



## Lighthouse Community Charter Public Schools

### LCPS Board of Directors - Regular Meeting (February 2nd, 2022)

Published on January 29, 2022 at 10:31 PM PST

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#### Date and Time

Wednesday February 2, 2022 at 6:00 PM PST

#### Location

Join Zoom Meeting

<https://lighthousecharter-org.zoom.us/j/84322605337?pwd=QWM1RHB3aFhacGZKTmt2d1NTVmVNQT09>

Meeting ID: 843 2260 5337

Passcode: 590330

One tap mobile

+16699006833,,84322605337#,,,,\*590330# US (San Jose)

+13462487799,,84322605337#,,,,\*590330# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 843 2260 5337

Passcode: 590330

Find your local number: <https://lighthousecharter-org.zoom.us/u/kdGQP8gqP7>

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
<b>A.</b> Call the Meeting to Order		Kimi Kean	2 m
<b>B.</b> Land Acknowledgement		Rich Harrison	1 m
Honor Native Land - we are on Ohlone land and want to acknowledge native peoples and our ancestors this evening.			

	Purpose	Presenter	Time
C. Record Attendance		Robbie Torney	2 m
D. Board findings pursuant to Government Code Section 54953(e)		Kimi Kean	3 m

The LCPS Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

LCPS Board of Directors approved this on 1/28/2022 and will review the findings every 30 days.

E. Open Forum, Public Comment on Agenda or Non-Agenda Items, and Introductions		Kimi Kean	15 m
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No individual presentation on agendized or non-agendized items shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Speakers requesting translations will have six (6) minutes to present.

The Board will hear public comments, and Identify next steps as needed.

## II. Consent Items 6:23 PM

A. Approve Minutes: Special Board Meeting - January 28, 2022	Approve Minutes	Robbie Torney	2 m
B. Financial Statement Packet	Vote	Linda Wu	

Recommended Action: The Finance Committee has reviewed these materials and recommends approval of the Finance Committee packet as part of the Consent Agenda

## III. Discussion and Approval Items 6:25 PM

A. LCPS COVID-19 Health and Safety Updates	Discuss	Anna Martin	15 m
<ul style="list-style-type: none"> <li>• Updated COVID Dashboard:                             <ul style="list-style-type: none"> <li>◦ <a href="https://docs.google.com/presentation/d/e/2PACX-1vQHZkZ35UNJTzCTPXR53dU5LEncZNMFGFvbuGsPdZrJfMQ9XC2hNs7UC3MV1jHoM6eyL-40u6wkmH2x/pub?start=false&amp;loop=true&amp;delayms=3000&amp;slide=id.gbac3b1ae0_0_0">https://docs.google.com/presentation/d/e/2PACX-1vQHZkZ35UNJTzCTPXR53dU5LEncZNMFGFvbuGsPdZrJfMQ9XC2hNs7UC3MV1jHoM6eyL-40u6wkmH2x/pub?start=false&amp;loop=true&amp;delayms=3000&amp;slide=id.gbac3b1ae0_0_0</a></li> </ul> </li> <li>• Update on OUSD's student vaccination (12+) policy and LCPS's next steps:</li> <li>• Current COVID Testing and Support Plan:</li> </ul>			
B. LCPS Organizational Priorities, OKRs, and Academic Update	Discuss	Tina Hernandez	20 m
<ul style="list-style-type: none"> <li>• AAC Committee Meeting Update - 1/20/2021</li> <li>• Organization Priorities and OKR Dashboard:                             <ul style="list-style-type: none"> <li>◦ <a href="https://docs.google.com/spreadsheets/d/16jD9oBdUERY6kHNeH6AsVovRWKFZFTcpy9StjXSNRzs/edit#gid=2046603804">https://docs.google.com/spreadsheets/d/16jD9oBdUERY6kHNeH6AsVovRWKFZFTcpy9StjXSNRzs/edit#gid=2046603804</a></li> </ul> </li> <li>• Academic Update:</li> <li>• WASC Update:</li> </ul>			
C. Supplement for the Annual Update for the 21-22 LCAP Year	Vote	Robbie Torney	10 m

	Purpose	Presenter	Time
<p>California's 2021–22 Budget Act, the federal American Rescue Plan Act of 2021, and other state and federal relief acts have provided local educational agencies (LEAs) with a significant increase in funding to support students, teachers, staff, and their communities in recovering from the COVID-19 pandemic and to address the impacts of distance learning on students. Section 124(e) of Assembly Bill 130 requires LEAs to present an update on the Annual Update to the 2021–22 LCAP and Budget Overview for Parents on or before February 28, 2022, at a regularly scheduled meeting of the governing board or body of the LEA. At this meeting, the LEA must include all of the following:</p> <ul style="list-style-type: none"> <li>• The Supplement to the Annual Update for the 2021–22 LCAP (2021–22 Supplement);</li> <li>• All available mid-year outcome data related to metrics identified in the 2021–22 LCAP; and</li> <li>• Mid-year expenditure and implementation data on all actions identified in the 2021–22 LCAP.</li> </ul> <p>When reporting available mid-year outcome, expenditure, and implementation data, LEAs have flexibility to provide this information as best suits the local context, provided that it is succinct and contains a level of detail that is meaningful and accessible for the LEA's educational partners. The 2021–22 Supplement is considered part of the 2022–23 LCAP for the purposes of adoption, review, and approval, and must be included with the LCAP as follows:</p> <ul style="list-style-type: none"> <li>• The 2022–23 Budget Overview for Parents</li> <li>• The 2021–22 Supplement</li> <li>• The 2022–23 LCAP</li> <li>• The Action Tables for the 2022–23 LCAP</li> <li>• The Instructions for the LCAP Template</li> </ul> <p>As such, the 2021–22 Supplement will be submitted for review and approval as part of the LEA's 2022–23 LCAP</p> <ul style="list-style-type: none"> <li>• Lighthouse K-8</li> <li>• Lighthouse 9-12</li> <li>• Lodestar K-12</li> <li>• Mid Year Academic Data: <a href="https://docs.google.com/spreadsheets/d/16jD9oBdUERY6kHNeH6AsVovRWKFZFTcpy9StjXSNRzs/edit#gid=2046603804">https://docs.google.com/spreadsheets/d/16jD9oBdUERY6kHNeH6AsVovRWKFZFTcpy9StjXSNRzs/edit#gid=2046603804</a></li> <li>• Mid Year Expenditures vs. LCAP Budget</li> </ul>			
<b>D. Enrollment 21-22 After-Action Review and 22-23 Process Improvements</b>	FYI	Robbie Torney	5 m
<p>Key Items:</p> <ul style="list-style-type: none"> <li>• Summary of key challenges that impacted our Enrollment this school year</li> <li>• Process Improvements for Yearly Enrollment and Admission cycles</li> <li>• Roles and Responsibilities</li> </ul>			
<b>E. Finance Update</b>	Discuss	Linda Wu	15 m
<p>Key Items:</p> <ul style="list-style-type: none"> <li>• Budget Dashboard - Enrollment, ADA, Revenue, Cash</li> <li>• FY22 Highlights</li> <li>• Budget Development Update</li> </ul> <p>Note: Our charter authorizer, OUSD, requires board approval of Second Interim Reports. (Special Meeting on 2/25/2022)</p>			
<b>F. Finance - 2022-23 Budget Planning Overview: Teacher Compensation (Part A)</b>	Discuss	Rich Harrison	30 m

	Purpose	Presenter	Time
<p>Key Items for Discussion:</p> <ul style="list-style-type: none"> <li>• Revenue considerations: Enrollment, ADA, and Legislative Updates</li> <li>• Budget variables to shape Teacher Compensation Strategy</li> <li>• Teacher Base Salary Analysis</li> <li>• Next Steps</li> </ul>			
<p><b>G. Update on Unhoused Students Initiative:</b></p> <p>Notice of Concern for LCPS regarding Lottery Procedures for the 2021-22 SY</p> <ul style="list-style-type: none"> <li>• OUSD's Notice of Concern for Lighthouse</li> <li>• OUSD's Notice of Concern for Lodestar</li> <li>• LCPS Response to OUSD 1/21/2022</li> </ul> <p>Data Review</p> <ul style="list-style-type: none"> <li>• Last year: 12 Students / This year: 52 students</li> <li>• Applications 19 unhoused applicants / 530 applications</li> </ul>	<p>FYI</p>	<p>Robbie Torney</p>	<p>5 m</p>
<p><b>IV. Closing Items</b></p>			<p><b>8:05 PM</b></p>
<p><b>A. Adjourn Meeting</b></p> <p>Next Meeting:</p> <ul style="list-style-type: none"> <li>• Special Board Meeting in February (2/25/22) to approve 2nd Interim Financials and Teacher Salary Rubric Resolution</li> <li>• Regular Board Meeting on 4/13 from 6pm to 8pm at Lighthouse</li> </ul>	<p>Vote</p>	<p>Kimi Kean</p>	<p>1 m</p>

# Cover Sheet

## Financial Statement Packet

<b>Section:</b>	II. Consent Items
<b>Item:</b>	B. Financial Statement Packet
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	LCPS Finance Presentation for Board 2-02-22 Final.pptx.pdf



**Finance – FY22 First  
Interim  
Presented to LCPS  
Board of Directors  
2/2/22**

# Finance Committee Agenda

	#	Category	Attached Statements, if Applicable
<b>Recurring Discussion Items</b>	1	Goals: today & upcoming meetings	-
<b>Current Discussion Items</b>	2	Current Year Financial Statements: FY22	<b>1) Income Statement No PPE Funds</b> <b>a. Financials overall</b> <b>b. Distribution of expenses</b> <b>c. Enrollment updates</b> <b>2) Cash Flow Update</b> <b>3) Balance Sheet</b>
	3	FY22/23 Budget Process	<b>1) Discussion on Assumptions</b> -Staffing Model -Teacher Increases -Financial Rollup <b>2) Update from recent Governor's Budget Proposal</b>
<b>Recurring Consent Items</b>	4	Check Register	Nov & Dec 2021 Registers



# Goals



# Goals

•In advance of the upcoming LCPS Board Meeting, **today's primary goals** - in addition to recurring fiscal reviews - include:

1. Provide a status update on the FY21 Audited Financials
2. Review Upcoming Board Approvals
3. Identify upcoming approvals for Board Meeting

