



## Lighthouse Community Public Schools

### Minutes

#### Lighthouse Community Public Schools as Sole Member of Lighthouse Facilities, LLC Meeting

---

##### **Date and Time**

Wednesday October 4, 2023 at 7:30 PM

##### **Location**

444 Hegenberger  
Oakland, CA 94621

- 
- In Person: 444 Hegenberger Oakland, CA 94621
  - In Person: 4153 Fruitvale Ave Oakland, CA 94602

---

##### **Directors Present**

A. Moore, B. Wall, E. Figueroa, K. Kean (remote), K. Williams, M. Milner, R. Torney

##### **Directors Absent**

A. Drumwright, A. Ocegueda, J. Hinton, M. Barnes-Dholakia

##### **Guests Present**

A. Martin, Jennifer Afdahl Rice (remote), K. Liljeberg, Keivan Abidi (remote), M. Bacigalupi, R. Harrison

---

#### **I. Opening Items**

##### **A. Call the Meeting to Order**

K. Williams called a meeting of the board of directors of Lighthouse Community Public Schools to order on Wednesday Oct 4, 2023 at 7:09 PM.

**B. Record Attendance**

**C. Open Forum, Public Comment on Agenda or Non-Agenda Items, and Introductions**

Hearing none and seeing no members of the public, public comment was closed.

**II. Discussion and Approval Items:**

**A. Facilities and Capital Expenditure Plan Update**

Anna Martin, Chief Operating Officer, introduced members Jennifer Afdahl Rice and Keivan Abidi and their connection to the projects for Lighthouse Facilities. Anna then gave background to the proposals for the scope of work to occur at LCPS campuses. Anna discussed the reason for the recommendation for the approval to authorize the proposed contract.

The board asked questions to the project managers, Jennifer Afdahl Rice and Keivan Abidi, about their process, pricing, and response from contractors. Jennifer and Keivan responded that they feel comfortable with the teams selected to complete the projects and went into detail on how costs were determined.

**B. Approval to Authorize CEO to negotiate and execute the final contract**

R. Torney made a motion to award the contract for the Lighthouse-Lodestar Tenant Improvements Project to Bjork/LCA in the amount of \$2.8 including contingencies, and authorize Rich Harrison, CEO, to negotiate and execute the final contract. COO will return to the LLC Board on Dec. 6, 2023 to ratify the executed contract between Lighthouse and Bjork/LCA.

B. Wall seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

B. Wall	Aye
A. Ocegueda	Absent
E. Figueroa	Aye
K. Kean	Aye
K. Williams	Aye
A. Moore	Aye
A. Drumwright	Absent
J. Hinton	Absent
R. Torney	Aye
M. Barnes-Dholakia	Absent
M. Milner	Aye

### **III. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,  
K. Williams