



# Elgin Math & Science Academy

## EMSA Board of Directors Meeting

### Date and Time

Thursday November 21, 2019 at 8:00 AM CST

### Location

EMSA Conference Room, 1600 Dundee Ave, Elgin

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>8:00 AM</b>
A. Record Attendance and Guests		Doree Haight	1 m
B. Call the Meeting to Order		Kerin Kelly	1 m
C. Public Comment		Melanie Gibb	1 m
<p><b>Public comment: The time for public comment is immediately after the meeting is called to order. We welcome this and consider it seriously, but we cannot respond immediately unless the President or meeting chair decides that an immediate response is needed and can be made during public comment, s/he will refer it to the appropriate person for a brief response. If you would like to address the Board during public comment, please sign-in. Each individual will be allotted up to 2 minutes for comment.</b></p> <p><b>In order to allow more public input, the Board welcomes written comments or inquiries submitted before the meeting.</b></p>			
D. Resignation of Board Member Baldemar Lopez	Vote	Kerin Kelly	2 m
E. Other Board Member News		Kerin Kelly	2 m
F. Approve Minutes	Approve Minutes		1 m
<p>Approve minutes from 8/27/19 and Approve minutes for EMSA Board of Directors Meeting on October 17, 2019</p>			
G. FOIA Report		Frank Bisconti	2 m
H. Community Crew	Discuss	Gary Swick	5 m
<b>II. Finance</b>			<b>8:15 AM</b>
A. CFO Report	Discuss	Frank Bisconti	10 m
B. IFF and Other Funding Mechanisms	Vote	Frank Bisconti	5 m
<p>Update on status of funding mechanisms, vote if necessary.</p>			
<b>III. Principal's Report</b>			<b>8:30 AM</b>
A. Principal's Report	FYI	Lezlie Fuhr	2 m

<b>IV. PTC Report</b>			<b>8:32 AM</b>
A. Report of Parent Teacher Crew	FYI	Colleen Sherman	2 m
<b>V. Development</b>			<b>8:34 AM</b>
A. Creation of Development Committee	Discuss	Kerin Kelly	1 m
B. Posted Capacity Builder Job Description Posted the position and soliciting resumes	FYI	Kerin Kelly	2 m
C. Wish For Wonder Campaign Update on W4W book. Update on Giving Tuesday participation.	FYI	Melanie Gibb	5 m
<b>VI. Academic Excellence</b>			<b>8:42 AM</b>
A. Updates	FYI	Lezlie Fuhr	2 m
<b>VII. Outreach: Families and Community</b>			<b>8:44 AM</b>
A. Update from the outreach committee	FYI	Melanie Gibb	2 m
<b>VIII. Principal Support and Evaluation</b>			<b>8:46 AM</b>
A. Update on Principal Support and Evaluation	FYI	Brian Pinon	1 m
<b>IX. Governance</b>			<b>8:47 AM</b>
A. Policies first read Policies first read	FYI	Lezlie Fuhr	2 m
<ul style="list-style-type: none"> <li>• Community Use of School Facilities</li> <li>• Waiver of Student Fees</li> <li>• Abused and Neglected Child Reporting</li> <li>• Administering Medication to Students</li> <li>• Convicted Child Sex Offender; Screening; Notification</li> <li>• Food Allergy Management Program</li> <li>• Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students</li> <li>• Student Athlete Concussion and Head Injuries</li> <li>• Suicide and Depression Awareness and Prevention</li> <li>• Communicable and Chronic Infectious Diseases</li> <li>• Green Cleaning-Low Environment Impact Cleaning</li> <li>• Hazardous Materials Training</li> <li>• Integrated Pest Management Policy</li> </ul>			
<b>X. Master Plan Committee</b>			<b>8:49 AM</b>
A. Master Plan Update	FYI	Melanie Gibb	5 m
B. Wheeler Kearns Architects and IFF General Contractor interviews are taking place on Friday, Nov 22nd. Initial schematic drawings for both cabins and options for site work will be submitted to the city before Thanksgiving.	FYI	Melanie Gibb	5 m
<b>XI. Other Business</b>			<b>8:59 AM</b>
A. End of Year Gifts	FYI	Melanie Gibb	2 m
<b>XII. Closing Items</b>			<b>9:01 AM</b>
A. Adjourn Meeting	Vote	Kerin Kelly	