## Key Dates and Deadlines

**01/28/2022 - Special Board Meeting**  
Approve FY21 Audited Financials

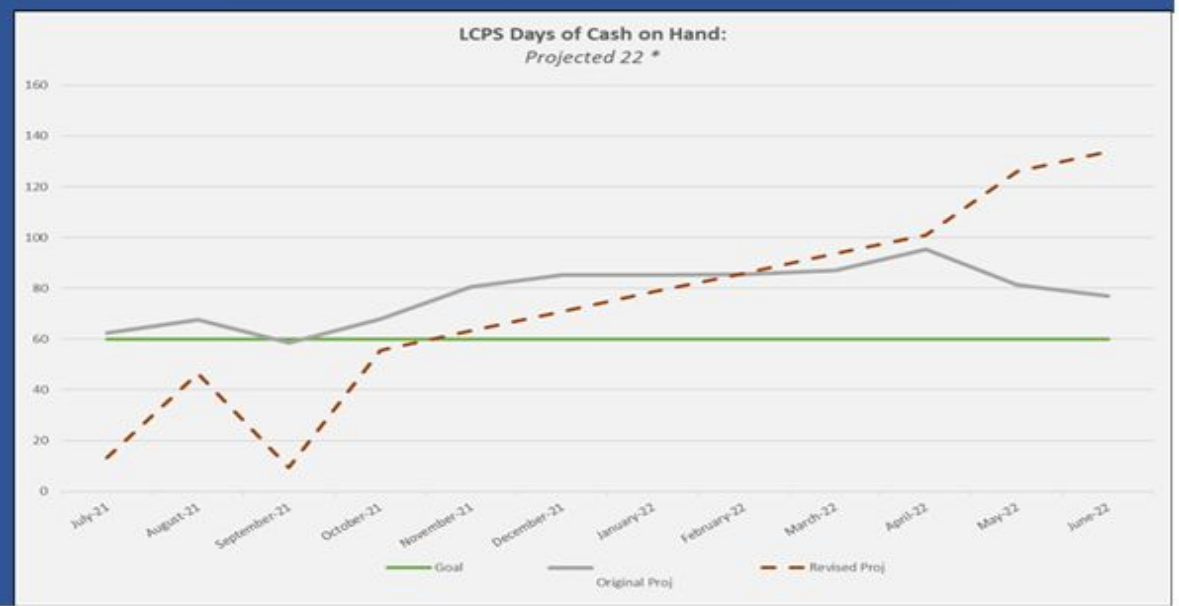
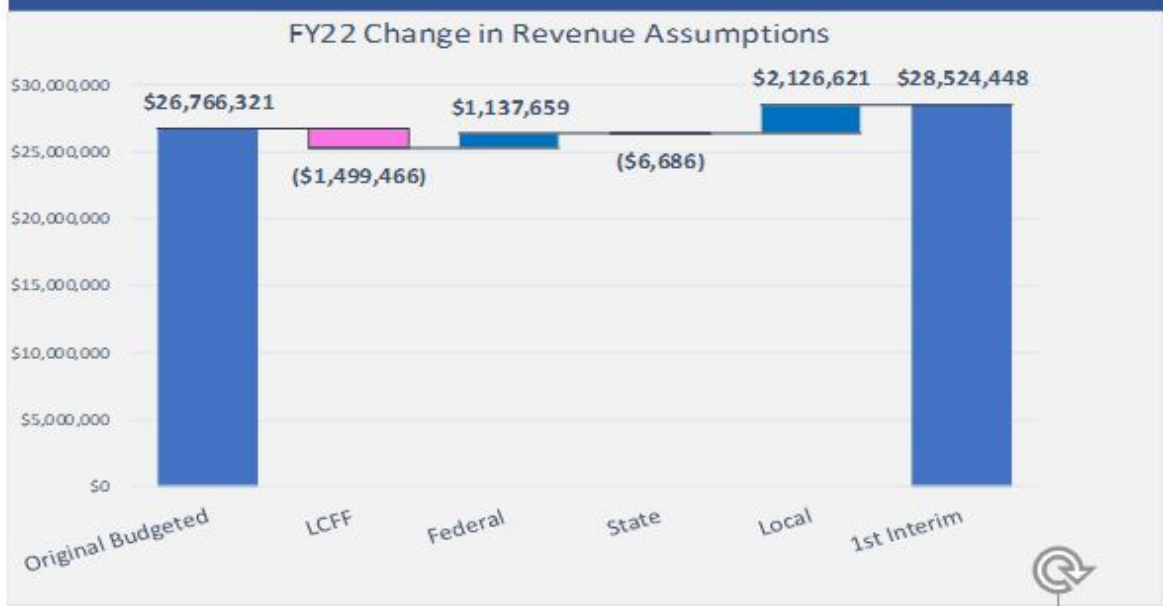
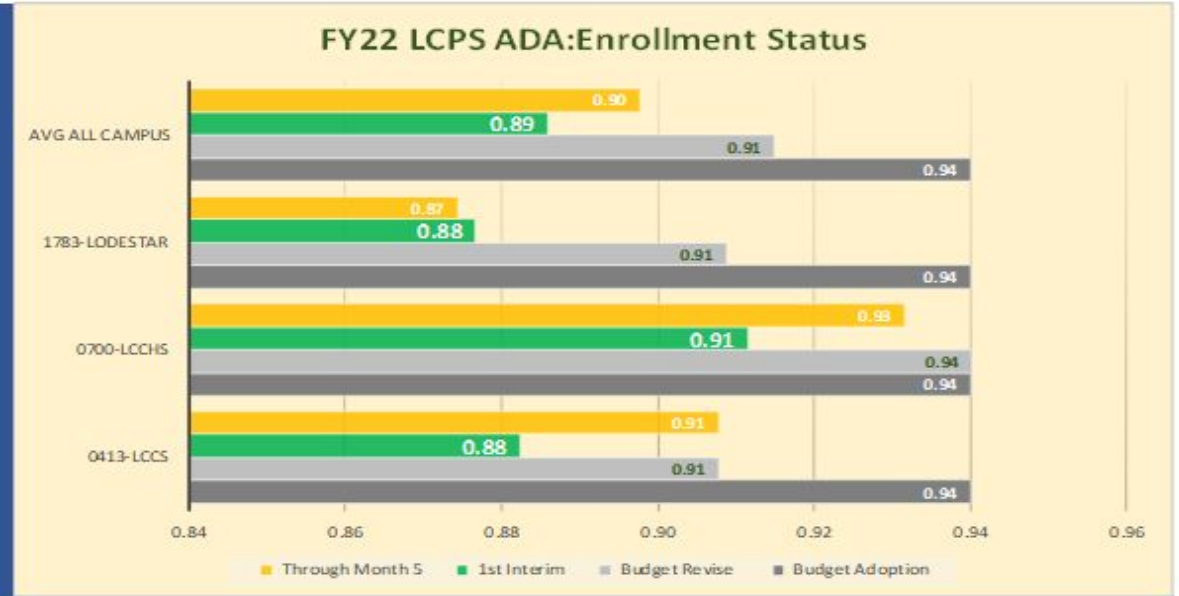
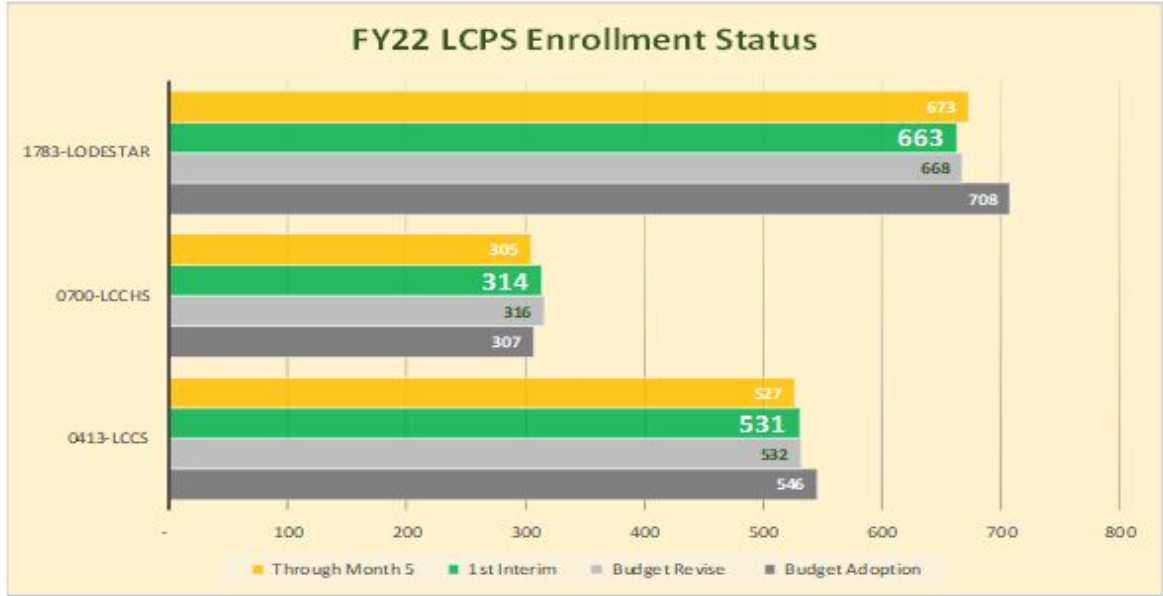
**02/25/22– Special Board Meeting**  
Approve Formal 2<sup>nd</sup> Interim Report

**3/1/2022 - Deadline**  
Formal 2<sup>nd</sup> Interim Report Due to OUSD



# FY22 Financials Update

# FY22 LCPS Budget Update Income



\* LCPS Days of Cash on Hand is the same as what was reported at 1st Board Meeting

# FY22 LCPS Budget Update Income

<b>TOTAL LCPS</b>	1st Interim 10/21 W/PPP	1st Interim 10/21 No PPP	REVISED BUDGET 09/21 Total	ORIGINAL BUDGET 06/21 Total
LCFF Sources	15,383,626	15,383,626	15,975,915	16,883,092
Federal Revenues	4,312,555	4,312,555	5,025,714	3,174,896
Other State Revenues	4,315,741	4,315,741	4,267,642	4,322,427
Local Revenues	4,512,526	2,038,926	4,499,326	2,385,905
<b>Total Revenue</b>	<b>28,524,448</b>	<b>26,050,848</b>	<b>29,768,598</b>	<b>26,766,321</b>
			-	-
Certificated Salaries	13,856,427	13,856,427	13,762,435	13,762,435
Noncertificated Salaries	1,883,794	1,883,794	1,977,786	1,977,786
Employee Benefits	3,231,377	3,231,377	3,257,971	3,257,971
Books and Supplies	1,281,855	1,281,855	1,281,855	1,281,855
Services and Other Operating Expenditures	5,352,824	5,352,824	5,352,824	5,352,824
Capital Outlay	781,182	781,182	515,000	515,000
Other Outgo	-	-	-	-
<b>Total Expense</b>	<b>26,387,459</b>	<b>26,387,459</b>	<b>26,147,871</b>	<b>26,147,871</b>
			-	-
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>2,136,989</b>	<b>(336,611)</b>	<b>3,620,727</b>	<b>618,450</b>
			-	-
TOTAL OTHER FINANCING SOURCES / USES	-	-	-	-
			-	-
NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)	2,136,989	(336,611)	3,620,727	618,450
			-	-
Beginning Fund Balance As of July 1	6,541,241	6,541,241	6,541,241	6,035,215
Adjustments/Restatements	-	-	-	-
Adjusted Beginning Fund Balance /Net Position	6,541,241	6,541,241	6,541,241	6,035,215
			-	-
<b>Ending Fund Balance /Projected Net Position, June 30</b>	<b>8,678,230</b>	<b>6,204,630</b>	<b>10,161,968</b>	<b>6,653,665</b>

# FY22 Financial Highlights

- **Enrollment** is down 53 students at 1<sup>st</sup> First Interim (~\$ 600K), but we picked up a net +12 students. At 1520/1561 (97.4%)
- **ADA** is between 88%-90% per LEA at 1<sup>st</sup> Interim versus an original plan of 94% (~\$ 900K); this is a challenge for many CA school districts and charter schools
- **Total financial impact** of Enrollment and ADA on LCFF revenues less \$1.5m
- **PPP** is helping us finish the year with strong cash reserves - \$~4M (approximately, 100 days cash on hand to meet future bond covenants for Lodestar Facility)
- **ESSER Funding:** We are currently budgeting ~\$1.5 M in ESSER funds for the 22-23 and 23-24 SY
- **We are operating at a deficit for this school year at ~\$340K;** and we can either use our reserves or spend ESSER funds allocated for 22-23 School Year to offset

# FY22 LCPS Highlights Since 1<sup>st</sup> Interim

- **Enrollment:** 1508 at 1st interim; 1520 in January (+12 net). We have lost ~20 students in last two months; more than half of the families moved outside of the Bay Area (Tracy, Stockton, Pleasant Hill, Vallejo, etc.)
- **ADA** as of January is 90% - given the surge and move to distance learning/short term independent study from 1/7-1/14, we hope to maintain ADA in the high 80s / low 90s
- **Unduplicated Counts:** we expect a slight increase in revenue from our increase in low income students (92% vs. 80% last year) and ELL students (47% vs. 44% last year). Special Education increase (12.8% vs. 9% last year)

## Strategies we are implementing:

- **Monitoring current applicant pool.** Currently ~450 students have applied to our schools; we are offering seats where we do not have a waitlist.
- **Stronger Recruitment Campaign** - use of push video links via text/emails, calls to applicants in specific schools/grades, and high school focused at Lodestar



# Budget Process Update

# FY23 Budget Development Update

- Discussion on Assumptions
- Staffing Model
- Teacher Salary Increases
- Financial Rollup



# Budget Development Timeline-FY23

Month	Deadline	Description
<b>November</b>		
	11/15/21 - 11/30/21	Develop / Fine Tune Enrollment Targets
<b>December/January</b>		
	12/01/21 - 12/15/21	Develop Staffing Model
	12/15/21 - 01/31/22	Draft Position Control Document updated with Staffing Model Data
<b>February</b>		
	02/01/22 - 02/18/22	Revenue targets are calculated
	02/01/22 - 02/18/22	Teacher compensation drafted for finance committee discussion
	2/25/2022	Board to approve teacher compensation resolution
<b>March</b>		
	03/01/22 - 03/10/22	Staffing commitments and salaries are finalized
	03/11/22 - 03/30/22	Assign appropriate coding to budgets in preparation for budget load into GL
	03/11/22 - 03/30/22	Individual Budget Development Meetings with each Budget Manager to fine tune needs
<b>April</b>		
	04/1/22- 04/15/22	Load Budget into GL
	04/16/22 -04/30/22	Prepare financial packet for May's Finance Committee Meeting
<b>May</b>		
	05/01/22-05/23/22	Preliminary budget/packet prepped for Finance Committee Members to review
	05/25/22	Presentation to Finance Committee on preliminary FY23 budget
<b>June</b>		
	06/08/22	Present FY23 Budget to the LCPS Board for Approval



# Check Registry

## Oct 1, 2021 – Dec 31, 2021

**EdTec Network : Lighthouse Community Charter School (LCCS)**

**AP Bill Payments**

**October 1, 2021 - December 31, 2021**

**A listing of bill payments**

Date	Check	Company Name	Memo	Paid
<b>Accounts Payable</b>				<b>\$0.00</b>
10/1/2021	74065	Staples Advantage	3486733603	\$3,363.04
10/1/2021	74066	Swing Education Inc	Substitute	\$1,665.00
10/1/2021	74064	Cogent Solutions & Supplies	custodian supplies	\$780.91
10/1/2021	74063	AMS.NET (Inc)	Lighthouse Community Charter School- E-Rate 24 Heggenburger V 2	\$7,068.92
10/1/2021	74062	Adobe Creative Cloud	Agreement Number: 653D5DF7124994F7C2DA	\$237.86
10/8/2021	74067	United Coach Tours		\$1,892.00
10/8/2021	74068	T Mobile	970801535-September	\$1,500.00
10/8/2021	74069	T Mobile	971888715-September	\$2,175.00
10/8/2021	74070	T Mobile	973132376-September	\$2,181.60
10/13/2021	74071	Wells Fargo Financial Leasing, Inc - RICOH USA Program	Lodestar copier	\$1,984.51
10/13/2021	74072	Wells Fargo Financial Leasing, Inc - RICOH USA Program	Lighthouse service copier	\$6,833.93
10/13/2021	74073	Wells Fargo Financial Leasing, Inc - RICOH USA Program	Shared service copier	\$541.66
10/14/2021	74074	Alarcon Bohm	Deposit for LCCS contract	\$49,334.00
10/15/2021	74075	ORKIN LLC (32343578 Lodestar)	August Service	\$385.00
10/15/2021	74076	Anna Lima (ee)	Missing Payroll Check #06362530	\$1,162.58
10/15/2021	74077	Kenneth Bazile (ee)	Reimbursement Check	\$600.00
10/15/2021	74078	FedEx	Fedex Express Service	\$58.84
10/15/2021	74079	Edtec Inc	State Reporting and Management Service Fee	\$560.00
10/15/2021	74080	Krueger International Inc. (KI.COM)	P. O. 2020-0092	\$19,093.47
10/15/2021	74081	Swing Education Inc	Substitute teacher	\$1,700.00
10/15/2021	74082	Staples Advantage	3486029332	\$426.66
10/20/2021	74083	Bianca Leal (EE)	Bianca Leal - Replacement Check # 110523	\$1,147.70
10/21/2021	74084	Edgenuity Inc.		\$24,858.59
10/21/2021	74085	Connie Martinez (EE)	Replacement Payroll Check #06708769	\$604.33
10/22/2021	74086	Abiezer Valdivia Daza (1099)	Electrical work at Lodestar	\$7,110.00
10/22/2021	74087	Alarcon Bohm	Deposit for LCCS change order work	\$44,033.00
10/22/2021	74088	Romero, Julio (1099-7)	Repairs at Lighthouse - Fix Kicked In Wall	\$1,200.00
10/22/2021	74090	Sherwin-Williams	Building supplies	\$65.03
10/22/2021	74089	Drivers Ed Direct, LLC	Online Driver Education Courses	\$690.00
10/22/2021	74091	Drivers Ed Direct, LLC	Online Driver Education Courses	\$690.00
10/22/2021	74092	CDW Government	P. O. 2021-0050	\$36,101.50
10/22/2021	74096	Edtec Inc	Monthly Data Service	\$2,333.33
10/22/2021	74093	Maxim Healthcare Staffing Services, Inc.	staff Services	\$8,580.00
10/22/2021	74095	Rhythmic Mind	Rhythmic Mind Freestyle Therapy Cypher Series	\$5,000.00
10/22/2021	74094	The Advisory Group of San Francisco LLC	M-336511	\$8,466.12
10/22/2021	74097	Tomes, Evelin (reimb)	SSC/ELAC/Parent Outreach	\$500.00
10/22/2021	74104	Clare Computer Solutions	Addressing Devices NOT receiving DHCP	\$185.00
10/22/2021	74106	Cogent Solutions & Supplies	custodial supplies	\$30.94
10/22/2021	74100	Department Of Justice (DOJ)	Finger Printing	\$618.00
10/22/2021	74098	Derrek A. Coleman (1099)	Professional service	\$640.00
10/22/2021	74099	GROUPE APRO Inc.	English to Spanish Interpreting	\$1,365.00
10/22/2021	74105	Hofmayer, Lauren (ee)	Powered by BoardOnTracknt expense	\$71.32
10/22/2021	74103	Mundo Pato Inc.	Monthly subscription	\$350.00

