



# Elgin Math & Science Academy

## Board Meeting

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### Date and Time

Friday May 24, 2019 at 8:00 AM CDT

### Location

EMSA Conference Room, 1600 Dundee Ave, Elgin

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**EMSA's Mission:**  
**At EMSA, students and teachers will reach their highest potential through active exploratory learning and social responsibility.**

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>08:00 AM</b>
<b>A.</b> Record Attendance and Guests		Doree Haight	2 m
<b>B.</b> Call the Meeting to Order			
<b>C.</b> Welcome guests		Dennis Verges	2 m

**Public comment: The time for public comment is immediately after the meeting is called to order. We welcome this and consider it seriously, but we cannot respond immediately unless the President or meeting chair decides that an immediate response is needed and can be made during public comment, s/he will refer it to the appropriate person for a brief response. If you would like to address the Board during public comment, please sign-in. Each individual will be allotted up to 2 minutes for comment.**

**In order to allow more public input, the Board welcomes written comments or inquiries submitted before the meeting.**

<b>D.</b> Approve Minutes	Approve Minutes		
Approve minutes for EMSA Board of Directors Meeting on April 26, 2019			
<b>E.</b> Community Circle	Discuss	Gary Swick	8 m
<b>F.</b> Principal's Report	Discuss	Lezlie Fuhr	5 m
<b>G.</b> How Can Board Support the Principal	Discuss	Brian Pinon	2 m

<b>H. Board on Track "OnTrack" Score</b>	Discuss	Brian Pinon	2 m
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Our Board management program has a tracking and rating system called "Board Tracker." Our Board's progress is being monitored and rated on 5 P's of leadership, each of which is measured by a star: Priorities, People, Process, Performance, and Progress. BoT wants all boards to reach the 2-star level, which we reached in March.

**II. School Calendar and Future Board Meetings 08:21 AM**

<b>A. Approve school calendar 2019-20</b>	Vote	Lezlie Fuhr	2 m
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<b>B. Board meeting for 2019-20 school year</b>	Vote	Kerin Kelly	2 m
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**III. Executive Session (optional) 08:25 AM**

<b>A. Enter Executive Session</b>	Vote	Kerin Kelly	
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<b>B. End Executive Session</b>	Vote	Kerin Kelly	
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**IV. Finance 08:25 AM**

<b>A. Report of Treasurer</b>	FYI	Adam Gray	2 m
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<b>B. Report of EMSA CFO</b>	FYI	Frank Bisconti	10 m
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<b>C. FOIA Report</b>	FYI	Frank Bisconti	1 m
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<b>D. Financial Policy Review</b>	Discuss	Frank Bisconti	1 m
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The Finance Committee has reviewed the beginning sections of EMSA's Financial Policies and will be presenting the amended versions for Board approval next month.

**V. Facilities 08:39 AM**

<b>A. Report from Facilities Chairperson</b>	Vote	Kerin Kelly	5 m
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Updates on Request for Bids on Art Barn. The Request for Bids was sent to the following local contractors: Leopardo; Lamp, Inc.; Shales McNutt; IHC. It has been posted to the EMSA website and was published in the Daily Herald. To date, nine individuals have accessed and downloaded the Request for Bids.

Possible vote on budget for Barn rehabilitation.

Possible vote on energy consultant budget/hiring for Neil Building.

<b>B. Master Plan</b>	Vote	Melanie Gibb	10 m
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Update on recent work with architects Wheeler Kearns.

Possible vote required for

- adopting a preferred building arrangement and/or driveway arrangement
- hiring a traffic consultant

- budget for Master Plan process

**VI. Governance** **08:54 AM**

**A.** Report on Governance Committee                      FYI                      Baldemar Lopez                      3 m

EMSA Board Orientation--acceptance of Ms. Shaw and Mr. Pinon's Conflict of Interest Statements.  
Need for all Board Members to complete annually--Statement is last page of attached Policy.  
Update on Board Members email addresses, etc.

**VII. Principal Support and Evaluation** **08:57 AM**

**A.** Report from Committee Chair                      Discuss                      Brian Pinon                      5 m

**VIII. Development** **09:02 AM**

**A.** Golf Outing                      FYI                      Frank Bisconti                      5 m

Mr. Bisconti will review the overall success of this event, including income and expenses.

**IX. Academic Excellence** **09:07 AM**

**A.** Update from Chairperson                      FYI                      Lezlie Fuhr                      10 m

Update on testing.  
Report by EL Education's Sarah Miller.

**X. Closing Items** **09:17 AM**

**A.** Adjourn Meeting                      Vote

**XI. Outreach and Public Relations** **09:17 AM**

**A.** Strategy Session                      Discuss                      Brian Pinon                      15 m

Brian will facilitate this discussion.

**XII. Other Business** **09:32 AM**

**A.** Closing circle--if time allows                      Discuss                      Gary Swick