



Elgin Math & Science Academy

EMSA Board of Directors Meeting

Date and Time

Thursday March 19, 2020 at 8:00 AM CDT

Location

[Join Hangouts Meet](#)

meet.google.com/byq-nsgz-zsk

Meeting ID

meet.google.com/byq-nsgz-zsk

Phone Numbers

(US) [+1 470-273-8420](tel:+14702738420)

PIN: 703 715 559#

Agenda

	Purpose	Presenter	Time
I. Opening Items			8:00 AM
Opening Items			
A. Record Attendance and Guests		Doree Haight	1 m
B. Call the Meeting to Order		Kerin Kelly	1 m
C. Public Comment		Melanie Gibb	1 m
Public comment: The time for public comment will take place at the end of the meeting due to the online nature of our gathering. If anyone would like to participate, we ask that you sign-in with your first and last name, subject of your comment/question and the best way for us to contact you (if you want feedback) in the comments bar provided on screen. We welcome this and consider it seriously, but we cannot respond immediately unless the President or meeting chair decides that an immediate response is needed and can be made during public comment, s/he will refer it to the appropriate person for a brief response. Each individual will be allotted up to 2 minutes for comment.			
In order to allow more public input, the Board welcomes written comments or inquiries submitted before the meeting to board@emsacharter.org.			
D. Board Member News---Completion of Surveys		Kerin Kelly	5 m
Congrats! We have 100% participation in the assessment! You can look at your individual and Board results and recommendations at the "Assessments" tab in Board on Track. We'll be diving into these in the near future. We did receive a score of 3 out of 4 which is pretty decent! Good job Crew!			

E. Approve Minutes	Approve Minutes	Kerin Kelly	1 m
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Since we are meeting virtually, we won't be voting on anything.
Check to see if we approved minutes from 1/16/20.

F. FOIA Report		Frank Bisconti	2 m
G. Community Crew	Discuss	Gary Swick	5 m

II. Principal's Report 8:16 AM

Board

A. Principal's Report	FYI	Lezlie Fuhr	10 m
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Lezlie will have much to report. We can go beyond the suggested time if we want to ask questions at this part of the meeting.

III. PTC Report 8:26 AM

A. Report of Parent Teacher Crew	FYI	Colleen Sherman	5 m
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Colleen can update us on what role the EPTC is playing during this challenging time. We can go over suggested time if we have questions for Colleen.

IV. Governance 8:31 AM

Governance

A. Open Meetings Act Suspension	FYI	Kerin Kelly	2 m
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The guidance from INCS::

- The "in-person" requirement of the Act is suspended so charter schools boards can achieve a quorum through phone participation
- Meetings should be postponed when not critical
- The same public notice requirements stand? When schools post a board meeting on their web site and on their building, you may want to include a way for people to call-in.

B. Succession Planning	Discuss	Kerin Kelly	10 m
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Board on Track recommends implementing a succession plan--especially relevant during this time.

C. Governance During Covid-19 Pandemic	Discuss	Kerin Kelly and Lezlie Fuhr	15 m
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Let's identify immediate, 3-month, and possibly 6-month priorities--now and as we go through our agenda.

V. Finance 8:58 AM

Finance

A. CFO Report	Discuss	Frank Bisconti	10 m
B. Finance Committee Update and/or Recommendation for Debt Capacity and Instruments	Discuss	Frank Bisconti	10 m

Update on financing options.
No vote today, but we'll keep this for future meetings: If EMSA's CFO requires Board Approval to facilitate his pursuit of debt instruments, then upon proper motion, the Board will vote on debt capacity and/or debt instrument.

VI. Master Plan Committee 9:18 AM

Master Plan Committee			
A. Master Plan Update	FYI	Melanie Gibb	10 m
Mel will update the Board on the latest campus plans, programs, and concerns.			
B. Wheeler Kearns Architects and IFF	FYI	Melanie Gibb	5 m
We are reviewing contracts for both WKArch and IFF (owner's rep) to continue to work with EMSA.			
VII. Development			9:33 AM
Development			
A. Development Committee Update	Discuss	Siobhan Cottone and Brian Pinon	10 m
VIII. Academic Excellence			9:43 AM
Academic Excellence			
A. Updates	FYI	Lezlie Fuhr	2 m
IX. Outreach: Families and Community			9:45 AM
Outreach: Families and Community			
A. Update from the outreach committee	FYI	Melanie Gibb	5 m
Mel will give an update on lottery and waitlist applications to date.			
B. General Print and Web Communications	FYI	Melanie Gibb	3 m
X. Principal Support and Evaluation			9:53 AM
Principal Support and Evaluation			
A. Update on Principal Support and Evaluation	FYI	Brian Pinon	1 m
XI. Other Business			9:54 AM
A. Priority Plans	Discuss	Kerin Kelly	5 m
Have we outlined EMSA's short-term priorities?			
XII. Closing Items			9:59 AM
A. Adjourn Meeting	Vote	Kerin Kelly	