**EdTec Network : Lighthouse Community Charter School (LCCS)****AP Bill Payments****October 1, 2021 - December 31, 2021****A listing of bill payments**

Date	Check	Company Name	Memo	Paid
<b>Accounts Payable</b>				<b>\$0.00</b>
10/22/2021	74101	ORKIN LLC (32343578 Lodestar)	September Service	\$500.00
10/22/2021	74102	PS Print	2021 Impact Report Booklet	\$390.57
10/26/2021	74108	Carla Jasso (1099)	Alder Resident	\$1,818.18
10/26/2021	74109	Isabel Robles- Moreno (1099)	Alder Resident	\$1,818.18
10/26/2021	74107	Julian Cote (1099)	Alder Resident	\$1,818.18
10/26/2021	74110	Noelle Clark (1099)	Alder Resident	\$1,818.18
10/26/2021	74111	Tamara Thrower (1099)	Alder Resident	\$1,818.18
10/29/2021	74115	Abiez er Valdivia Daza (1099)	Trail Lights at Lodestar	\$2,800.00
10/29/2021	74116	ADP, LLC	ADP Services	\$100.00
10/29/2021	74117	Alliant International University	Student ID- 2004775-Rose Galvez	\$1,131.72
10/29/2021	74118	Arlene Urrea	Monthly Rental - Tables & Chairs	\$2,945.00
10/29/2021	74112	Carter, Samuel (ee)	Tuition Reimburse	\$7,000.00
10/29/2021	74113	Castruita, Janeth (ee)	Alder Tuition Reimburse	\$7,000.00
10/29/2021	74119	Claudia Torres Tapia (ee)	Tuition reimbursement	\$2,000.00
10/29/2021	74120	Community High School Foundation	Placement Fee (Miyoung Kang)	\$6,000.00
10/29/2021	74121	Dan Mahoney	Website re-design: planning, design, development	\$10,000.00
10/29/2021	74114	Gonzalez-Medina, Talia (ee)	Tuition Reimbursement Program	\$5,000.00
10/29/2021	74122	GROUPE APRO Inc.	English to Spanish Interpreting	\$3,214.12
10/29/2021	74123	HopSkipDrive, Inc.	Student transportation	\$6,174.89
10/29/2021	74124	Josefina Belloso (ee)	Alder Tuition Reimburse	\$2,000.00
10/29/2021	74125	Maxim Healthcare Staffing Services, Inc.	staff Services	\$10,762.50
10/29/2021	74126	Nicole Rodriguez (ee)	Alder Tuition Reimburse	\$2,000.00
10/29/2021	74127	Ricoh USA, INC	Shipping Costs	\$309.77
10/29/2021	74128	Rodriguez, Mario (ee)	Alder reimbursement	\$2,000.00
10/29/2021	74129	Sanact Inc dba Roto-Rooter (1099-7)	Service call at 701 - 105th Ave	\$732.78
10/29/2021	74130	Scout from University of California	PONumber: 2021-0035	\$51,870.00
10/29/2021	74131	Smartsign	Metal Asset Tags	\$1,329.62
10/29/2021	74132	Swing Education Inc	Substitute teacher	\$7,100.00
10/29/2021	74133	Tahlif Brown (ee)	Fingerprinting	\$84.00
10/29/2021	74135	Zoom	Zoom subscription	\$9,782.50
10/29/2021	74134	Maria Ramazzini (ee)	Reimbursement	\$138.14
11/1/2021	74136	United Coach Tours	Calif. Academy of Science - Field Trip	\$1,804.00
11/3/2021	74137	Alaka, Kelsey (ee)	Replacement Check	\$2,081.01
11/3/2021	74138	Boxichef inc		\$2,844.45
11/4/2021	74139	ACCO Engineered Systems Inc	LODESTAR - AC-8 Control Board Replacement	\$1,536.00
11/4/2021	74140	Adobe Systems Incorporated	Adobe Sign for bus ALL OTH Ent Consumable RNW MUN EDU AWS	\$9,583.98
11/4/2021	74141	Alarcon Bohm	Progress Billing for LCCS contract	\$49,608.00
11/4/2021	74142	Amazon Capital Services	Act: ACLJ600R9IMXD	\$17.63
11/4/2021	74143	AMS.NET (Inc)	Cabling Outdoor APs at 2 Sites - 94564 - Labor	\$13,493.00
11/4/2021	74144	Asset Panda, LLC	Asset Panda Renewal	\$4,229.00
11/4/2021	74145	Beretta Investment Group	433 Hegenberger Rd. ST 201/202 Rent	\$4,821.00
11/4/2021	74146	Charles Schwab Bank	Powered by BoardOnTrack7/1/21-9/30/21	\$936.34
11/4/2021	74147	CliftonLarsonAllen LLP	Consulting fees	\$10,976.70

**EdTec Network : Lighthouse Community Charter School (LCCS)**

**AP Bill Payments**

**October 1, 2021 - December 31, 2021**

**A listing of bill payments**

Date	Check	Company Name	Memo	Paid
				\$0.00
11/4/2021	74148	Cogent Solutions & Supplies	custodial supplies	\$2,071.12
11/4/2021	74149	Crosslink Network	Internet Service (10/10/2021 - 11/10/2021	\$3,274.02
11/4/2021	74150	Edtec Inc	Consultation fee	\$1,120.00
11/4/2021	74151	Envoy Studios INC	Engagement Manager DATE: Oct. 26, 2021; PROJECT: Lighthouse	\$48.75
11/4/2021	74152	Gabriela Gorzales (ee)	Alder Reimbursement	\$2,000.00
11/4/2021	74153	Hilbers INC	Services Rendered through October 30, 2021	\$73.50
11/4/2021	74154	Kone Inc.	monthly Service	\$260.01
11/4/2021	74155	Maria Ramazzini (ee)	Reimbursement	\$106.29
11/4/2021	74156	Maxim Healthcare Staffing Services, Inc.	staff Services	\$6,712.50
11/4/2021	74157	Meilin Lu (ee)	Reimbursement	\$98.37
11/4/2021	74158	Moon, Dennise (ee)	SPed reimb	\$335.57
11/4/2021	74159	Nob Hill Catering, Inc.	NSLP-Lighthouse	\$114,245.29
11/4/2021	74160	NoRedInk Corp.	NoRedInk Premium Student Licenses at 2018 Rate	\$4,700.00
11/4/2021	74161	NWEA - Northwest Evaluation Association	MAP Growth K-12- Add On	\$3,750.00
11/4/2021	74162	Orkin Pest Control (T-27468538) Lighthouse	Odd Job service fee	\$661.55
11/4/2021	74163	PCSD 701 105th Ave LLC	Reimburse - Utilities and Taxes	\$110,162.81
11/4/2021	74164	Quality First Services, Inc	Custodian service at Shared service	\$595.00
11/4/2021	74165	Russo Glass Company	Install Glass at Loadstar	\$450.00
11/4/2021	74166	Seneca Center	83LODE-AUG21	\$111,978.13
11/4/2021	74167	The Speech Pathology Group (SPG)	Speech services	\$5,640.00
11/4/2021	74168	Yesenia Sanchez (ee)	Alder GSE Reimburse	\$2,000.00
11/5/2021	74169	Light Keepers LLC	Rent for 444 Hegenberger Facility	\$58,000.00
11/5/2021	74170	TextHelp	Reference 2020-0055	\$3,244.38
11/5/2021	74171	Rich USA, INC	Shared Services - Copier Lease	\$14,112.74
11/5/2021	74172	BACSAC	Bay Area charter school athletic conference	\$11,400.00
11/8/2021	74173	Tahlif Brown (ee)	Fingerprinting	\$84.00
11/11/2021	74174	Coddling Energy & Mechanical Inc.	customer 0000202	\$7,750.00
11/11/2021	74175	Jhair A. Martinez (1099)	High school dance DJ	\$250.00
11/11/2021	74176	Katrina D. Valdez	Consultation for measure n	\$800.00
11/11/2021	74177	Maxim Healthcare Staffing Services, Inc.	staff Services	\$3,625.00
11/11/2021	74178	Robert Half		\$4,488.75
11/11/2021	74179	Smartlite LLC	Student recruitment Ad	\$350.00
11/11/2021	74180	Staples Advantage	3490226017	\$11,324.25
11/11/2021	74181	Swing Education Inc	Substitute teacher	\$1,015.00
11/11/2021	74182	The Advisory Group of San Francisco LLC	M-336511	\$8,387.81
11/11/2021	74183	Wright Specialty Premium Trust	Policy 7NA5FF000022700	\$19,950.60
11/11/2021	74184	Zeyda Garcia (ee)	Reimbursement	\$118.37
11/12/2021	74185	T Mobile	970801535-October	\$5,485.70
11/18/2021	74186	Jhair A. Martinez (1099)	High school dance DJ	\$200.00
11/18/2021	74187	ACCO Engineered Systems Inc	LODESTAR 3RD BUILDING HS	\$2,451.00
11/18/2021	74188	ADP, LLC	ADP Services	\$100.00
11/18/2021	74189	Amazon Mktplace Pmts	Powered by BoardOnTrack-FGJF-9WLC- After School Program K8	\$46,252.63
11/18/2021	74190	Beretta Investment Group	433 Hegenberger Rd. ST 201/202 Rent	\$4,821.00

**EdTec Network : Lighthouse Community Charter School (LCCS)****AP Bill Payments****October 1, 2021 - December 31, 2021****A listing of bill payments**

<b>Date</b>	<b>Check</b>	<b>Company Name</b>	<b>Memo</b>	<b>Paid</b>
<b>Accounts Payable</b>				<b>\$0.00</b>
11/18/2021	74191	Carla Jasso (1099)	Alder Resident	\$1,818.18
11/18/2021	74192	Cogent Solutions & Supplies	custodial supplies	\$1,826.32
11/18/2021	74193	Department Of Justice (DOJ)	Finger Printing	\$1,724.00
11/18/2021	74194	Edtec Inc	Monthly Data Service	\$2,333.33
11/18/2021	74195	Envision Education	Alder Residency - Jul - Sept 2021	\$5,621.70
11/18/2021	74196	George Olmos Securities	Service request at Lighthouse	\$270.00
11/18/2021	74197	Handte, Christine (ee)	Reimb: Soccer Refs and Mileage	\$310.02
11/18/2021	74198	Haro Veronica (ee)	Classroom supplies	\$32.76
11/18/2021	74199	Isabel Robles- Moreno (1099)	Alder Resident	\$1,818.18
11/18/2021	74200	Julian Cote (1099)	Alder Resident	\$1,818.18
11/18/2021	74201	Law Offices of Young, Minney & Corr, LLP	Legal Services	\$1,913.07
11/18/2021	74202	Light Keepers LLC	Rent for 444 Hegenberger Facility	\$58,000.00
11/18/2021	74203	Maxim Healthcare Staffing Services, Inc.	staff Services	\$7,245.00
11/18/2021	74204	NCS Pearson Inc	Purchase Order Number : 2021-0056	\$830.96
11/18/2021	74205	Noelle Clark (1099)	Alder Resident	\$1,818.18
11/18/2021	74206	PCSD 701 105th Ave LLC	Lodestar rent	\$92,743.75
11/18/2021	74330	Ricoh USA, INC	Loadstar - Copier Lease	\$959.17
11/18/2021	74207	San Joaquin County Office of Education	Programming SEIS/SIS Integration Components	\$4,000.00
11/18/2021	74208	Staples Advantage	3491757784	\$236.14
11/18/2021	74209	Sujatha Ranganathan (1099)	Consultation	\$33,750.00
11/18/2021	74210	Surfclean LLC	Lighthouse Bathroom Steam cleaning	\$2,450.00
11/18/2021	74211	Swing Education Inc	Substitute teacher	\$21,855.00
11/18/2021	74212	Tamara Thrower (1099)	Alder Resident	\$1,818.18
11/18/2021	74213	Torres, Jacobo (1099)	Landscaping	\$9,900.00
11/18/2021	74214	Yesenia Sanchez (ee)	Alder GSE Reimburse	\$2,000.00
11/18/2021	74215	Copy Station Inc	Copy Service	\$2,479.98
11/18/2021	74216	Torres, Evelin (1099)	SSC/ELAC/Parent Outreach	\$820.00
11/19/2021	74217	Michael's Transportation Service Inc.	High school fieldwork	\$2,218.00
11/19/2021	74218	Wright Specialty Premium Trust	Policy 7NA5FF000022700	\$10,555.50
11/19/2021	74219	Adobe Systems Incorporated	ACROBAT PRO SUBSCRIPT DC ALL MLP Entrprse Lic Sub New MUN	\$67.96
11/30/2021	74221	Smartsign	Metal Asset Tags	\$1,329.62
11/30/2021	74220	United Coach Tours	Tech Interactive - Field Trip	\$1,804.00
12/3/2021	74222	Abiezer Valdivia Daza (1099)	Trail Lights at Lodestar	\$2,800.00
12/3/2021	74223	Amazon Mktplace Pmts	1TYL-NXR3-7QTC	\$48,894.32
12/3/2021	74224	Anderson Commercial Flooring	FURNISH AND INSTALL NEW MILLIKEN FLOORING	\$36,107.00
12/3/2021	74225	Anna Rose Hull (ee)	Reimbursement - CTC Exam	\$344.00
12/3/2021	74226	Camargo, Amua (ee)	Recruitment Fair	\$699.00
12/3/2021	74227	CliftonLarsonAllen LLP	Consulting fees	\$9,372.30
12/3/2021	74228	Evan Blaser Photography (1099)	Staff Headshots - Candid	\$1,625.00
12/3/2021	74229	Families in Action for Quality Education	Annual membership dues	\$13,070.00
12/3/2021	74230	Fee, Karen (reimb)	Reimbursement	\$607.83
12/3/2021	74231	HopSkipDrive, Inc.	Student transportation	\$5,851.28

