



Elgin Math & Science Academy

Outreach Committee Meeting

Date and Time

Thursday August 8, 2019 at 3:15 PM CDT

Location

EMSA Campus 1600 Dundee Ave, Elgin

Agenda

	Purpose	Presenter	Time
I. Opening Items			03:15 PM
A. Record Attendance and Guests		Melanie Gibb	
B. Call the Meeting to Order		Melanie Gibb	
C. Approve Minutes	Approve Minutes	Melanie Gibb	
Approve minutes for Outreach Committee Meeting on June 13, 2019			
II. Outreach: Families and Community			03:15 PM
A. 2019/2020 New Student Population and Waitlist Status	FYI	Melanie Gibb	5 m
B. Community Outreach	Discuss	Melanie Gibb	5 m
1. Share successes with community, "State of the School" (Message from the Board)			
2. Promotional materials (Fast Facts in Eng and Span)			
3. Press			
4. Donors			
C. Upcoming Events and Ideas	Discuss	Melanie Gibb	15 m

ATTENDED EVENTS

1. HopeFest @ Newlife: Saturday **July 27** from 10am-2pm
Needs: At least 2 full time adults. One must be Spanish speaking.
 Joseph and Armida Dominguez: armjoedom@wowway.com
 Thank You Trish Ortiz! We received approximately 30 student applications. All applications need a follow up phone call to confirm information. Families that identified wanting to be on the waitlist need to be uploaded into school mint.

TASKED TO:

2. Project Backpack@ECC, Saturday, **August 3** from 9a.m. to 1pm

Needs: At least 3 full time adults. One must be Spanish speaking.

"Agency Registration" coming soon

Megan Highland, mhighland@elgin.edu

Thank You Sarah Said and Kimberly Shaw! We received approximately 20 student applications and made connections with neighbor agencies. All applications need a follow up phone call to confirm information. Families that identified wanting to be on the waitlist need to be uploaded into school mint.

TASKED TO:

3. National Night Out @ Spring Street, Tuesday, **August 6** from 6pm to 8pm

Needs: At least 2 full time adults. One must be Spanish speaking.

(Do we add presence at Festival Park?)

ROPE Officer Heather Farrell.

Thank You Trish Ortiz and Kerry Kelly. We received approximately ___ student applications and made connections with neighbor agencies, showed local community support and built existing family relationships. All applications need a follow up phone call to confirm information. Families that identified wanting to be on the waitlist need to be uploaded into school mint.

TASKED TO:

UPCOMING:

4. Back to School, BBQ BASH @ Wing Park, Saturday, **August 17** from Noon to 4PM

Needs: At least 2 full time adults. One must be Spanish speaking.

Corey Dixon, Dixon_C@cityofelgin.org

Representatives: Sarah Said, Kimberly Shaw, Kerry Kelly and Trish Ortiz?

Student ambassador participation?

5. Salvation Army Fall Fest

6. Salvation Army Christmas Give-Away

7. HAE Bike Give-Away

OUTLETS

1. Table at Library \$\$
2. **Summit School**
3. BGCE
4. Local Churches
5. Laundromats
6. Centro
7. HAE
8. EHN
9. The Centre Preschool
10. Head Start
11. East Side Rec Centre
12. Laotian community
13. Testimonials--share on FB

DETERMINE OPEN HOUSES

Fall:

Winter:

III. Other Business

**03:40
PM**

A. Goals of the Outreach Committee	Discuss	Melanie Gibb	5 m
B. Future Meetings	FYI	Melanie Gibb	2 m

September 12

IV. Closing Items

**03:47
PM**

