APPROVED

Lighthouse Community Public Schools

Minutes

LCPS Board of Directors-Board Regular Meeting

Date and Time
Wednesday September 4, 2024 at 6:00 PM

Location
433 Hegenberger, Suite 206 Oakland CA
Lighthouse Community Public Schools Shared Services Office

- In Person: 433 Hegenberger Rd Oakland, CA 94621 (Shared Services Office)

Directors Present
A. Ocegueda, B. Manning, E. Figueroa, J. Kwan-Jacobs, M. Milner, R. Ornelas, R. Torney

Directors Absent
J. Hinton

Guests Present
Dr. Latora Baldridge, K. Liljeberg, L. Wu, M. Bacigalupi (remote), M. Patel, R. Harrison, Shaina Hurley

I. Opening Items

A. Call the Meeting to Order

R. Torney called a meeting of the board of directors of Lighthouse Community Public Schools to order on Wednesday Sep 4, 2024 at 6:00 PM.

B. Land Acknowledgement

Rich Harrison, CEO of Lighthouse Community Public Schools, led the board and staff in a land acknowledgment for the Ohlone people.

C. Record Attendance

II. Opening Items Continued

A. Open Forum, Public Comment on Agenda or Non-Agenda Items, and Introductions

Seeing none and hearing none, public comment was closed.

III. Regular Consent Items

A. Approve Minutes: Aug 7, 2024

M. Milner made a motion to approve the minutes from LCPS Board of Directors-Board Regular Meeting on 08-07-24.
B. Manning seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
R. Ornelas	Aye
J. Hinton	Absent
J. Kwan-Jacobs	Aye
R. Torney	Aye
A. Ocegueda	Aye
B. Manning	Aye
M. Milner	Aye
E. Figueroa	Aye

IV. Discussion and Approval Items

A. CEO And Strategic Planning Update:

Rich Harrison, CEO, provided the Board an update on academic performance, attendance and suspensions, finances, and staff retention. Rich gave additional updates around the strategic priorities in terms of a yearlong sequence of updates as well.

The board asked how LCPS compares in chronic absenteeism compared to other schools in the area. Rich responded that this data becomes available when the state dashboard data is released later into the year, and a full comparison will be made then.

The board asked for clarification what the red, yellow, green target ranges are to decrease subjectivity and capture metrics.

Dr. Latora Baldridge, Principal of Lodestar 6-12 and Shaina Hurley, Principal of Lighthouse K-5 introduced the Teacher Development and Evaluation Process and Framework (TDEF) that is being implemented with teachers of the framework to continuously improve instruction and score them on specific metrics. Rich added how data related to a tracker will be presented in the future.

The board asked how coaching occurs for teachers. Dr. Baldridge responded that coaching is internal and split amongst the admin for balance of time. Dr. Baldridge added methods for supporting multiple types of coaching styles and other peer support systems, as well as describing Instructional Team Leaders and Culture Team Leaders.

The board asked about consistency in scoring. Shaina explained that was an area the walkthrough tracker goes more in-depth about, with specific look-fors.

The board asked principals what areas they would focus on for improvement if possible. Dr. Baldridge responded about the high school schedule and building intentionality around the hours per day high performing, upper school students need to be on campus. Shaina responded for additional supports for new teachers to balance new teacher need versus planning professional development for whole groups.

The board asked about walkthrough trends that principals have noticed. Dr. Baldridge commented on teachers teaching curriculums with fidelity and not over scaffolding, as well as feeling confident about the safety domain. Shaina commented on a goal for her school this year is to utilize each minute more efficiently for teachers and their pre-planned routines.

B. LCPS Finance Report and Update

Rich Harrison gave a timeline overview of when the board will be updated on financial reporting. Rich discussed the enrollment and attendance overview, where enrollment can use some support. Attendance is currently high, noting that enrollment is prominently affected by students moving out of the area.

Linda Wu, Director of Finance, updated us on bond covenants and mentioned that cash flow projections for the 24-25 school year will be available in October. Linda discussed possible lines of credit and organizations that are in consideration and Employee Retention Credit funds.

Rich gave an update on the release of funds and new facilities work for a project management provider around updates for a TK launch at Lighthouse.

The board asked if there is wiggle room for unanticipated expenses. Rich responded that leadership has not set aside a specific amount of funds at this time, but leadership will meet to discuss a plan further.

C.

Vote: Approval of Unaudited Actuals

R. Ornelas made a motion to approve the unaudited actuals for 2023-2024.
M. Milner seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Hinton	Absent
M. Milner	Aye
B. Manning	Aye
E. Figueroa	Aye
A. Ocegueda	Aye
R. Ornelas	Aye
J. Kwan-Jacobs	Aye
R. Torney	Aye

D. Approval: DBG Contract

M. Milner made a motion to approve of the contract between LCPS and Deveau Burr Group through September 2025.
R. Ornelas seconded the motion.
The board discussed qualifications and organizations associated with DBG for reference.
The board **VOTED** to approve the motion.

Roll Call

E. Figueroa	Aye
A. Ocegueda	Aye
J. Kwan-Jacobs	Aye
J. Hinton	Absent
R. Ornelas	Aye
R. Torney	Aye
B. Manning	Aye
M. Milner	Aye

E. Approval: LCPS Attendance Policy

R. Torney made a motion to approve the update of the attendance policy to align LCPS policy with legal updates.
B. Manning seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Ornelas	Aye
M. Milner	Aye
J. Hinton	Absent
A. Ocegueda	Aye
B. Manning	Aye
E. Figueroa	Aye
R. Torney	Aye

Roll Call

J. Kwan-Jacobs Aye

F. Approval: Project Management Agreement with PCSD

M. Milner made a motion to approve the agreement for $100,000 for up to $1.7 million in potential capital projects.
R. Torney seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Manning	Aye
R. Ornelas	Aye
E. Figueroa	Aye
J. Hinton	Absent
A. Ocegueda	Aye
R. Torney	Aye
J. Kwan-Jacobs	Aye
M. Milner	Aye

G. Approval: Agreements between LCPS and Ollin Marriage & Family Therapy Inc

R. Ornelas made a motion to approve of the agreement for clinical supervision of our counseling staff.
M. Milner seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Kwan-Jacobs	Aye
J. Hinton	Absent
B. Manning	Aye
E. Figueroa	Aye
R. Ornelas	Aye
R. Torney	Aye
M. Milner	Aye
A. Ocegueda	Aye

V. Closed Session

A. Pending Litigation

No action taken.

B. Personnel Matter

No action taken.

VI. Closing Items

A.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:20 PM.

Respectfully Submitted,
R. Torney