**EdTec Network : Lighthouse Community Charter School (LCCS)**

**AP Bill Payments**

**October 1, 2021 - December 31, 2021**

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				\$0.00
12/3/2021	74232	Jessica Berdak (Reimbursement)	Alder tuition reimbursement 2021	\$2,000.00
12/3/2021	74233	Kone Inc.	Lighthouse maintenance	\$274.62
12/3/2021	74234	Latora Baldridge (EE)	Expense Reimburse	\$1,235.00
12/3/2021	74235	Managed Health Network	EAP5 monthly bill	\$269.50
12/3/2021	74236	Moon, Dennise (ee)	Reimburse - IEP Testing Materials	\$171.50
12/3/2021	74237	NCS Pearson Inc	Purchase Order Number : 2021-0031	\$562.32
12/3/2021	74238	ORKIN LLC (32343578 Lodestar)	221279579	\$260.00
12/3/2021	74239	Orkin Pest Control (T-27468538) Lighthouse	Monthly service charge	\$161.55
12/3/2021	74240	Quality First Services, Inc	Custodian service at Shared service	\$1,190.00
12/3/2021	74241	Really Great Reading Company, LLC	P.O 2122-0013	\$1,382.40
12/3/2021	74242	Robert Half	00340-103645000-	\$2,559.38
12/3/2021	74243	RTW Sciences, LLC/Mobile Capital Group, Inc	Diagnostic tests and reporting for September 2021	\$134,295.50
12/3/2021	74244	Staples Advantage	3492299101	\$1,061.43
12/3/2021	74245	Swing Education Inc	Substitute teacher	\$3,025.00
12/3/2021	74246	The Speech Pathology Group (SPG)	Speech and language services	\$9,730.00
12/3/2021	74247	The Surge Institute	2021 Surge Fellowship Tuition for Zeyda Garcia	\$5,000.00
12/3/2021	74248	Tundra Restaurant Supply LLC	2-Door Rch-In Freezer	\$3,725.02
12/3/2021	74249	Viceral, Aunnamarie (ee)	Reimb: Books & Supplies	\$323.90
12/3/2021	74250	OverDrive Inc	Customer ID 10822-0001	\$246.10
12/7/2021	74251	The Apparel Source Inc	Invoice 0316095-IN	\$2,111.30
12/9/2021	74252	Royal Paramount Transportation	Transportation - Adventure Ropes Course	\$2,171.00
12/10/2021	74253	Aeries SIS	Aeries Communications	\$2,745.00
12/10/2021	74254	AMS.NET (Inc)	Lighthouse CCS - 94564 - CO 01 - Test 3 fiber runs	\$1,080.00
12/10/2021	74255	California Charter School Association (CCSA)	Member ID A-09424	\$14,280.00
12/10/2021	74256	Carbon Lighthouse, Inc.,	Energy Services	\$3,800.00
12/10/2021	74257	Challenge Sonoma Adventure Ropes Course	Adventure Ropes Course	\$3,900.00
12/10/2021	74258	Cogent Solutions & Supplies	custodial supplies	\$912.15
12/10/2021	74259	Crosslink Network	Internet Service (12/10/2021 - 01/10/2022)	\$3,274.02
12/10/2021	74260	EL Education, Inc	Regional Leadership Cohort - 1 Slot	\$1,025.00
12/10/2021	74261	Envoy Studios INC	Consulting	\$780.00
12/10/2021	74262	Hilbers INC	Services Rendered through November 30, 2021	\$784.00
12/10/2021	74263	Jostens	Diploma Covers	\$471.94
12/10/2021	74264	Law Offices of Young, Minney & Carr, LLP	Legal fees	\$8,497.65
12/10/2021	74265	Learning A-Z (Cust# 1301505)	4271534-Lighthouse	\$4,813.28
12/10/2021	74266	Managed Health Network	EAP5 monthly bill	\$269.50
12/10/2021	74267	Maxim Healthcare Staffing Services, Inc.	staff Services	\$6,650.00
12/10/2021	74268	MVP Sport & Recreation, Inc.	10502A - Basketball Jersey	\$1,417.60
12/10/2021	74269	Nob Hill Catering, Inc.	NSLP-Lighthouse	\$48,413.60
12/10/2021	74270	Oakland Athletic League	OAL Middle School Flag Football	\$748.00
12/10/2021	74271	PS Print	2021 Greeting Cards	\$291.57
12/10/2021	74272	Robert Half	Invoice -58693614	\$4,646.25
12/10/2021	74273	Romero, Julio (1099-7)	Powered by BoardOnTrack: Lighthouse - Poles	\$1,500.00
12/10/2021	74274	Torres, Jacobo (1099)	Landscaping	\$3,300.00

**EdTec Network : Lighthouse Community Charter School (LCCS)**

**AP Bill Payments**

**October 1, 2021 - December 31, 2021**

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Date	Check	Company Name	Memo	Paid
Accounts Payable				\$0.00
12/10/2021	74275	Vista higher learning	P. O. 2021-0037	\$27,587.95
12/13/2021	74276	CliftonLarsonAllen LLP	Consulting fees	\$4,139.63
12/14/2021	74277	Carla Jasso (1099)	Alder Resident	\$1,918.18
12/14/2021	74278	Isabel Robles- Moreno (1099)	Alder Resident	\$1,918.18
12/14/2021	74279	Julian Cote (1099)	Alder Resident	\$1,918.18
12/14/2021	74280	Noelle Clark (1099)	Alder Resident	\$1,918.18
12/14/2021	74281	Tamara Thrower (1099)	Alder Resident	\$1,918.18
12/17/2021	74282	Abiezer Valdivia Daza (1099)	Electrical work at Lighthouse	\$800.00
12/17/2021	74283	ACCO Engineered Systems Inc	OSA Ventilation Calculations	\$4,750.00
12/17/2021	74284	Alexandra Russell (EE)	Pizza Party Reimburse	\$148.40
12/17/2021	74285	Alliance Graphics	Staff Cross Body Waist Bag	\$5,714.06
12/17/2021	74286	Alliance Pension Consultants, LLC	403(B) - Services Rendered 05/01/2021 thru 07/31/2021	\$2,997.61
12/17/2021	74287	Amazon Mktplace Pmts	11NH-4MGT-3VGF- Lighthouse Charter School	\$14,680.06
12/17/2021	74288	Beretta Investment Group	433 Hegenberger Rd. ST 201/202 Rent	\$4,821.00
12/17/2021	74289	Blackbaud Inc	Subscription	\$41.94
12/17/2021	74290	Cogent Solutions & Supplies	Custodian supplies	\$4,396.46
12/17/2021	74291	Dataman Group Direct	Mailing list	\$525.00
12/17/2021	74292	Department Of Justice (DOJ)	Finger Printing	\$292.00
12/17/2021	74293	Edgenuity Inc.	Point Made Site License with Knowledge Academy	\$23,259.01
12/17/2021	74294	GROUPE APRO Inc.	English to Spanish Interpreting	\$9,818.86
12/17/2021	74295	JobScore, Inc	Enterprise Plan Subscription	\$16,200.00
12/17/2021	74296	Kone Inc.	Lighthouse maintenance	\$1,826.86
12/17/2021	74297	L&D Printing Inc.	Job #40047	\$264.69
12/17/2021	74298	Light Keepers LLC	Rent for 444 Hegenberger Facility	\$58,000.00
12/17/2021	74299	Maxim Healthcare Staffing Services, Inc.	staff Services	\$6,445.00
12/17/2021	74300	Miyoung Kang (EE)	Classroom Supplies	\$59.93
12/17/2021	74301	MVP Sport & Recreation, Inc.	10567A - Drip Hoods	\$135.67
12/17/2021	74302	ORKIN LLC (32343578 Lodestar)	222947958	\$250.00
12/17/2021	74303	PCSD 701 105th Ave LLC	Lodestar rent	\$92,743.75
12/17/2021	74304	Pelosi Law Group Inc	Legal services	\$400.00
12/17/2021	74305	PS Print	2021 Postcards	\$400.41
12/17/2021	74306	Robert Half	59018198	\$2,598.75
12/17/2021	74307	Seneca Center	83LODE-SEP21	\$161,707.16
12/17/2021	74308	Staples Advantage	3494599430	\$903.26
12/17/2021	74309	Swing Education Inc	Substitute teacher	\$1,300.28
12/17/2021	74310	Tomes, Evelin (1099)	SSC/ELAC/Parent Outreach	\$440.00
12/17/2021	74311	Wright Specialty Premium Trust	7NA5CP0000295-00	\$10,555.50
12/17/2021	74312	Anthony, Monica (reimb)	Postage	\$90.50
12/17/2021	74313	Pelosi Law Group Inc	Legal services	\$400.00
12/17/2021	74314	Pelosi Ziblatt Law Group		\$400.00
<b>Total - Accounts Payable</b>				<b>\$2,225,844.23</b>



# Cover Sheet

## LCPS Organizational Priorities, OKRs, and Academic Update

<b>Section:</b>	III. Discussion and Approval Items
<b>Item:</b>	B. LCPS Organizational Priorities, OKRs, and Academic Update
<b>Purpose:</b>	Discuss
<b>Submitted by:</b>	
<b>Related Material:</b>	Final AAC Deck __ 2021-22 for 2.2 Board Meeting (1).pdf



# Academic Accountability Meeting January 20, 2021



# Culture of Accountability

## Teacher Attendance

- Understanding the Tipping Point
- Developing a Strategic Response

1/6/22	1/7/22	1/10/22	1/11/22
KCA	KCA	C	C
C	PA	C	C
C	C	KCA	KCA
KCA	KCA	C	C
KCA	KCA	C	C
KCA	KCA	C	C
KOA	C	C	C
KOA	PA	PA	C
C	C	KCA	KCA
KCA	KCA	PA	C
C	C	C	C

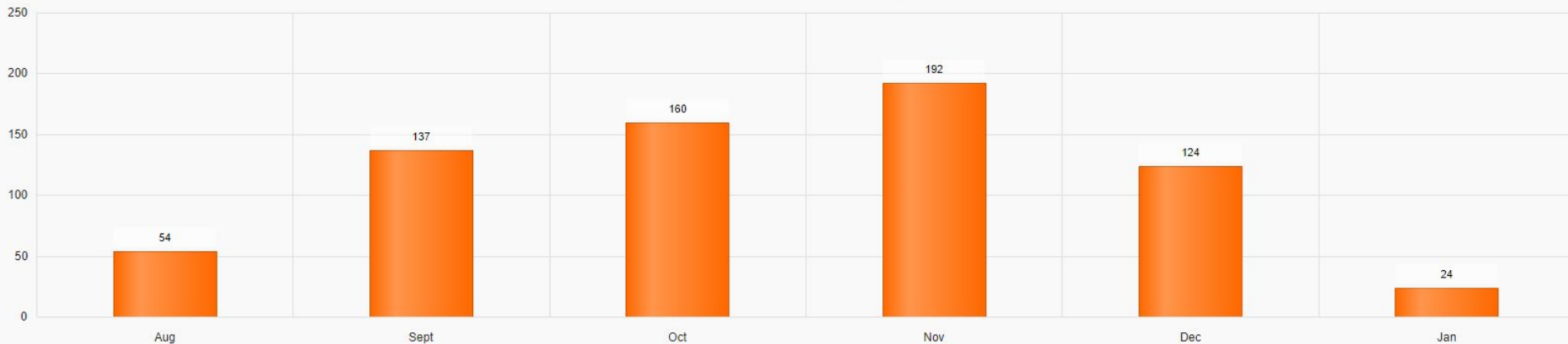
KCA = Known COVID Absence  
 PA = Possible Absence  
 KOA = Known Other Absence  
 C = Cleared

Reducing the spread of Omicron continues to be a priority.



# Safe Classroom

Total Number of Incidents by Month



## HEADLINE

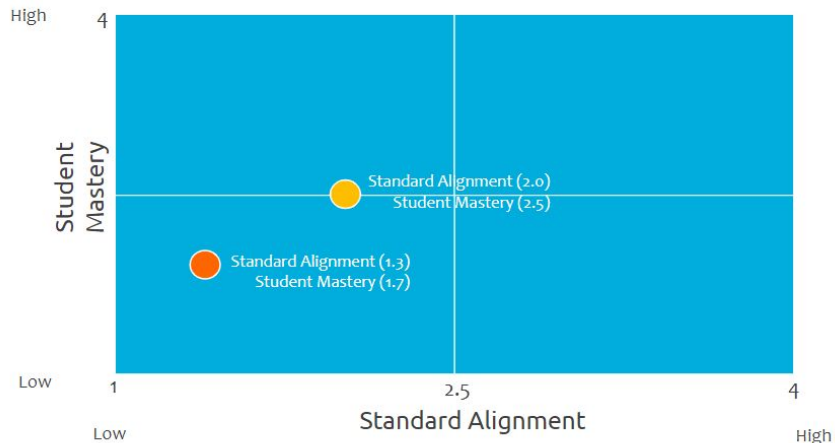
Per AERIES, tier 1 intensive coaching and proactive dean work reduces suspensions and referrals.

