APPROVED

Lighthouse Community Public Schools

Minutes

LCPS Board of Directors-Board Regular Meeting (March)

Date and Time
Wednesday March 6, 2024 at 6:00 PM

Location
444 Hegenberger Rd
Oakland, CA

In Person: Lighthouse High School Think Tank (444 Hegenberger Road, Oakland, CA 94621)

In Person: Alberto Ocegueda 27500 Tampa Ave #97 Hayward, CA 94544

Directors Present
A. Ocegueda (remote), B. Wall, E. Figueroa, J. Hinton, M. Milner, R. Torney

Directors Absent
A. Drumwright, A. Moore, K. Kean, M. Barnes-Dholakia

Guests Present

A. Martin, K. Liljeberg, Kim Davis, L. Wu, M. Bacigalupi (remote), M. Patel, R. Harrison, T. Hernandez

---

I. Opening Items

A. Call the Meeting to Order

R. Torney called a meeting of the board of directors of Lighthouse Community Public Schools to order on Wednesday Mar 6, 2024 at 6:06 PM.

B. Land Acknowledgement

Rich Harrison, CEO of Lighthouse Community Public Schools, led the board and staff in a land acknowledgment for the Ohlone people.

C. Record Attendance

D. Open Forum, Public Comment on Agenda or Non-Agenda Items, and Introductions

Kim Davis, member of the public, asked the board for improved availability of digital participation and attendance for public members in the future.

Hearing none and seeing no other members of the public, public comment was then closed.

II. Regular Consent Items

A. Approve Minutes: November 9, 2022

M. Milner made a motion to approve the minutes from LCPS Board of Directors-Board Regular Meeting (February) on 02-07-24.
B. Wall seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
R. Torney	Aye
A. Moore	Absent
B. Wall	Aye
A. Drumwright	Absent
M. Barnes-Dholakia	Absent
M. Milner	Aye
E. Figueroa	Aye
A. Ocegueda	Aye
K. Kean	Absent
J. Hinton	Aye

B.

Financial Statement: February Check Register

M. Milner made a motion to approve the consent items of the agenda.
B. Wall seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
M. Milner	Aye
B. Wall	Aye
A. Ocegueda	Aye
K. Kean	Absent
A. Moore	Absent
R. Torney	Aye
E. Figueroa	Aye
A. Drumwright	Absent
M. Barnes-Dholakia	Absent
J. Hinton	Aye

III. Discussion Items:

A. CEO Report, Reflections, and Update

Rich Harrison, CEO, previewed the Board of Directors on academic performance, attendance and chronic absenteeism, financial health and responsibility, and staff retention. Rich spoke about these areas with plans, successes, and areas for growth.

The board asked about addendum deadlines for staff renewal, where Anna Martin, Chief Operating Officer, provided details about the deadline for teachers and other staff.

The board asked about chronic absenteeism causes. Rich responded with the differing challenges in specific grade bands. Rich also spoke about hopeful future grant opportunities to support initiatives that may help solve root problems contributing to chronic absenteeism. The board commented on previous government initiatives to address the issue and past successful programs.
Rich responded about proposed ideas from stakeholder feedback on what may incentivize further attendance.

The board recommended how to further improve the addendum process to stay competitive in the job market in filling open positions. The board commented on opportunities to stay strategic in supporting staff roles and LCPS needs.

B. CAO Report, Reflections and Update

Members of the board gave a brief Academic Committee update and praised the productiveness of the meeting and the clarity of the academic work. The board suggested for future processes about additional time for academic shareouts.

Tina Hernandez, Chief Academic Officer, gave highlights on the academic program, reminding the board that the academic team was going to focus on focal grade levels and gave updates on those grades in terms of their Interim Assessment data. Tina spoke about the focus on specific grades that principals coach on, which resulted in upward trending interim assessment performance in those grades. Tina also discussed specific strategies sites are using for continuously improved instruction.

The board asked about how the academic team measures engagement. Tina responded with how the academic team utilized an eternal partner to conduct a student survey. She briefed how students responded that students wish for more engagement in classes but that they feel joy within the schools.

The board asked about the impact of the literacy curriculum from Bookworms. Tina spoke to AimswebPlus data showing improved foundational skills data and that LCPS will continue to refine the literacy program and how to best implement the curriculum in future school years. Rich commented that LCPS was a pre-conference school site for a recent Oakland literacy conference, where visitors echoed some of the literacy aspects that are showing as successful.

The board asked about the academic team's ability to simplify any teacher protocols that may create positive culture lifts. Tina responded that she and the academic team will look into these proposals further.

The board asked about Interim Assessment data and teachers who need support. Tina responded that shared services Directors of Academics will be providing additional coaching for certain teachers. Tina also spoke about building a positive data culture.

The board suggested multiple teacher-leader models and supports. Tina responded on how she will consider thE feedback for both teachers and leaders in the future.

