



Elgin Math & Science Academy

EMSA Biweekly Master Plan Committee Meeting

Date and Time

Wednesday April 17, 2019 at 5:00 PM CDT

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
<ul style="list-style-type: none"> A. Record Attendance and Guests B. Call the Meeting to Order C. Approve Minutes <div style="margin-left: 20px;">Approve Minutes</div> <div style="margin-left: 20px;">Approve minutes for Master Plan Committee Meeting on April 3, 2019</div> 			
II. Master Plan Committee			5:00 PM
<ul style="list-style-type: none"> A. Community Partners for Master Planning <div style="margin-left: 20px;">FYI</div> <div style="margin-left: 20px;">Lezlie Fuhr</div> <div style="margin-left: 20px;">2 m</div> B. Review Committee Goals <div style="margin-left: 20px;">FYI</div> <div style="margin-left: 20px;">Melanie Gibb</div> <div style="margin-left: 20px;">3 m</div> <div style="margin-left: 20px;">The committee set "big picture" goals on 4-3-19.</div> C. Strategic Planning Process <div style="margin-left: 20px;">Discuss</div> <div style="margin-left: 20px;">Melanie Gibb</div> <div style="margin-left: 20px;">10 m</div> <div style="margin-left: 20px;">The committee will discuss next steps in going forward with master planning and continue to define growth as it relates to excellence in the areas of finance, facilities, experience. This evening, the committee will be discussing the utilization of an advisory board.</div> D. Update on Changes to WKarch Strategic Planning Agreement <div style="margin-left: 20px;">Vote</div> <div style="margin-left: 20px;">Melanie Gibb</div> <div style="margin-left: 20px;">10 m</div> E. Five Year Growth Plan — Work Session <div style="margin-left: 20px;">Discuss</div> <div style="margin-left: 20px;">Melanie Gibb</div> <div style="margin-left: 20px;">30 m</div> <div style="margin-left: 20px;">During this work session, the committee will address timing of staff and space growth needed over the next five years. This plan will assist in master planning work as well as setting micro-level goals for the master planning committee.</div> 			
III. Other Business			5:55 PM
<ul style="list-style-type: none"> A. Art Barn Update <div style="margin-left: 20px;">Discuss</div> <div style="margin-left: 20px;">Melanie Gibb</div> <div style="margin-left: 20px;">5 m</div> <div style="margin-left: 20px;">Committee will review first draft for RFP general contracting services. WKarch will review final draft before submission.</div> 			
IV. Closing Items			6:00 PM
<ul style="list-style-type: none"> A. Adjourn Meeting <div style="margin-left: 20px;">Vote</div> 			