# Instructional Leadership

## On-Grade Level Instruction



### ELA Standard Alignment vs Student Mastery



### From September to Today

Indicator	September	December
CA1 - Lessons are grounded in texts that are appropriately complex	90%	75%
CA2A - Qualitative text features	1.6	2.25
CA2B - Require evidence	1.9	2.25
CA2D - Intentionally sequenced to build knowledge	1.6	2
CA2E - CFU	1.3	2.5
CA2F - Equity	1.7	2
CA3A - Students do the majority of the work	1.5	1.5
CA3B - Productive struggle	1.5	1.75
CA3C - Students provide accurate text evidence	1.7	1.5
CA3D - Student talk	1.3	1.25
Standards Alignment	1.3	2
Student Mastery	1.7	2.5



# LCPS Assessment Toolbox

	PURPOSE OF ASSESSMENTS	EXAMPLES
<b>SCREENING</b>	<p>Brief assessments that focus on <b>critical basic skills</b> that <b>predict future growth</b> and identify students likely in <b>need of additional/intensified instruction</b>.</p> <p>All students, 2-3x year.</p>	<p>NWEA MAP (K-12)  <b>AimswEBPlus (K-8 Composite)</b>                      Shaywitz Dyslexia Screener (K-2)                      BESS-SEL</p>
<b>DIAGNOSTIC</b>	<p>Assessments conducted at any time during the school year when a more <b>in-depth analysis of a student's strengths and needs</b> is necessary to guide instructional decisions.</p>	<p>Informal Decoding Inventory (K-5)                      BESS-SEL</p>
<b>PROGRESS MONITORING</b>	<p>Assessments conducted at a <b>minimum of three times a year</b> or on a routine with comparable and multiple test forms to:</p> <ul style="list-style-type: none"> <li>(a) estimate <b>rates of basic skills improvement</b></li> <li>(b) identify students <b>who are not demonstrating adequate progress</b> and may require additional or <b>different forms of instruction</b></li> <li>(c) evaluate the <b>effectiveness of different forms of instruction</b> and provide direction for developing more effective instructional programs for those challenged learners.</li> </ul>	<p><b>AimswEBPlus</b></p>
<b>OUTCOME</b>	<p>Assessments for the purpose of determining whether <b>students achieved grade-level performance</b> or <b>demonstrated improvement</b>.</p>	<p>NWEA MAP                      ANet                      CAASPP</p>

# Assessment and Data Purpose

## Multilingual Learner Data Dive: ELPAC, ANet, AimswebPlus, Altitude

		aimsweb+ Grades 2-3					
Reading Level	Writing Level	Reading Over	Oral Reading I	Reading Comp	Vocabulary	ANet ELA	
1 - Beginning   ELI	1 - Beginning   ELI	3	4	13	6	not meeting	
1 - Beginning   ELI	1 - Beginning   ELI	2	1	30	4	not meeting	
2 - Somewhat/Mo	2 - Somewhat/Mo	1	1	22	1	meeting	
2 - Somewhat/Mo	3 - Well Develop	51	50	64	52	not meeting	
2 - Somewhat/Mo	2 - Somewhat/Mo	16	17	25	20	not meeting	
2 - Somewhat/Mo	2 - Somewhat/Mo	22	34	40	10	not meeting	
1 - Beginning   ELI	1 - Beginning   ELI	1	1	6	10	not meeting	
2 - Somewhat/Mo	2 - Somewhat/Mo	2	2	4	10	not meeting	
1 - Beginning   ELI	1 - Beginning   ELI	4	1	9	43	not meeting	

### LCPS Headlines

*6 of 9 grade levels made significant growth with critical basic skills in reading and math.*

*More focus needed on K-2.*

### Multilingual Learner Data Dive Snapshot:

- Teachers analyzed their students' achievement data for trends in AimswebPlus, ANet, and Altitude Semester 1 Grades
- Data for Equity: Teachers analyzed performance trends of their Multilingual Learners
  - Ex. ELPAC subtests and aimswebPlus subtest comparison
- Teachers created action plans for whole group and small group instruction to accelerate achievement



# What is WASC Accreditation?

A process that ensures that schools:

- 1) are worthy of the trust placed in them to provide high-quality learning and
- 2) demonstrate continual self-improvement

Accreditation is critical: it ensures that other high schools and colleges will accept our credits and is required by our charters.

We are seeking a *renewal* for Lighthouse 9-12 and an *initial accreditation* for Lodestar 9-12.





# A lot came out of our last WASC accreditation...

## Growth areas identified in 2014-15:

*"The Visiting Committee concurs with the school's identified areas that are outlined in the schoolwide action plan. These are summarized below:*

- *Continue to refine structures and processes to ensure that there is a cohesive, vertically and horizontally aligned K12 educational experience consistent with academic standards and Lighthouse's guiding principles.*
- *Address academic and behavioral gaps for underperforming subgroups (African American students, boys, English Learners and students with IEPs) by developing more explicit and coordinated structures/mechanisms to undergird/support the school's RTI model.*
- *More fully embed authentic student learning experiences that lead to active engagement and deeper content understanding in all classrooms.*



*In addition, the Visiting Committee has identified areas that need to be strengthened:*

- *Clearly articulate the "Lighthouse Way" as a means to ground the school's mission and identified pillars (i.e. define common understanding of "rigor")*
- *Strengthen the school's systems for orienting students new to the school, especially at the high school level, to meet grade level*

## Actions taken prompted by self study...

- LCPS Theory of Change
- LCPS Graduate Profile
- LCPS DEI Pillars
- Rejoining EL Education
- Horizontal and Vertical Alignment of 9-12 programs, including curriculum adoption

# “Self Study” Components

 Nov-Dec	1) What has happened since the last self study?
 Nov-Dec	2) Generate a student/community profile – who are our students and what student outcomes are we seeing?
Jan-Feb	3) What are our strengths and areas for improvement? <ul style="list-style-type: none"> <li>● Staff, Family, Student, Director, Board Engagements</li> </ul>
March	4) What are 2-3 major student learning needs based on this self study?
March	5) Revised LCAP for each high school program
May	Visit from WASC Committee <ul style="list-style-type: none"> <li>● Staff, Family, Student, Director, Board Engagements</li> </ul>



# A-G, Dual Credit, and College Update

## **A-G**

- 85% of the Class of 2022 at Lighthouse (62/73 students) are currently A-G on track.

## **College credits**

- In Lighthouse's Class of 2022, 27% of the graduating class have earned at least 3 college credits to date. Another 13 students are poised to earn college credits in semester 2 bringing and could bring up the total to 45%.
- In Lighthouse's Class of 2023 (11th graders), 23%, have earned at least 3 college credits to date and courses this spring could bring up the total to 36%.
- 11 of 64 Lodestar 10th graders (17%) have earned at least 3 or more college credits
- We will be rolling out our "Business Academy" this summer!

## **College Matriculation and Persistence among Lighthouse's Class of 2021**

- 27 students (43%) are attending 4-year colleges
- 20 students (32%) are attending community college
- 16 students (25%) are not currently attending college of any kind. One is in the Air Force, several are in apprenticeship programs, most are working and/or figuring out what to do next.



## Cover Sheet

### Supplement for the Annual Update for the 21-22 LCAP Year

**Section:** III. Discussion and Approval Items  
**Item:** C. Supplement for the Annual Update for the 21-22 LCAP Year  
**Purpose:** Vote

**Submitted by:**

**Related Material:**

2022\_Supplement\_to\_Annual\_Update\_for\_2021-  
22\_LCAP\_Lighthouse\_Community\_Charter\_High\_School\_20220126.pdf  
2022\_Supplement\_to\_Annual\_Update\_for\_2021-  
22\_LCAP\_Lighthouse\_Community\_Charter\_School\_20220126.pdf  
2022\_Supplement\_to\_Annual\_Update\_for\_2021-  
22\_LCAP\_Lodestar\_\_A\_Lighthouse\_Community\_Public\_School\_20220126.pdf  
LCAP Mid Year Budget Update v2.pdf



# LIGHTHOUSE

A Lighthouse Community Public School

## Supplement to the Annual Update to the 2021–22 Local Control and Accountability Plan

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Lighthouse Community Charter High School (9-12)	Robbie Torney Chief of Staff	robbie.torney@lighthousecharter.org (510) 562-8225

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emphasized the need to support related LCAP actions by increasing personnel to ensure the safety and well-being of staff and students. We funded additional positions for instructional support that provide interventions to increase English language proficiency, reading, mathematics, address social emotional needs, and arts education for all students. Again, we meet regularly with our educational partners through several venues to monitor our efforts and gather feedback.

A description of how the LEA used, or plans to use, the additional concentration grant add-on funding it received to increase the number of staff who provide direct services to students on school campuses with an enrollment of students who are low-income, English learners, and/or foster youth that is greater than 55 percent.

Our vision and core values are at the heart of all conversations. As additional funds became available we used our standing outreach efforts to obtain input from all aspects of our community- students, staff, parents, and community members.

Additional staff will accomplish the following.

1. Increase personnel to increase access to summer school and wrap-around services.
2. Increase mental health supports for students through counselors, psychologists; improved social-emotional curriculum, and increased access to mental health services.
3. Increase professional development, including instructional coaching for site administrators, strengthening core instruction across our schools.
4. Ensure we serve students safely and optimally through additional staff for COVID-19 testing and support and additional operational and custodial staff.
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It was especially important to ensure our community felt safe returning to in-person instruction. Consequently, we hired additional staff to help with sanitizing facilities and conducting COVID testing. We knew from multiple meetings that our community members were impacted emotionally by the conditions of virtual learning and the pandemic itself. We dedicated time and financial support for increased access to mental health services via counselors, psychologists, outside agencies, and family resources. We worked to mitigate student learning loss through additional support staff as well as adding intervention programs, (Lexia, Dreambox, Zearn, etc).

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As funds became available we used our standing outreach efforts to obtain input from all aspects of our community- students, staff, parents, ELAC, SSC. Additionally, distance learning required that we learn, use, and implement technology to enhance instruction. When we returned, we maintained technology tools that enhance in-person instruction and provide consistent intervention, e.g. Altitude LMS.

Despite additional funds, the most challenging area is staffing. It is difficult to hire for critical areas already in short supply. Returning to in-person instruction makes it more difficult. The availability of qualified personnel is limited, and many people are hesitant to return to the workforce, thereby reducing the pool of candidates.

Additionally, the substitute pool was difficult pre-pandemic for all districts. The situation is exacerbated by an increase in pandemic related absences. When staff members or their family members get COVID, absences are extended until it is safe to return.

As a result, it is difficult to bring some actions to scale, e.g. provide interventions systematically. Consequently, we delineated a timeline of spending funds over the three years allotted. This first year will focus on academic learning loss, social emotional issues, and partnering with educational organizations for temporary support. Once we are post pandemic, we are hopeful that staffing difficulties will be resolved and we can hire qualified staff more easily.

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As noted in Prompt 1, we use our core values of Social Justice, Agency, Integrity, Community, and Love to bring our Vision to life and to guide our plans and daily decisions. Our LCAP reflects our core values as does our Safe Return and Continuity of Services, ESSER

Expenditure Plan, and this Supplement. It is vitally important to align all plans and consequently, our spending to the same purpose, our vision, mission, and core values.

Pre pandemic we outlined our foundational documents <https://lighthousecharter.org/about/history-and-vision/> which continue to serve us today as we navigate a once-in-a lifetime experience.



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- The Supplement to the Annual Update for the 2021–22 LCAP (2021–22 Supplement);
- All available mid-year outcome data related to metrics identified in the 2021–22 LCAP; and
- Mid-year expenditure and implementation data on all actions identified in the 2021–22 LCAP.

When reporting available mid-year outcome, expenditure, and implementation data, LEAs have flexibility to provide this information as best suits the local context, provided that it is succinct and contains a level of detail that is meaningful and accessible for the LEA’s educational partners.

The 2021–22 Supplement is considered part of the 2022–23 LCAP for the purposes of adoption, review, and approval, and must be included with the LCAP as follows:

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- The Action Tables for the 2022–23 LCAP
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As such, the 2021–22 Supplement will be submitted for review and approval as part of the LEA’s 2022–23 LCAP.

### Instructions

Respond to the following prompts, as required. In responding to these prompts, LEAs must, to the greatest extent practicable, provide succinct responses that contain a level of detail that will be meaningful and accessible for the LEA’s educational partners and the broader public and must, to the greatest extent practicable, use language that is understandable and accessible to parents.

In responding to these prompts, the LEA has flexibility to reference information provided in other planning documents. An LEA that chooses to

reference information provided in other planning documents must identify the plan(s) being referenced, where the plan(s) are located (such as a link to a web page), and where in the plan the information being referenced may be found.

**Prompt 1:** *“A description of how and when the LEA engaged, or plans to engage, its educational partners on the use of funds provided through the Budget Act of 2021 that were not included in the 2020–21 Local Control and Accountability Plan (LCAP).”*

In general, LEAs have flexibility in deciding what funds are included in the LCAP and to what extent those funds are included. If the LEA received funding through the Budget Act of 2021 that it would have typically included within its LCAP, identify the funds provided in the Budget Act of 2021 that were not included in the LCAP and provide a description of how the LEA has engaged its educational partners on the use of funds. If an LEA included the applicable funds in its adopted 2021–22 LCAP, provide this explanation.

**Prompt 2:** *“A description of how LEA used, or plans to use, the concentration grant add-on funding it received to increase the number of staff who provide direct services to students on school campuses with an enrollment of students who are low-income, English learners, and/or foster youth that is greater than 55 percent.”*

If LEA does not receive a concentration grant or the concentration grant add-on, provide this explanation.

Describe how the LEA is using, or plans to use, the concentration grant add-on funds received consistent with California *Education Code* Section 42238.02, as amended, to increase the number of certificated staff, classified staff, or both, including custodial staff, who provide direct services to students on school campuses with greater than 55 percent unduplicated pupil enrollment, as compared to schools with an enrollment of unduplicated students that is equal to or less than 55 percent.

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If the LEA did not receive one-time federal funding to support recovery from the COVID-19 pandemic and the impacts of distance learning on students, provide this explanation.

Describe how and when the LEA engaged its educational partners on the use of one-time federal funds it received that are intended to support recovery from the COVID-19 pandemic and the impacts of distance learning on students. See the COVID-19 Relief Funding Summary Sheet web page (<https://www.cde.ca.gov/fg/cr/relieffunds.asp>) for a listing of COVID-19 relief funding and the Federal Stimulus Funding web page (<https://www.cde.ca.gov/fg/cr/>) for additional information on these funds. The LEA is not required to describe engagement that has taken place related to state funds.

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Describe the LEA's implementation of its efforts to maintain the health and safety of students, educators, and other staff and ensure the continuity of services, as required by the federal American Rescue Plan Act of 2021, and its implementation of the federal Elementary and Secondary School Emergency Relief (ESSER) expenditure plan to date, including successes and challenges.

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California Department of Education  
November 2021



# LIGHTHOUSE

A Lighthouse Community Public School

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Lighthouse Community Charter School (K-8)	Robbie Torney Chief of Staff	robbie.torney@lighthousecharter.org (510) 562-8225

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California Department of Education  
November 2021



# LODESTAR

## A Lighthouse Community Public School

### Supplement to the Annual Update to the 2021–22 Local Control and Accountability Plan

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Lodestar, A Lighthouse Community Public School	Robbie Torney	robbie.torney@lighthousecharter.org

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
	Chief of Staff	(510) 562-8225

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A description of how and when the LEA engaged, or plans to engage, its educational partners on the use of funds provided through the Budget Act of 2021 that were not included in the 2021-22 Local Control and Accountability Plan (LCAP).

Our core values of Community, Integrity, Social Justice, Love, and Agency bring our Vision to life and drive our actions each day including obtaining feedback from our educational partners. We routinely obtain feedback in three primary ways- Surveys, Community Forums, District/Community Group Meetings- to incorporate our educational partners' beliefs that guide our efforts from high-level perspectives to targeted recommendations. All priorities and goals, including LCAP goals and additional funding, were developed within the context of our core values. With additional funding, our needs remain the same but now we can increase efforts through intensity and or frequency. Specifically, we met with our educational partners, ELAC, SSC, staff, and administrators in June, August and September as we prepared to return to in-person learning. Our focus groups discussed safe, in person learning and ways to mitigate learning loss. Our educational partners emphasized the need to support related LCAP actions by increasing personnel to ensure the safety and well-being of staff and students. We funded additional positions for instructional support that provide interventions to increase English language proficiency, reading, mathematics, address social emotional needs, and arts education for all students. Again, we meet regularly with our educational partners through several venues to monitor our efforts and gather feedback.

