



# Elgin Math & Science Academy

## EMSA Board of Directors Meeting

### Date and Time

Thursday February 20, 2020 at 7:00 PM CST

### Location

EMSA Conference Room, 1600 Dundee Ave, Elgin

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
Opening Items			
<b>A.</b> Record Attendance and Guests		Doree Haight	1 m
<b>B.</b> Call the Meeting to Order		Kerin Kelly	1 m
<b>C.</b> Public Comment		Melanie Gibb	1 m
<p><b>Public comment: The time for public comment is immediately after the meeting is called to order. We welcome this and consider it seriously, but we cannot respond immediately unless the President or meeting chair decides that an immediate response is needed and can be made during public comment, s/he will refer it to the appropriate person for a brief response. If you would like to address the Board during public comment, please sign-in. Each individual will be allotted up to 2 minutes for comment.</b></p> <p><b>In order to allow more public input, the Board welcomes written comments or inquiries submitted before the meeting.</b></p>			
<b>D.</b> Board Member News---Retreat on 2/29, Required Board Trainings		Kerin Kelly	5 m
<b>E.</b> Approve Minutes	Approve Minutes	Kerin Kelly	1 m
Approve minutes from 1/16/20			
Approve minutes for EMSA Board of Directors Meeting on January 16, 2020			
<b>F.</b> FOIA Report		Frank Bisconti	2 m
<b>G.</b> Community Crew	Discuss	Gary Swick	5 m
<b>II. Principal's Report</b>			<b>7:16 PM</b>
Board			
<b>A.</b> Principal's Report	FYI	Lezlie Fuhr	2 m
<b>III. PTC Report</b>			<b>7:18 PM</b>

A. Report of Parent Teacher Crew	FYI	Colleen Sherman	2 m
<b>IV. Finance</b>			<b>7:20 PM</b>
Finance			
A. CFO Report	Discuss	Frank Bisconti	10 m
B. Finance Committee Recommendation for Debt Capacity and Instruments	Vote	Adam Gray	10 m
<p>If EMSA's CFO requires Board Approval to facilitate his pursuit of debt instruments, then upon proper motion, the Board will vote on debt capacity and/or debt instrument.</p>			
<b>V. Master Plan Committee</b>			<b>7:40 PM</b>
Master Plan Committee			
A. Master Plan Update	FYI	Melanie Gibb	5 m
<p>Mel will update the Board on the latest campus plans, programs, and concerns. Initial pricing will be communicated by Leopardo on February 21st. A brief explanation of the A133 contract will be given.</p>			
B. Wheeler Kearns Architects and IFF	FYI	Melanie Gibb	5 m
<b>VI. Development</b>			<b>7:50 PM</b>
Development			
A. Development Committee	Discuss	Brian Pinon	10 m
<p>Brian will introduce EMSA's new Director of Capacity Building. He'll provide an update on development progress and next steps.</p>			
B. Capacity Builder Update	FYI	Brian Pinon	2 m
<b>VII. Academic Excellence</b>			<b>8:02 PM</b>
Academic Excellence			
A. Updates	FYI	Lezlie Fuhr	2 m
<b>VIII. Outreach: Families and Community</b>			<b>8:04 PM</b>
Outreach: Families and Community			
A. Update from the outreach committee	FYI	Melanie Gibb	5 m
<p>Mel will give an update on lottery and waitlist applications to date.</p>			
B. General Print and Web Communications	FYI	Melanie Gibb	3 m
<b>IX. Principal Support and Evaluation</b>			<b>8:12 PM</b>
Principal Support and Evaluation			
A. Update on Principal Support and Evaluation	FYI	Brian Pinon	1 m
<b>X. Governance</b>			<b>8:13 PM</b>
Governance			
A. Policies final read	FYI	Lezlie Fuhr	5 m
<p>Policies final read for approval</p>			

- Waiver of Student Fees
- Abused and Neglected Child Reporting
- Administering Medication to Students
- Convicted Child Sex Offender; Screening; Notification
- Food Allergy Management Program
- Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students
- Student Athlete Concussion and Head Injuries
- Suicide and Depression Awareness and Prevention
- Communicable and Chronic Infectious Diseases
- Green Cleaning-Low Environment Impact Cleaning
- Hazardous Materials Training
- Integrated Pest Management Policy

<b>B. Approval of Policies</b>	Vote	Lezlie Fuhr	5 m
<b>C. Upcoming Board Retreat</b>	Discuss	Kerin Kelly	5 m

The Board Retreat is Saturday, February 29, 8-12:00, at EMSA's Art Barn. Line-up includes:

- Finance "school"--importance of cashflow
- Development Do's
- Master Plan Decision Time
- Goal Setting

Social time and a variety of refreshments are planned.

## **XI. Other Business**

## **XII. Closing Items**

<b>A. Adjourn Meeting</b>	Vote	Kerin Kelly
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