

# Elgin Math & Science Academy

# EMSA Board of Directors Meeting

Date and Time

Friday June 21, 2019 at 8:00 AM CDT

#### Location

EMSA CAMPUS Main Building A, 1600 Dundee Ave, Elgin

## EMSA's Mission: At EMSA, students and teachers will reach their highest potential through active exploratory learning and social responsibility.

| Agenda                          | Purpose | Presenter        | Time        |
|---------------------------------|---------|------------------|-------------|
| I. Opening Items                |         |                  | 08:00<br>AM |
| A. Record Attendance and Guests |         | Doree<br>Haight  | 2 m         |
| B. Call the Meeting to Order    |         |                  |             |
| C. Welcome guests               |         | Dennis<br>Verges | 2 m         |

Public comment: The time for public comment is immediately after the meeting is called to order. We welcome this and consider it seriously, but we cannot respond immediately unless the President or meeting chair decides that an immediate response is needed and can be made during public comment, s/he will refer it to the appropriate person for a brief response. If you would like to address the Board during public comment, please sign-in. Each individual will be allotted up to 2 minutes for comment.

In order to allow more public input, the Board welcomes written comments or inquiries submitted before the meeting.

| D. Approve Minutes                         | Approve<br>Minutes |                |   |
|--|--------------------|----------------|---|
| Approve minutes for Board Meeting on May 2 | 24, 2019           |                |   |
| E. Community Circle                        | Discuss            | Gary<br>Swick  | 8 |
| <b>F.</b> Principal's Report               | Discuss            | Lezlie<br>Fuhr | 5 |
| G. Board on Track "OnTrack" Score          | Discuss            | Brian<br>Pinon | 2 |

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Our Board management program has a tracking and rating system called "Board Tracker." Our Board's progress is being monitored and rated on 5 P's of leadership, each of which is measured by a star: Priorities, People, Process, Performance, and Progress. BoT wants all boards to reach the 2-star level, which we reached in March.

| II. Executive Session (optional)      |         |                   | 08:19<br>AM |
|---------------------------------------|---------|-------------------|-------------|
| A. Enter Executive Session            | Vote    | Kerin<br>Kelly    |             |
| B. End Executive Session              | Vote    | Kerin<br>Kelly    |             |
| III. Finance                          |         |                   | 08:19<br>AM |
| A. Report of Treasurer                | FYI     | Adam<br>Gray      | 2 m         |
| B. Report of EMSA CFO                 | FYI     | Frank<br>Bisconti | 10 m        |
| C. Approval of EMSA FY 2019-20 Budget | FYI     | Adam<br>Gray      | 15 m        |
| D. FOIA Report                        | FYI     | Frank<br>Bisconti | 1 m         |
| E. Financial Policy Review            | Discuss | Frank<br>Bisconti | 1 m         |

The Finance Committee has reviewed the beginning sections of EMSA's Financial Policies and will be presenting the amended versions for Board approval next month.

| IV. Facilities                         |         |                 | 08:48<br>AM |
|--|---------|-----------------|-------------|
| A. Report from Facilities Chairperson  | Vote    | Kerin<br>Kelly  | 5 m         |
| B. Master Plan                         | Discuss | Melanie<br>Gibb | 10 m        |
| V. Principal Support and Evaluation    |         |                 | 09:03<br>AM |
| A. How Can Board Support the Principal | Discuss | Brian<br>Pinon  | 2 m         |
| <b>B.</b> Principal Evaluation Memo    | FYI     | Brian<br>Pinon  | 5 m         |
| VI. Academic Excellence                |         |                 | 09:10<br>AM |
| A. Update from Chairperson             | FYI     | Lezlie<br>Fuhr  | 10 m        |
| Update on NWEA MAP testing             |         |                 |             |
| VII. Outreach and Public Relations     |         |                 | 09:20<br>AM |
| A. Report from Committee Chair         | FYI     | Melanie<br>Gibb | 5 m         |
| B. Strategy Session                    | Discuss | Brian           | 15 m        |

Pinon

Brian will facilitate this discussion.

| VIII. Governance        |      |                | 09:40<br>AM |
|-------------------------|------|----------------|-------------|
| A. Governance Committee | Vote | Lezlie<br>Fuhr | 6 m         |

Review of policies that need Board approval.

Need for all Board Members to complete Conflict of Interest Statement annually. Update on Board Members email addresses, etc.

### IX. Development

| X. Other Business               |         |               | 09:46<br>AM |
|---------------------------------|---------|---------------|-------------|
| A. Closing circleif time allows | Discuss | Gary<br>Swick |             |
| XI. Closing Items               |         |               | 09:46<br>AM |

Vote

A. Adjourn Meeting