A description of how the LEA used, or plans to use, the additional concentration grant add-on funding it received to increase the number of staff who provide direct services to students on school campuses with an enrollment of students who are low-income, English learners, and/or foster youth that is greater than 55 percent.

Our vision and core values are at the heart of all conversations. As additional funds became available we used our standing outreach efforts to obtain input from all aspects of our community- students, staff, parents, and community members.

Additional staff will accomplish the following.

1. Increase personnel to increase access to summer school and wrap-around services.
2. Increase mental health supports for students through counselors, psychologists; improved social-emotional curriculum, and increased access to mental health services.
3. Increase professional development, including instructional coaching for site administrators, strengthening core instruction across our schools.
4. Ensure we serve students safely and optimally through additional staff for COVID-19 testing and support and additional operational and custodial staff.

## 5. Increase collaboration with outside organizations to support with training staff in curriculum, SEL, and academics.

A description of how and when the LEA engaged its educational partners on the use of one-time federal funds received that are intended to support recovery from the COVID-19 pandemic and the impacts of distance learning on pupils.

As noted earlier, we routinely obtain feedback in three primary ways- Surveys, Community Forums, District/ Community Group Meetings- to incorporate our educational partners' beliefs that guide our efforts from high-level perspectives to targeted recommendations. Since the pandemic began, we focus on physical and emotional safety for our students. Throughout this emergency response, we surveyed families (March 2021), conducted virtual meetings with ELAC (March 2021), students (August 2021), staff (May and June 2021), and administration (August 2021) and corresponded via web-based tools as we prepared to return to in person learning. Our focus groups, listening meetings, and safety talks resulted in articulating the impact of distance learning on families, students, and staff including social emotional issues as well as academics.

It was especially important to ensure our community felt safe returning to in-person instruction. Consequently, we hired additional staff to help with sanitizing facilities and conducting COVID testing. We knew from multiple meetings that our community members were impacted emotionally by the conditions of virtual learning and the pandemic itself. We dedicated time and financial support for increased access to mental health services via counselors, psychologists, outside agencies, and family resources. We worked to mitigate student learning loss through additional support staff as well as adding intervention programs, (Lexia, Dreambox, Zearn, etc).

A description of how the LEA is implementing the federal American Rescue Plan Act and federal Elementary and Secondary School Emergency Relief expenditure plan, and the successes and challenges experienced during implementation.

We built a strong distance learning program in SY 20-21 that prioritized social emotional learning, literacy instruction, and small group learning sessions in order to differentiate for student needs. We also built a strong attendance intervention program to support our students and families with class attendance over distance learning. All of our staff and students were provided with the necessary tools to engage in distance learning.

As funds became available we used our standing outreach efforts to obtain input from all aspects of our community- students, staff, parents, ELAC, SSC. Additionally, distance learning required that we learn, use, and implement technology to enhance instruction. When we returned, we maintained technology tools that enhance in-person instruction and provide consistent intervention, e.g. Altitude LMS.

Despite additional funds, the most challenging area is staffing. It is difficult to hire for critical areas already in short supply. Returning to in-person instruction makes it more difficult. The availability of qualified personnel is limited, and many people are hesitant to return to the workforce, thereby reducing the pool of candidates.

Additionally, the substitute pool was difficult pre-pandemic for all districts. The situation is exacerbated by an increase in pandemic related absences. When staff members or their family members get COVID, absences are extended until it is safe to return.

As a result, it is difficult to bring some actions to scale, e.g. provide interventions systematically. Consequently, we delineated a timeline of spending funds over the three years allotted. This first year will focus on academic learning loss, social emotional issues, and partnering with educational organizations for temporary support. Once we are post pandemic, we are hopeful that staffing difficulties will be resolved and we can hire qualified staff more easily.

A description of how the LEA is using its fiscal resources received for the 2021–22 school year in a manner that is consistent with the applicable plans and is aligned with the LEA’s 2021–22 LCAP and Annual Update.

As noted in Prompt 1, we use our core values of Social Justice, Agency, Integrity, Community, and Love to bring our Vision to life and to guide our plans and daily decisions. Our LCAP reflects our core values as does our Safe Return and Continuity of Services, ESSER Expenditure Plan, and this Supplement. It is vitally important to align all plans and consequently, our spending to the same purpose, our vision, mission, and core values.

Pre pandemic we outlined our foundational documents <https://lighthousecharter.org/about/history-and-vision/> which continue to serve us today as we navigate a once-in-a lifetime experience.

## Instructions for the Supplement to the Annual Update for the 2021–22 Local Control and Accountability Plan Year

*For additional questions or technical assistance related to the completion of the Supplement to the Annual Update to the 2021–22 Local Control and Accountability Plan (LCAP), please contact the local county office of education (COE), or the California Department of Education’s (CDE’s) Local Agency Systems Support Office, by phone at 916-319-0809 or by email at [lcff@cde.ca.gov](mailto:lcff@cde.ca.gov).*

### Introduction

California’s 2021–22 Budget Act, the federal American Rescue Plan Act of 2021, and other state and federal relief acts have provided local educational agencies (LEAs) with a significant increase in funding to support students, teachers, staff, and their communities in recovering from the COVID-19 pandemic and to address the impacts of distance learning on students. Section 124(e) of Assembly Bill 130 requires LEAs to present an update on the Annual Update to the 2021–22 LCAP and Budget Overview for Parents on or before February 28, 2022, at a regularly scheduled meeting of the governing board or body of the LEA. At this meeting, the LEA must include all of the following:

- The Supplement to the Annual Update for the 2021–22 LCAP (2021–22 Supplement);
- All available mid-year outcome data related to metrics identified in the 2021–22 LCAP; and
- Mid-year expenditure and implementation data on all actions identified in the 2021–22 LCAP.

When reporting available mid-year outcome, expenditure, and implementation data, LEAs have flexibility to provide this information as best suits the local context, provided that it is succinct and contains a level of detail that is meaningful and accessible for the LEA’s educational partners.

The 2021–22 Supplement is considered part of the 2022–23 LCAP for the purposes of adoption, review, and approval, and must be included with the LCAP as follows:

- The 2022–23 Budget Overview for Parents
- The 2021–22 Supplement
- The 2022–23 LCAP
- The Action Tables for the 2022–23 LCAP
- The Instructions for the LCAP Template

As such, the 2021–22 Supplement will be submitted for review and approval as part of the LEA’s 2022–23 LCAP.

### Instructions

Respond to the following prompts, as required. In responding to these prompts, LEAs must, to the greatest extent practicable, provide succinct responses that contain a level of detail that will be meaningful and accessible for the LEA’s educational partners and the broader public and must, to the greatest extent practicable, use language that is understandable and accessible to parents.

In responding to these prompts, the LEA has flexibility to reference information provided in other planning documents. An LEA that chooses to

reference information provided in other planning documents must identify the plan(s) being referenced, where the plan(s) are located (such as a link to a web page), and where in the plan the information being referenced may be found.

**Prompt 1:** *“A description of how and when the LEA engaged, or plans to engage, its educational partners on the use of funds provided through the Budget Act of 2021 that were not included in the 2020–21 Local Control and Accountability Plan (LCAP).”*

In general, LEAs have flexibility in deciding what funds are included in the LCAP and to what extent those funds are included. If the LEA received funding through the Budget Act of 2021 that it would have typically included within its LCAP, identify the funds provided in the Budget Act of 2021 that were not included in the LCAP and provide a description of how the LEA has engaged its educational partners on the use of funds. If an LEA included the applicable funds in its adopted 2021–22 LCAP, provide this explanation.

**Prompt 2:** *“A description of how LEA used, or plans to use, the concentration grant add-on funding it received to increase the number of staff who provide direct services to students on school campuses with an enrollment of students who are low-income, English learners, and/or foster youth that is greater than 55 percent.”*

If LEA does not receive a concentration grant or the concentration grant add-on, provide this explanation.

Describe how the LEA is using, or plans to use, the concentration grant add-on funds received consistent with California *Education Code* Section 42238.02, as amended, to increase the number of certificated staff, classified staff, or both, including custodial staff, who provide direct services to students on school campuses with greater than 55 percent unduplicated pupil enrollment, as compared to schools with an enrollment of unduplicated students that is equal to or less than 55 percent.

In the event that the additional concentration grant add-on is not sufficient to increase the number of staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent, describe how the LEA is using the funds to retain staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent.

**Prompt 3:** *“A description of how and when the LEA engaged its educational partners on the use of one-time federal funds received that are intended to support recovery from the COVID-19 pandemic and the impacts of distance learning on pupils.”*

If the LEA did not receive one-time federal funding to support recovery from the COVID-19 pandemic and the impacts of distance learning on students, provide this explanation.

Describe how and when the LEA engaged its educational partners on the use of one-time federal funds it received that are intended to support recovery from the COVID-19 pandemic and the impacts of distance learning on students. See the COVID-19 Relief Funding Summary Sheet web page (<https://www.cde.ca.gov/fg/cr/relieffunds.asp>) for a listing of COVID-19 relief funding and the Federal Stimulus Funding web page (<https://www.cde.ca.gov/fg/cr/>) for additional information on these funds. The LEA is not required to describe engagement that has taken place related to state funds.

**Prompt 4:** *“A description of how the LEA is implementing the federal American Rescue Plan Act and federal Elementary and Secondary School Emergency Relief expenditure plan, and the successes and challenges experienced during implementation.”*



If an LEA does not receive ESSER III funding, provide this explanation.

Describe the LEA's implementation of its efforts to maintain the health and safety of students, educators, and other staff and ensure the continuity of services, as required by the federal American Rescue Plan Act of 2021, and its implementation of the federal Elementary and Secondary School Emergency Relief (ESSER) expenditure plan to date, including successes and challenges.

**Prompt 5:** "A description of how the LEA is using its fiscal resources received for the 2021–22 school year in a manner that is consistent with the applicable plans and is aligned with the LEA's 2021–22 LCAP and Annual Update."

Summarize how the LEA is using its fiscal resources received for the 2021–22 school year to implement the requirements of applicable plans in a manner that is aligned with the LEA's 2021–22 LCAP. For purposes of responding to this prompt, "applicable plans" include the Safe Return to In-Person Instruction and Continuity of Services Plan and the ESSER III Expenditure Plan.

California Department of Education  
November 2021

**FINANCIAL REPORT -- ALTERNATIVE FORM**

**July 1, 2021 to June 30, 2022**

Charter School Name: **Lighthouse Community Charter School - 0413**

CDS #: **01612590130633**

Description	Object Code	FY21/22 Total 1st Interim Budget	FY21/22 Midyear Actual Expense	FY21/22 Midyear Variance
<b>B. EXPENDITURES (see NOTE in Section L)</b>				
<b>1. Certificated Salaries</b>				
Certificated Teachers' Salaries	1100	2,576,255	1,343,521	1,232,734
Certificated Pupil Support Salaries	1200	0	0	0
Certificated Supervisors' and Administrators' Salaries	1300	959,344	499,895	459,449
Other Certificated Salaries	1900	0	0	0
<b>Total, Certificated Salaries</b>		<b>3,535,600</b>	<b>1,843,417</b>	<b>1,692,183</b>
<b>2. Noncertificated Salaries</b>				
Noncertificated Instructional Salaries	2100	155,188	98,518	56,669
Noncertificated Support Salaries	2200	0	0	0
Noncertificated Supervisors' and Administrators' Salaries	2300	0	0	0
Clerical and Office Salaries	2400	0	0	0
Other Noncertificated Salaries	2900	546,582	260,792	285,790
<b>Total, Noncertificated Salaries</b>		<b>701,770</b>	<b>359,310</b>	<b>342,460</b>
<b>3. Employee Benefits</b>				
OASDI / Medicare / Alternative	3301-3302	60,171	31,468	28,702
Health and Welfare Benefits	3401-3402	414,466	184,981	229,485
Unemployment Insurance	3501-3502	21,067	6,818	14,249
Workers' Compensation Insurance	3601-3602	42,374	28,104	14,269
OPEB, Allocated	3701-3702	0	0	0
OPEB, Active Employees	3751-3752	338,990	196,341	142,648
Other Employee Benefits	3901-3902	0	0	0
<b>Total, Employee Benefits</b>		<b>877,067</b>	<b>447,713</b>	<b>429,354</b>
<b>4. Books and Supplies</b>				
Approved Textbooks and Core Curricula Materials	4100	13,844	79,104	(65,260)
Books and Other Reference Materials	4200	13,320	11,156	2,164
Materials and Supplies	4300	78,849	90,837	(11,988)
Noncapitalized Equipment	4400	45,743	100,375	(54,631)
Food	4700	253,657	88,974	164,682
<b>Total, Books and Supplies</b>		<b>405,413</b>	<b>370,446</b>	<b>34,967</b>
<b>5. Services and Other Operating Expenditures</b>				
Subagreements for Services	5100	915,199	29,397	885,802
Travel and Conferences	5200	6,920	0	6,920
Dues and Memberships	5300	6,836	9,573	(2,737)
Insurance	5400	39,787	33,738	6,050
Operations and Housekeeping Services	5500	114,388	58,203	56,185
Rentals, Leases, Repairs, and Noncap. Improvements	5600	564,243	424,363	139,879
Transfers of Direct Costs	5700-5799	0	0	0
Professional/Consulting Services and Operating Expend.	5800	506,397	316,406	189,991
Communications	5900	52,441	36,480	15,960
<b>Total, Services and Other Operating Expenditur</b>		<b>2,206,211</b>	<b>908,160</b>	<b>1,298,051</b>
<b>6. Capital Outlay</b>				
(Objects 6100-6170, 6200-6500 modified accrual basis only)				
Land and Land Improvements	6100-6170	93,367	142,975	(49,608)
Depreciation Expense (accrual basis only)	6900	56,981	28,490	28,490
<b>Total, Capital Outlay</b>		<b>150,348</b>	<b>171,465</b>	<b>(21,118)</b>
<b>8. TOTAL EXPENDITURES</b>				
		<b>7,876,409</b>	<b>4,100,511</b>	<b>3,775,898</b>

