APPROVED

Lighthouse Community Public Schools

Minutes

LCPS Board of Directors-Board Regular Meeting

Date and Time
Wednesday November 6, 2024 at 6:00 PM

Location
433 Hegenberger Oakland CA
Lighthouse Community Charter High School

- In Person: 433 Hegenberger Rd Oakland, CA 94621
- In Person: 9502 Dawnblush Court, Columbia, MD
- In Person: 27500 Tampa Ave., #97 Hayward, CA 94544

Directors Present
A. Ocegueda (remote), B. Manning (remote), E. Figueroa, J. Kwan-Jacobs, R. Ornelas, R. Torney

Directors Absent
J. Hinton

Guests Present
A. Martin, Aisha Ford, Erin Verma, K. Liljeberg, L. Wu, Latora Baldridge, M. Bacigalupi, R. Harrison, Shaina Hurley

I. Opening Items

A.

Call the Meeting to Order

R. Ornelas called a meeting of the board of directors of Lighthouse Community Public Schools to order on Wednesday Nov 6, 2024 at 6:05 PM.

B. Land Acknowledgement

Rich Harrison, CEO of Lighthouse Community Public Schools, led the board and staff in a land acknowledgment for the Ohlone people.

C. Record Attendance

D. LCPS Community Highlights

Rich Harrison, CEO, gave oversights on LCPS students who voted in the latest election, LCPS Black College Night, and the celebration of staff member Belen Orozco, who is the Director of Operations for LCPS.

Lead Principal of Lodestar, Dr. Latora Baldridge also added details around the LCPS Black College Night.

II. Public Forum

A. Open Forum, Public Comment on Agenda or Non-Agenda Items, and Introductions

Hearing none and seeing none, public comment was closed.

III. Regular Consent Items

A. Approve Minutes: October 9, 2023

R. Ornelas made a motion to approve the minutes from LCPS Board of Directors-Board Regular Meeting on 10-09-24.
J. Kwan-Jacobs seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Ocegueda	Aye
R. Torney	Aye
J. Hinton	Absent
E. Figueroa	Aye
J. Kwan-Jacobs	Aye
R. Ornelas	Aye
B. Manning	Aye

B. Financial Statements: September Check Register

R. Ornelas made a motion to pass regular consent items.
J. Kwan-Jacobs seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

E. Figueroa	Abstain
J. Hinton	Absent
B. Manning	Aye
R. Ornelas	Aye
A. Ocegueda	Aye
R. Torney	Aye
J. Kwan-Jacobs	Aye

IV. Discussion and Approval Items

A. CEO Update

Rich Harrison, CEO, highlighted updates on academic performance, attendance, suspensions, and chronic absenteeism. Rich then discussed the updates on LCPS' strategic priorities and established baselines for four-year strategic plans.

The board asked a clarifying question about LCPS staff's capacity to deliver on the strategic plan initiatives. Rich responded that the initiatives LCPS has been focusing on seem on target, and initiatives with more room to grow will continue to do so.

The board discussed how staff can monitor progress initiatives and be clearer in terms of objectiveness, and the relationship between actionable instruction and smaller, consistent assessments. Staff gave updates on how staff used interim assessment data in professional development to look at strengths and areas of growth as well as reteaching key areas. Staff also commented on how IABs were chosen to align with curriculum pacing. Staff responded that teachers use PLC time to discuss curriculum-embedded assessments and analyze student work with grade-level partners across the organization.

B. Finance Update

Jill Kwan-Jacobs, Board Member, gave an update on the finance committee and the planning coming in the future that discusses proposal options, and deadlines on interim financials.

Linda Wu, Senior Director of Finance, provided an executive update including enrollment and attendance, cash flow versus bond covenants, and budget and projected revenue.

The board hypothesized scenarios around average daily attendance with staff members and potential outcomes. LCPS staff responded with site action plans that help work towards high daily attendance.

C. Talent & People Update

Anna Martin, Chief Operating Officer, gave a quarter 1 update as aligned to the strategic priorities such as staff retention, staff identification as BIPOC, staff and career pathways, and staff engagement.

