



Elgin Math & Science Academy

Master Plan Committee Meeting

Date and Time

Thursday October 3, 2019 at 8:00 AM CDT

Location

EMSA Conference Room, 1600 Dundee Ave, Elgin

Agenda

	Purpose	Presenter	Time
I. Opening Items			8:00 AM
A. Record Attendance and Guests			
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes		2 m
Approve minutes for Initial meeting with IFF Owner's Rep on September 10, 2019			
D. Approve additional minutes	Approve Minutes		2 m
Approve minutes for Master Plan and Facilities Meeting on September 5, 2019			
II. Master Plan Committee			8:04 AM
A. Establish Decision-Making Priorities for Master Plan development	Discuss	Melanie Gibb	20 m
The MP Committee will discuss priorities that will guide our decision making process going forward. (i.e. classroom size, cost, and trees)			
- Reference Goals			
B. Master Plan: Items Update	Discuss	Melanie Gibb	10 m
Owners Rep			
GC RFP			
Scanning			
Tree Survey			
School Tours			
Capacity Builder			
October 17, WKarch community presentation @ board meeting			
C. MASTER PLAN: Financing	FYI	Frank Bisconti	10 m
III. Master Plan Consultants			8:44 AM
A. Civil Engineer	FYI	Melanie Gibb	5 m