**FINANCIAL REPORT -- ALTERNATIVE FORM**

**July 1, 2021 to June 30, 2022**

**Charter School Name:** Lighthouse Community Charter High School

**CDS #:** 01612590418944

Description	Object Code	FY21/22 Total 1st Interim Budget	FY21/22 Midyear Actual Expense	FY21/22 Midyear Variance
<b>B. EXPENDITURES (see NOTE in Section L)</b>				
<b>1. Certificated Salaries</b>				
Certificated Teachers' Salaries	1100	1,778,088	924,928	853,160
Certificated Pupil Support Salaries	1200	0	0	0
Certificated Supervisors' and Administratc	1300	375,533	288,181	87,351
Other Certificated Salaries	1900	0	0	0
<b>Total, Certificated Salaries</b>		<b>2,153,621</b>	<b>1,213,110</b>	<b>940,512</b>
<b>2. Noncertificated Salaries</b>				
Noncertificated Instructional Salaries	2100	74,164	38,185	35,979
Noncertificated Support Salaries	2200	0	0	0
Noncertificated Supervisors' and Adminis	2300	0	0	0
Clerical and Office Salaries	2400	0	0	0
Other Noncertificated Salaries	2900	230,045	106,893	123,152
<b>Total, Noncertificated Salaries</b>		<b>304,209</b>	<b>145,079</b>	<b>159,131</b>
<b>3. Employee Benefits</b>				
OASDI / Medicare / Alternative	3301-3302	34,901	19,379	15,522
Health and Welfare Benefits	3401-3402	240,405	107,592	132,813
Unemployment Insurance	3501-3502	12,220	3,944	8,276
Workers' Compensation Insurance	3601-3602	24,578	15,926	8,652
OPEB, Allocated	3701-3702	0	0	0
OPEB, Active Employees	3751-3752	196,626	94,961	101,665
Other Employee Benefits	3901-3902	0	0	0
<b>Total, Employee Benefits</b>		<b>508,731</b>	<b>241,802</b>	<b>266,929</b>
<b>4. Books and Supplies</b>				
Approved Textbooks and Core Curricula I	4100	19,988	60,459	(40,472)
Books and Other Reference Materials	4200	10,074	2,926	7,149
Materials and Supplies	4300	92,115	103,304	(11,189)
Noncapitalized Equipment	4400	31,382	45,392	(14,011)
Food	4700	134,190	47,495	86,695
<b>Total, Books and Supplies</b>		<b>287,748</b>	<b>259,576</b>	<b>28,172</b>
<b>5. Services and Other Operating Expenditures</b>				
Subagreements for Services	5100	514,590	5,636	508,954
Travel and Conferences	5200	3,942	0	3,942
Dues and Memberships	5300	3,806	19,470	(15,665)
Insurance	5400	22,371	19,118	3,253
Operations and Housekeeping Services	5500	66,011	35,189	30,822
Rentals, Leases, Repairs, and Noncap. Ir	5600	317,257	231,307	85,951
Transfers of Direct Costs	5700-5799	0	0	0
Professional/Consulting Services and Op	5800	612,714	216,517	396,198
Communications	5900	29,059	23,066	5,993
<b>Total, Services and Other Operat</b>		<b>1,569,751</b>	<b>550,303</b>	<b>1,019,448</b>
<b>6. Capital Outlay</b>				
(Objects 6100-6170, 6200-6500 modified accrual basis only)				
Land and Land Improvements	6100-6170	0	0	0
Depreciation Expense (accrual basis only)	6900	44,185	22,093	22,093
<b>Total, Capital Outlay</b>		<b>44,185</b>	<b>22,093</b>	<b>22,093</b>
<b>8. TOTAL EXPENDITURES</b>				
		<b>4,868,246</b>	<b>2,431,962</b>	<b>2,436,284</b>

**FINANCIAL REPORT -- ALTERNATIVE FORM**

**July 1, 2021 to June 30, 2022**

**Charter School Name:** Lodestar: A Lighthouse Community Chart

**CDS #:** 01612590134015

Description	Object Code	FY21/22 Total 1st Interim Budget	FY21/22 Midyear Actual Expense	FY21/22 Midyear Variance
<b>B. EXPENDITURES (see NOTE in Section L)</b>				
<b>1. Certificated Salaries</b>				
Certificated Teachers' Salaries	1100	3,373,806	1,647,908	1,725,898
Certificated Pupil Support Salaries	1200	0	0	0
Certificated Supervisors' and Administrators	1300	985,489	662,307	323,182
Other Certificated Salaries	1900	0	0	0
<b>Total, Certificated Salaries</b>		<b>4,359,296</b>	<b>2,310,215</b>	<b>2,049,081</b>
<b>2. Noncertificated Salaries</b>				
Noncertificated Instructional Salaries	2100	223,381	125,190	98,190
Noncertificated Support Salaries	2200	0	0	0
Noncertificated Supervisors' and Administrators	2300	0	0	0
Clerical and Office Salaries	2400	0	0	0
Other Noncertificated Salaries	2900	654,434	279,424	375,010
<b>Total, Noncertificated Salaries</b>		<b>877,815</b>	<b>404,614</b>	<b>473,200</b>
<b>3. Employee Benefits</b>				
OASDI / Medicare / Alternative Health and Welfare Benefits	3301-3302	74,367	38,590	35,777
Unemployment Insurance	3401-3402	512,252	231,832	280,420
Workers' Compensation Insurance	3501-3502	26,038	10,257	15,781
OPEB, Allocated	3601-3602	52,371	36,536	15,835
OPEB, Active Employees	3701-3702	0	0	0
Other Employee Benefits	3751-3752	418,969	204,194	214,775
Other Employee Benefits	3901-3902	0	0	0
<b>Total, Employee Benefits</b>		<b>1,083,997</b>	<b>521,408</b>	<b>562,589</b>
<b>4. Books and Supplies</b>				
Approved Textbooks and Core Curricula Materials	4100	33,001	155,865	(122,864)
Books and Other Reference Materials	4200	19,752	3,814	15,938
Materials and Supplies	4300	115,829	134,307	(18,478)
Noncapitalized Equipment	4400	56,500	247,536	(191,036)
Food	4700	316,967	124,559	192,408
<b>Total, Books and Supplies</b>		<b>542,048</b>	<b>666,081</b>	<b>(124,033)</b>
<b>5. Services and Other Operating Expenditures</b>				
Subagreements for Services	5100	1,186,742	45,098	1,141,644
Travel and Conferences	5200	9,934	0	9,934
Dues and Memberships	5300	9,202	12,308	(3,106)
Insurance	5400	51,592	79,966	(28,374)
Operations and Housekeeping Services	5500	242,500	84,429	158,071
Rentals, Leases, Repairs, and Noncap. Imp.	5600	1,279,925	829,516	450,409
Transfers of Direct Costs	5700-5799	0	0	0
Professional/Consulting Services and Operations	5800	851,931	555,850	296,081
Communications	5900	66,418	26,260	40,158
<b>Total, Services and Other Operating Expenditures</b>		<b>3,698,244</b>	<b>1,633,425</b>	<b>2,064,818</b>
<b>6. Capital Outlay</b>				
(Objects 6100-6170, 6200-6500 modified accrual basis only)				
Land and Land Improvements	6100-6170	0	0	0
Depreciation Expense (accrual basis only)	6900	37,003	18,501	18,501
<b>Total, Capital Outlay</b>		<b>37,003</b>	<b>18,501</b>	<b>18,501</b>
<b>8. TOTAL EXPENDITURES</b>				
		<b>10,598,402</b>	<b>5,554,245</b>	<b>5,044,157</b>

## Cover Sheet

### Enrollment 21-22 After-Action Review and 22-23 Process Improvements

**Section:** III. Discussion and Approval Items  
**Item:** D. Enrollment 21-22 After-Action Review and 22-23 Process Improvements  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** Enrollment 21-22 After-Action Review and 22-23 Process Improvements (1).pdf

# Enrollment:

## 2021-22 After Action Review and 2022-23 Process Improvements





## Issue that Impacted our Finances for the 2021-22 School Year (~500K): LCPS had 1508 students at first Interim despite budgeting for 1561 students.

### What happened and How did it get caught?

- **Spring 2021 - Our Admission process and Intent to Return process were conducted.** 95 to 97% of our students replied they were returning, and students were accepting their offers for admission for open seats at Lighthouse and Lodestar. The data in our SIS appeared favorable.
- **Spring and Summer 2021 - Key Staff Transitions:**
  - Data Manager: held our SIS system and student level data
  - Director of Operations: held the lottery admission to enrollment process
  - Office Managers: New office managers were hired at Lighthouse and Lodestar
  - High Schools - New Principals were hired and with reorganization now oversee 6-12th grades
- **Start of School 2021 - Reconciling our attendance vs. enrolled students in our Student Information System (SIS):**
  - In August, the start of school showed that our schools were well overenrolled (~1600 students)
  - We quickly learned that the process to reconcile the 3 to 5% of our families that chose not to return due to move/change in school did not happen, and hence were not captured in our SIS
  - Hence, our actual attendance was lower enrollment, mainly impacting our two middle schools and Lodestar HS.





# Process Improvements for Admission/Enrollment process for the 2022-23 SY:

## Process Improvement:

- **Strengthening our Data Processes:**
  - **Intent to Return and Yearly Registration Process** for existing families, including follow up and data reconciliation
  - **Admissions (School Mint) to Enrollment (Aeries)**
  - **A singular shared spreadsheet** for real time notes and follow-up around new students and students transferring out of our schools
- **All Teammates involved in Regular Weekly Meetings.**
- **Daily Updates from our Office Manager:** A report is shared with all stakeholders daily of enrolled students, attendance, new students, and students that are transferring.



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# Key Roles and Responsibilities for Admission/Enrollment Process:

## Key Roles and Responsibilities:

- **Robbie Torney, Chief of Staff:** Robbie will run point on Admission/Enrollment, and also sits on the Oakland Enrolls Steering Committee Board
  - **Manisha Patel, Director of Technology,** is in charge of our data reconciliation, working with our Office Managers and Data team to ensure we have accurate real time student data.
  - **Belen Orozco, Director of Operations,** oversees our Office Managers (4 total) who manage daily attendance, collect enrollment paperwork/manage student files, and provides daily updates.
  - **Stephen Ajani, Director of Student Services,** works with our Family Coordinators to recruit new families for each yearly cycle as well as backfill seats when we have vacancies.



# Cover Sheet

## Finance Update

<b>Section:</b>	III. Discussion and Approval Items
<b>Item:</b>	E. Finance Update
<b>Purpose:</b>	Discuss
<b>Submitted by:</b>	
<b>Related Material:</b>	LCPS Finance Presentation for Board 2-02-22 Final.pptx.pdf



**Finance – FY22 First  
Interim  
Presented to LCPS  
Board of Directors  
2/2/22**

# Finance Committee Agenda

	#	Category	Attached Statements, if Applicable
<b>Recurring Discussion Items</b>	1	Goals: today & upcoming meetings	-
<b>Current Discussion Items</b>	2	Current Year Financial Statements: FY22	<b>1) Income Statement No PPE Funds</b> <b>a. Financials overall</b> <b>b. Distribution of expenses</b> <b>c. Enrollment updates</b> <b>2) Cash Flow Update</b> <b>3) Balance Sheet</b>
	3	FY22/23 Budget Process	<b>1) Discussion on Assumptions</b> -Staffing Model -Teacher Increases -Financial Rollup <b>2) Update from recent Governor's Budget Proposal</b>
<b>Recurring Consent Items</b>	4	Check Register	Nov & Dec 2021 Registers



# Goals

# Goals

•In advance of the upcoming LCPS Board Meeting, **today's primary goals** - in addition to recurring fiscal reviews - include:

1. Provide a status update on the FY21 Audited Financials
2. Review Upcoming Board Approvals
3. Identify upcoming approvals for Board Meeting

