.

<b>B. Wheeler Kearns Architects and IFF</b>	FYI	Melanie Gibb	1 m
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WKArch and IFF (owner's rep) have been retained to continue to work with EMSA.

**VII. Development** **9:04 AM**

Development

<b>A. Development Committee Update</b>	Discuss	Siobhan Cottone and Brian Pinon	5 m
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<b>B. Capital Campaign</b>	Discuss	Brian Pinon	5 m
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The Board will determine the capital campaign goal with recommendations from the Master Plan and Development Committees.

**VIII. Academic Excellence** **9:14 AM**

Academic Excellence

A. Updates	FYI	Lezlie Fuhr	2 m
<b>IX. Outreach: Families and Community</b>			<b>9:16 AM</b>
Outreach: Families and Community			
A. Update from the outreach committee	FYI	Melanie Gibb	5 m
Why we focus our outreach efforts on reaching FRL students and how our approach will change this year.			
B. General Print and Web Communications	FYI	Melanie Gibb	1 m
<b>X. Principal Support and Evaluation</b>			<b>9:22 AM</b>
Principal Support and Evaluation			
A. Update on Principal Support and Evaluation	FYI	Brian Pinon	1 m
<b>XI. Board Goals</b>			<b>9:23 AM</b>
A. Board on Track Success Goals	Discuss	Kerin Kelly	5 m
Recruit New Board Members Due on Jun 18			
Begin Tracking Goals in BoardOnTrack Due on Jun 18			
B. Other Board Goals	Discuss	Lezlie Fuhr	10 m
C. Board Assessment Results	Discuss	Lezlie Fuhr	3 m
<b>XII. Other Business</b>			
<b>XIII. Closing Items</b>			
A. Adjourn Meeting	Vote	Kerin Kelly	