The board commented on LCPS' positive leadership BIPOC staff identification percentages as well as staff retention. The board also asked about questions asked in the midyear staff survey and Anna responded with details about sections and when results should be expected for the board.

D. Board & LCPS 24-25 Annual work plan

Megan Bacigalupi, Chief of Staff, reviewed the 24-25 Annual Work Plan that discusses major workstreams of staff based on subject areas.

No questions or discussion from the board.

E. Approval: Prop 28

R. Torney made a motion to approve the Prop 28 fiscal report.
R. Ornelas seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Figueroa	Aye
A. Ocegueda	Aye
J. Kwan-Jacobs	Aye
R. Ornelas	Aye
B. Manning	Aye
J. Hinton	Absent
R. Torney	Aye

F. Approval: Seneca Contract

R. Ornelas made a motion to approve the Seneca contract.
B. Manning seconded the motion.
The board discussed the differences between Lighthouse and Lodestar contracts.
The board **VOTED** to approve the motion.

Roll Call

A. Ocegueda	Aye
E. Figueroa	Aye
J. Hinton	Absent
R. Torney	Aye
B. Manning	Aye
R. Ornelas	Aye
J. Kwan-Jacobs	Aye

G.

Approval: Occupational Therapy Contract

R. Ornelas made a motion to approve the Occupational Therapy Contract.
J. Kwan-Jacobs seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Figueroa	Aye
A. Ocegueda	Aye
R. Ornelas	Aye
J. Hinton	Absent
R. Torney	Aye
B. Manning	Aye
J. Kwan-Jacobs	Aye

H. Approval: Updated LCPS Board Bylaws

R. Ornelas made a motion to approve the updated LCPS Board Bylaws.
E. Figueroa seconded the motion.
The board discussed the updates and rationale.
The board **VOTED** to approve the motion.

Roll Call

R. Ornelas	Aye
J. Hinton	Absent
R. Torney	Aye
J. Kwan-Jacobs	Aye
A. Ocegueda	Aye
E. Figueroa	Aye
B. Manning	Aye

I. Approval: Election CEO as Officer of the Board

R. Torney made a motion to elect the CEO as an Officer of the Board.
J. Kwan-Jacobs seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Ocegueda	Aye
E. Figueroa	Aye
R. Torney	Aye
J. Hinton	Absent
J. Kwan-Jacobs	Aye
B. Manning	Aye
R. Ornelas	Aye

J. Approval: LCPS Board of Directors Treasurer

R. Torney made a motion to appoint Jill Kwan-Jacobs as Treasurer of the Board.

R. Ornelas seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
J. Hinton	Absent
B. Manning	Aye
A. Ocegueda	Aye
R. Ornelas	Aye
J. Kwan-Jacobs	Abstain
E. Figueroa	Aye
R. Torney	Aye

K. Update on 509(a)(3)

Megan Bacigalupi, Chief of Staff, gave an update on the 509(a)(3) submission for LCPS to remain as a nonprofit.

No questions from the board.

L. Audit Committee

Linda Wu, Senior Director of Finance, gave an update on the new timeline for an upcoming audit and role clarity of how the board supports the process.

No questions from the board.

M. Measure G1 Performance Audit

Linda Wu, Senior Director of Finance, reviewed the Measure G1 Performance Audit and what will be submitted and the typical uses of the funds.

No questions from the board.

V. Closed Session

A. Litigation Matter

No action taken.

B. Personnel Matter

No action taken.

C. Pupil Matter

R. Torney made a motion to approve the stipulated expulsion with suspended enforcement regarding confidential student discipline matter, Case No. 2024001.
R. Ornelas seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Hinton	Absent
R. Ornelas	Aye
B. Manning	Aye
A. Ocegueda	Aye
R. Torney	Aye
E. Figueroa	Aye
J. Kwan-Jacobs	Aye

VI. Closing Items

A. Action Items & Next Steps

Rich Harrison discussed next step action items.

No questions from the board.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:33 PM.

Respectfully Submitted,
R. Torney