



Elgin Math & Science Academy

Initial Master Plan Committee Meeting

Date and Time

Wednesday March 6, 2019 at 6:00 PM CST

Location

EMSA Conference Room, 1600 Dundee Ave, Elgin

Agenda

| | Purpose | Presenter | Time |
|---|-----------------|----------------|----------------|
| I. Opening Items | | | 6:00 PM |
| A. Record Attendance and Guests | | | |
| B. Call the Meeting to Order | | | |
| C. Approve Minutes | Approve Minutes | | |
| This is first meeting, no prior minutes | | | |
| II. Master Plan Committee | | | 6:00 PM |
| A. Review & Approve Proposed WKArch Strategic Planning Agreement | Vote | Melanie Gibb | 20 m |
| B. Review & Approve, if Needed, Request for Proposals for Art Barn | Vote | Kerin Kelly | 15 m |
| Attached is DRAFT RFP. | | | |
| C. Preparation for Planning Process | Discuss | Melanie Gibb | 10 m |
| What else do we need to provide to WKArch? Who will be responsible? | | | |
| D. Art Barn Update | Discuss | Richard Wilson | 10 m |
| III. Other Business | | | 6:55 PM |
| A. Set Future Meetings | Discuss | | 5 m |
| B. Set Committee Goals | Vote | | 15 m |
| C. Approve Committee Members--Consider Executive Committee | Vote | Kerin Kelly | 10 m |

Potential Master Plan Committee Members:

- Melanie Gibb (Board, co-chair)
- Kerry Kelly (Board, co-chair)

- Doree Haight (Board)
- Brian Pinon (Board)
- Adam Gray (Board, Parent)
- Lezlie Fuhr (Admin)
- Frank Bisconti (Admin)
- Richard Wilson (Staff)

Executive Committee could consist of two board members (to avoid Open Meetings Act violations) and Admin, other?

IV. Closing Items

7:25 PM

A. Adjourn Meeting

Vote