C. Material Revision Update

Megan Bacigalupi, Chief of Staff, reviewed the Material Revision that was previously presented to the board. She reviewed the possible future pathways for the TK implementation, the planning committee update, and family survey data.

The board asked for an update on spacing for TK at a future board meeting then had no further questions.

D. Strategic Planning Update

Megan Bacigalupi, Chief of Staff, discussed the strategic engagement proposal with Community Schools Learning Exchange and Bellwether, who would support LCPS's strategic planning process. Megan detailed what the engagements will include and how that work will support the upcoming LCAP process in addition to the proposed timelines.

The board had no further questions.

E. Board Nominating Process

Robbie Torney, Chair of the Board, reviewed the board nomination process and commented on members who will be phasing out and previewed the process for creating a nomination group as well as factors that may contribute to successful future board members.

The board asked about the onboarding process for future members and about involving LCPS alumni as future board members.

F. CEO Evaluation Process

Robbie Torney, Chair of the Board, previewed the CEO evaluation process that will occur towards the end of the 2024 school year.

The board had no questions.

IV. LCPS Finance and Budget

A. Finance Updates:

Rich Harrison, CEO, updated the board on the finance timeline overview, enrollment and attendance overview's impact on the budget, cash flow and bond covenants, budget to date, and projected cash on hand for the end of the school year. Rich also commented on the school lottery and enrollment in comparison to OUSD and last year's data, updating that there will be additional data in the next board meeting.

Linda Wu, Director of Finance, spoke about the budget versus projected revenue, detailing on the average daily attendance and grant impacts.

Members of the board gave an update from the Finance Committee, saying the committee found that LCPS is currently financially stable but the upcoming year may be challenging because of multiple factors.

The board asked about enrollment data, asking if the upcoming school year budget has been adjusted. Anna Martin, COO, responded that LCPS is currently waiting on multiple factors that impact the upcoming budget.

B. Approval: Second Interim Report

J. Hinton made a motion to approve the second interim report.
R. Torney seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Hinton	Aye
A. Moore	Absent
A. Drumwright	Absent
B. Wall	Aye
R. Torney	Aye
E. Figueroa	Aye
M. Barnes-Dholakia	Absent
A. Ocegueda	Aye
M. Milner	Aye
K. Kean	Absent

C. Approval: Board Resolution & Staff Retirement Plan

J. Hinton made a motion to appointing the School's Sr. Director of Finance as a trustee and administrative committee member of its Staff Retirement Plan, and confirming the name of the Staff Retirement Plan to the School's name.
R. Torney seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Kean	Absent
M. Barnes-Dholakia	Absent
M. Milner	Aye
A. Ocegueda	Aye
J. Hinton	Aye
A. Moore	Absent
A. Drumwright	Absent
R. Torney	Aye
E. Figueroa	Aye
B. Wall	Aye

D. Approval: LCPS Safety Policy

M. Milner made a motion to approve the changes to LCPS's Safety Plan.
J. Hinton seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Ocegueda	Aye
K. Kean	Absent
J. Hinton	Aye
B. Wall	Aye
M. Milner	Aye
E. Figueroa	Aye
A. Moore	Absent
M. Barnes-Dholakia	Absent
R. Torney	Aye

Roll Call

A. Drumwright	Absent

E. Approval: LCPS Policy Updates

B. Wall made a motion to approve the LCPS Policy Updates.
R. Torney seconded the motion.
Staff clarified policies around tobacco and student medicine.
The board **VOTED** to approve the motion.

Roll Call

K. Kean	Absent
E. Figueroa	Aye
A. Drumwright	Absent
A. Ocegueda	Aye
M. Barnes-Dholakia	Absent
M. Milner	Aye
B. Wall	Aye
J. Hinton	Aye
R. Torney	Aye
A. Moore	Absent

F. Approval: Lighthouse Facility Update

E. Figueroa made a motion to authorize the CEO and COS to work with Young Minney & Corr on facilities strategies.
J. Hinton seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Moore	Absent
K. Kean	Absent
M. Milner	Aye
B. Wall	Aye
R. Torney	Aye
J. Hinton	Aye
M. Barnes-Dholakia	Absent
A. Drumwright	Absent
A. Ocegueda	Aye
E. Figueroa	Aye

G. Audit Approval

M. Milner made a motion to approve the audited financial statements.
J. Hinton seconded the motion.
Rich Harrison, CEO, summarized the findings from the audited financial statements.

The board added that the findings were not substantial but that items were updated for continuous improvements. The board asked about unduplicated students.

Rich responded that the unduplicated finding was from two years ago and ways that LCPS has improved the documentation process since.
The board **VOTED** to approve the motion.

Roll Call	
J. Hinton	Aye
R. Torney	Aye
B. Wall	Aye
M. Milner	Aye
A. Drumwright	Absent
A. Moore	Absent
E. Figueroa	Aye
M. Barnes-Dholakia	Absent
K. Kean	Absent
A. Ocegueda	Aye

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:44 PM.

Respectfully Submitted,
R. Torney