



# Elgin Math & Science Academy

## EMSA Board of Directors Meeting

### Date and Time

Thursday December 19, 2019 at 8:00 AM CST

### Location

EMSA Conference Room, 1600 Dundee Ave, Elgin

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>8:00 AM</b>
<b>A.</b> Record Attendance and Guests		Doree Haight	1 m
<b>B.</b> Call the Meeting to Order		Kerin Kelly	1 m
<b>C.</b> Public Comment		Melanie Gibb	1 m
<p><b>Public comment: The time for public comment is immediately after the meeting is called to order. We welcome this and consider it seriously, but we cannot respond immediately unless the President or meeting chair decides that an immediate response is needed and can be made during public comment, s/he will refer it to the appropriate person for a brief response. If you would like to address the Board during public comment, please sign-in. Each individual will be allotted up to 2 minutes for comment.</b></p> <p><b>In order to allow more public input, the Board welcomes written comments or inquiries submitted before the meeting.</b></p>			
<b>D.</b> Board Member News---Future Meeting Dates, Retreat		Kerin Kelly	5 m
<b>E.</b> Approve Minutes	Approve Minutes		1 m
<p>Approve minutes from 10/31/19 Special Meeting            Approve minutes for EMSA Board of Directors Meeting on November 21, 2019</p>			
<b>F.</b> FOIA Report		Frank Bisconti	2 m
<b>G.</b> Community Crew	Discuss	Gary Swick	5 m
<b>II. Principal's Report</b>			<b>8:16 AM</b>
<b>A.</b> Principal's Report	FYI	Lezlie Fuhr	2 m
<b>III. PTC Report</b>			<b>8:18 AM</b>
<b>A.</b> Report of Parent Teacher Crew	FYI	Colleen Sherman	2 m
<b>IV. Finance</b>			<b>8:20 AM</b>
<b>A.</b> CFO Report	Discuss	Frank Bisconti	10 m

<b>B. IFF and Other Funding Mechanisms</b>	Vote	Frank Bisconti	10 m
Update on status of funding mechanisms. Vote: Board Resolution 1) approving IFF loan and acknowledging that the president is authorized to sign debt instruments and 2) a Secretary's Certificate acknowledging that Doree is the Secretary at EMSA.			
<b>C. Finance Committee Recommendation for Debt Capacity and Instruments</b>	Vote	Adam Gray	10 m
If EMSA's CFO requires Board Approval to facilitate his pursuit of debt instruments, then upon proper motion, the Board will vote on debt capacity and/or debt instrument.			
<b>V. Master Plan Committee</b>			<b>8:50 AM</b>
<b>A. Master Plan Update</b>	FYI	Melanie Gibb	5 m
Mel will update the Board on the latest campus plans, programs, and concerns. We'll review options per construction budget.			
<b>B. Wheeler Kearns Architects and IFF</b>	FYI	Melanie Gibb	5 m
Mark your calendars for January 7, 7 pm, for community meeting on the Master Plan!			
<b>C. Landmarking &amp; Historic Tax Credit, ComEd Energy Efficiency Program &amp; Grant Opportunities</b>			5 m
<b>VI. Development</b>			<b>9:05 AM</b>
<b>A. Development Committee</b>	Discuss	Brian Pinon	1 m
Members of the Development Committee, chaired by Brian Pinon, include: Melanie Gibb, Doree Haight, Kerry Kelly, Laura Sterba, Administration.			
<b>B. Capacity Builder Update</b>	FYI	Brian Pinon	2 m
<b>VII. Academic Excellence</b>			<b>9:08 AM</b>
<b>A. Updates</b>	FYI	Lezlie Fuhr	2 m
<b>VIII. Outreach: Families and Community</b>			<b>9:10 AM</b>
<b>A. Update from the outreach committee</b>	FYI	Melanie Gibb	2 m
<b>B. General Print and Web Communications</b>	FYI	Melanie Gibb	3 m
<b>IX. Principal Support and Evaluation</b>			<b>9:15 AM</b>
<b>A. Update on Principal Support and Evaluation</b>	FYI	Brian Pinon	1 m
<b>X. Governance</b>			<b>9:16 AM</b>
<b>A. Policies second read</b>	FYI	Lezlie Fuhr	5 m
Policies first read			
<ul style="list-style-type: none"> <li>• Community Use of School Facilities</li> <li>• Waiver of Student Fees</li> <li>• Abused and Neglected Child Reporting</li> <li>• Administering Medication to Students</li> <li>• Convicted Child Sex Offender; Screening; Notification</li> <li>• Food Allergy Management Program</li> <li>• Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students</li> <li>• Student Athlete Concussion and Head Injuries</li> <li>• Suicide and Depression Awareness and Prevention</li> <li>• Communicable and Chronic Infectious Diseases</li> <li>• Green Cleaning-Low Environment Impact Cleaning</li> <li>• Hazardous Materials Training</li> <li>• Integrated Pest Management Policy</li> </ul>			
<b>XI. Other Business</b>			<b>9:21 AM</b>
<b>A. End of Year Gifts</b>	FYI	Melanie Gibb	2 m

**XII. Closing Items**

**9:23 AM**

**A. Adjourn Meeting**

Vote

Kerin Kelly