## Key Dates and Deadlines

**01/28/2022 - Special Board Meeting**  
Approve FY21 Audited Financials

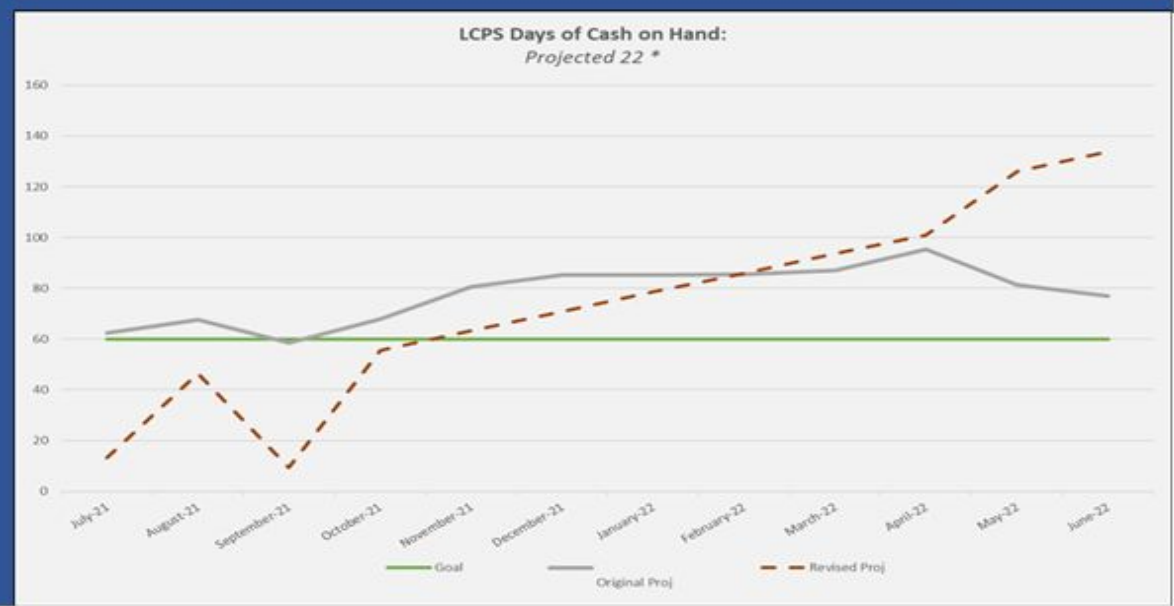
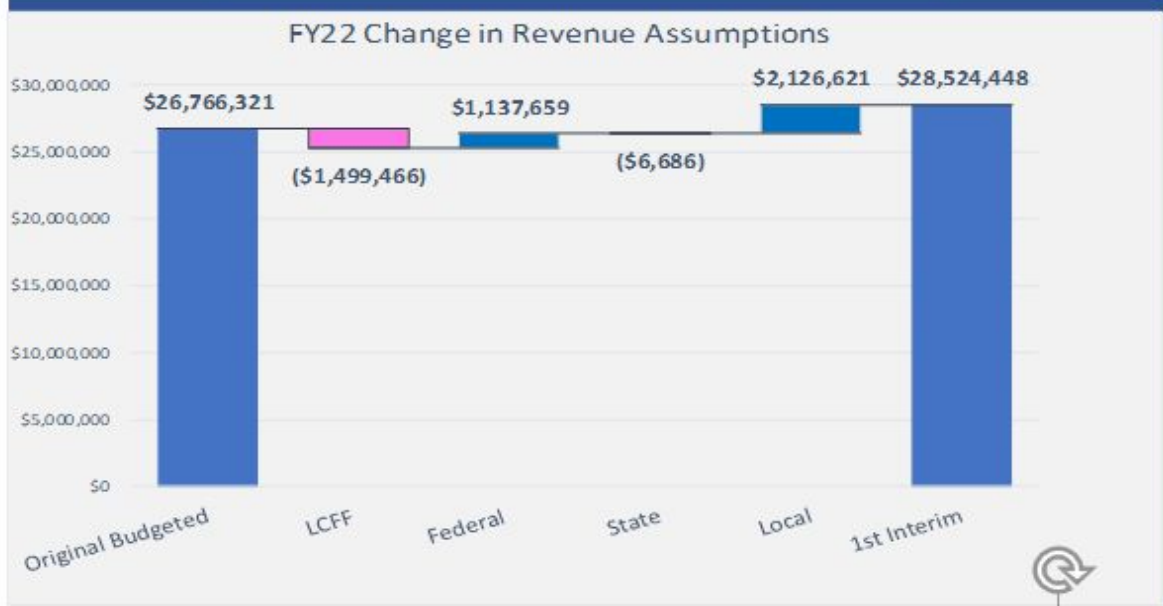
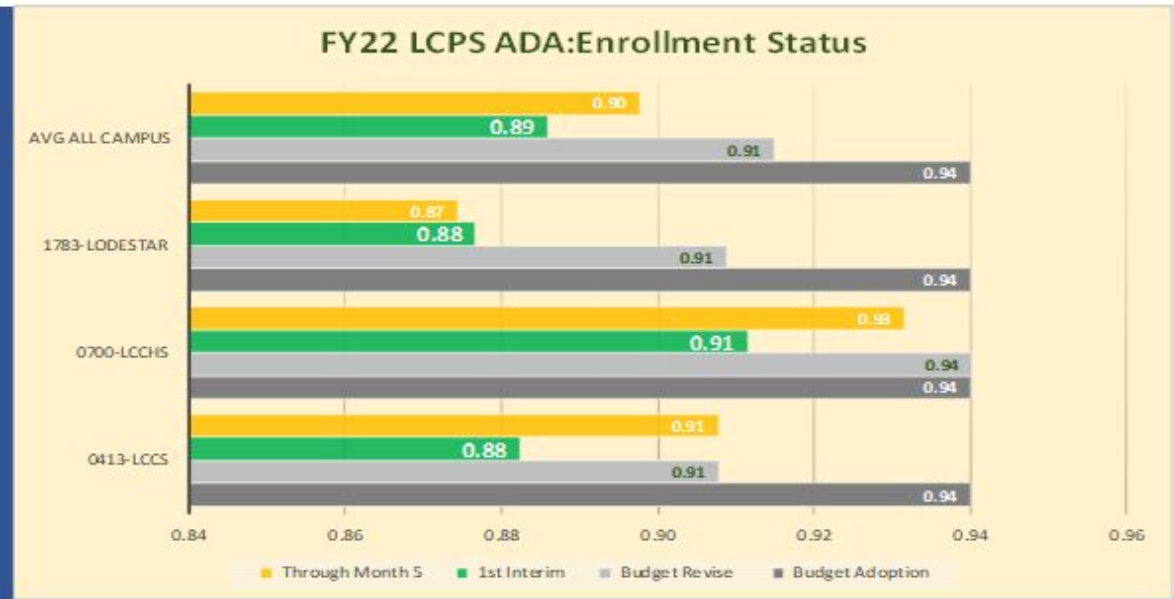
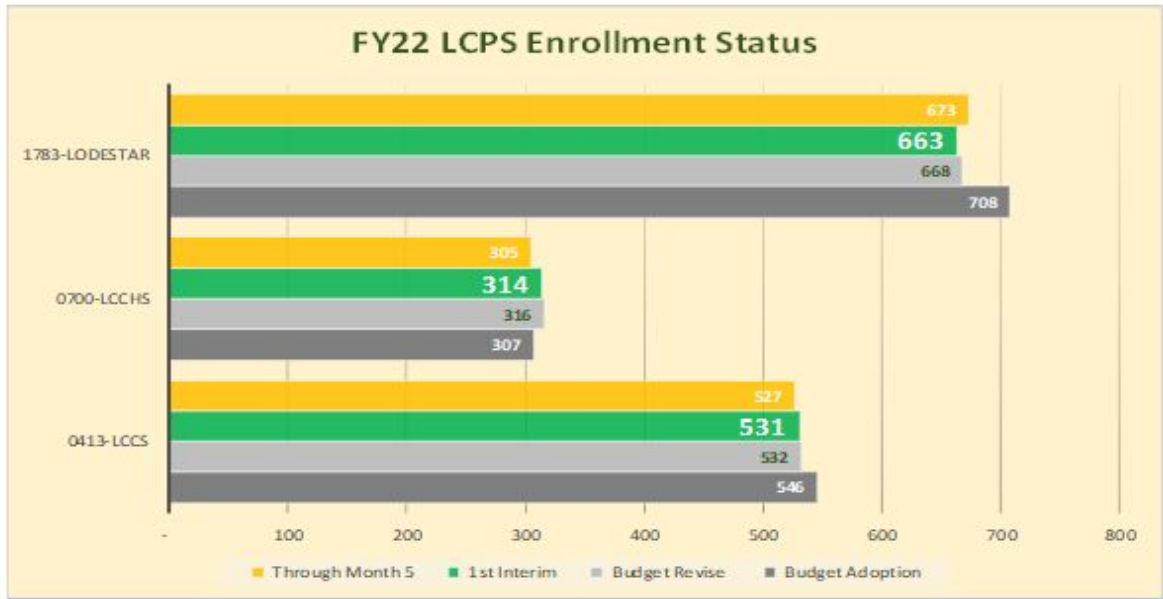
**02/25/22– Special Board Meeting**  
Approve Formal 2<sup>nd</sup> Interim Report

**3/1/2022 - Deadline**  
Formal 2<sup>nd</sup> Interim Report Due to OUSD



# FY22 Financials Update

# FY22 LCPS Budget Update Income



\* LCPS Days of Cash on Hand is the same as what was reported at 1st Board Meeting



# FY22 LCPS Budget Update Income

<b>TOTAL LCPS</b>	1st Interim 10/21 W/PPP	1st Interim 10/21 No PPP	REVISED BUDGET 09/21 Total	ORIGINAL BUDGET 06/21 Total
LCFF Sources	15,383,626	15,383,626	15,975,915	16,883,092
Federal Revenues	4,312,555	4,312,555	5,025,714	3,174,896
Other State Revenues	4,315,741	4,315,741	4,267,642	4,322,427
Local Revenues	4,512,526	2,038,926	4,499,326	2,385,905
<b>Total Revenue</b>	<b>28,524,448</b>	<b>26,050,848</b>	<b>29,768,598</b>	<b>26,766,321</b>
			-	-
Certificated Salaries	13,856,427	13,856,427	13,762,435	13,762,435
Noncertificated Salaries	1,883,794	1,883,794	1,977,786	1,977,786
Employee Benefits	3,231,377	3,231,377	3,257,971	3,257,971
Books and Supplies	1,281,855	1,281,855	1,281,855	1,281,855
Services and Other Operating Expenditures	5,352,824	5,352,824	5,352,824	5,352,824
Capital Outlay	781,182	781,182	515,000	515,000
Other Outgo	-	-	-	-
<b>Total Expense</b>	<b>26,387,459</b>	<b>26,387,459</b>	<b>26,147,871</b>	<b>26,147,871</b>
			-	-
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>2,136,989</b>	<b>(336,611)</b>	<b>3,620,727</b>	<b>618,450</b>
			-	-
TOTAL OTHER FINANCING SOURCES / USES	-	-	-	-
			-	-
NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)	2,136,989	(336,611)	3,620,727	618,450
			-	-
Beginning Fund Balance As of July 1	6,541,241	6,541,241	6,541,241	6,035,215
Adjustments/Restatements	-	-	-	-
Adjusted Beginning Fund Balance /Net Position	6,541,241	6,541,241	6,541,241	6,035,215
			-	-
<b>Ending Fund Balance /Projected Net Position, June 30</b>	<b>8,678,230</b>	<b>6,204,630</b>	<b>10,161,968</b>	<b>6,653,665</b>

# FY22 Financial Highlights

- **Enrollment** is down 53 students at 1<sup>st</sup> First Interim (~\$ 600K), but we picked up a net +12 students. At 1520/1561 (97.4%)
- **ADA** is between 88%-90% per LEA at 1<sup>st</sup> Interim versus an original plan of 94% (~\$ 900K); this is a challenge for many CA school districts and charter schools
- **Total financial impact** of Enrollment and ADA on LCFF revenues less \$1.5m
- **PPP** is helping us finish the year with strong cash reserves - \$~4M (approximately, 100 days cash on hand to meet future bond covenants for Lodestar Facility)
- **ESSER Funding:** We are currently budgeting ~\$1.5 M in ESSER funds for the 22-23 and 23-24 SY
- **We are operating at a deficit for this school year at ~\$340K;** and we can either use our reserves or spend ESSER funds allocated for 22-23 School Year to offset

# FY22 LCPS Highlights Since 1<sup>st</sup> Interim

- **Enrollment:** 1508 at 1st interim; 1520 in January (+12 net). We have lost ~20 students in last two months; more than half of the families moved outside of the Bay Area (Tracy, Stockton, Pleasant Hill, Vallejo, etc.)
- **ADA** as of January is 90% - given the surge and move to distance learning/short term independent study from 1/7-1/14, we hope to maintain ADA in the high 80s / low 90s
- **Unduplicated Counts:** we expect a slight increase in revenue from our increase in low income students (92% vs. 80% last year) and ELL students (47% vs. 44% last year). Special Education increase (12.8% vs. 9% last year)

## Strategies we are implementing:

- **Monitoring current applicant pool.** Currently ~450 students have applied to our schools; we are offering seats where we do not have a waitlist.
- **Stronger Recruitment Campaign** - use of push video links via text/emails, calls to applicants in specific schools/grades, and high school focused at Lodestar



# Budget Process Update

# FY23 Budget Development Update

- Discussion on Assumptions
- Staffing Model
- Teacher Salary Increases
- Financial Rollup

# Budget Development Timeline-FY23

Month	Deadline	Description
<b>November</b>		
	11/15/21 - 11/30/21	Develop / Fine Tune Enrollment Targets
<b>December/January</b>		
	12/01/21 - 12/15/21	Develop Staffing Model
	12/15/21 - 01/31/22	Draft Position Control Document updated with Staffing Model Data
<b>February</b>		
	02/01/22 - 02/18/22	Revenue targets are calculated
	02/01/22 - 02/18/22	Teacher compensation drafted for finance committee discussion
	2/25/2022	Board to approve teacher compensation resolution
<b>March</b>		
	03/01/22 - 03/10/22	Staffing commitments and salaries are finalized
	03/11/22 - 03/30/22	Assign appropriate coding to budgets in preparation for budget load into GL
	03/11/22 - 03/30/22	Individual Budget Development Meetings with each Budget Manager to fine tune needs
<b>April</b>		
	04/1/22- 04/15/22	Load Budget into GL
	04/16/22 -04/30/22	Prepare financial packet for May's Finance Committee Meeting
<b>May</b>		
	05/01/22-05/23/22	Preliminary budget/packet prepped for Finance Committee Members to review
	05/25/22	Presentation to Finance Committee on preliminary FY23 budget
<b>June</b>		
	06/08/22	Present FY23 Budget to the LCPS Board for Approval



# Check Registry

## Oct 1, 2021 – Dec 31, 2021

**EdTec Network : Lighthouse Community Charter School (LCCS)**

**AP Bill Payments**

**October 1, 2021 - December 31, 2021**

**A listing of bill payments**

Date	Check	Company Name	Memo	Paid
<b>Accounts Payable</b>				<b>\$0.00</b>
10/1/2021	74065	Staples Advantage	3486733603	\$3,363.04
10/1/2021	74066	Swing Education Inc	Substitute	\$1,665.00
10/1/2021	74064	Cogent Solutions & Supplies	custodian supplies	\$780.91
10/1/2021	74063	AMS.NET (Inc)	Lighthouse Community Charter School- E-Rate 24 Heggenburger V 2	\$7,068.92
10/1/2021	74062	Adobe Creative Cloud	Agreement Number: 653D5DF7124994F7C2DA	\$237.86
10/8/2021	74067	United Coach Tours		\$1,892.00
10/8/2021	74068	T Mobile	970801535-September	\$1,500.00
10/8/2021	74069	T Mobile	971888715-September	\$2,175.00
10/8/2021	74070	T Mobile	973132376-September	\$2,181.60
10/13/2021	74071	Wells Fargo Financial Leasing, Inc - RICOH USA Program	Lodestar copier	\$1,984.51
10/13/2021	74072	Wells Fargo Financial Leasing, Inc - RICOH USA Program	Lighthouse service copier	\$6,833.93
10/13/2021	74073	Wells Fargo Financial Leasing, Inc - RICOH USA Program	Shared service copier	\$541.66
10/14/2021	74074	Alarcon Bohm	Deposit for LCCS contract	\$49,334.00
10/15/2021	74075	ORKIN LLC (32343578 Lodestar)	August Service	\$385.00
10/15/2021	74076	Anna Lima (ee)	Missing Payroll Check #06362530	\$1,162.58
10/15/2021	74077	Kenneth Bazile (ee)	Reimbursement Check	\$600.00
10/15/2021	74078	FedEx	Fedex Express Service	\$58.84
10/15/2021	74079	Edtec Inc	State Reporting and Management Service Fee	\$560.00
10/15/2021	74080	Krueger International Inc. (KI.COM)	P. O. 2020-0092	\$19,093.47
10/15/2021	74081	Swing Education Inc	Substitute teacher	\$1,700.00
10/15/2021	74082	Staples Advantage	3486029332	\$426.66
10/20/2021	74083	Bianca Leal (EE)	Bianca Leal - Replacement Check # 110523	\$1,147.70
10/21/2021	74084	Edgenuity Inc.		\$24,858.59
10/21/2021	74085	Connie Martinez (EE)	Replacement Payroll Check #06708769	\$604.33
10/22/2021	74086	Abiezer Valdivia Daza (1099)	Electrical work at Lodestar	\$7,110.00
10/22/2021	74087	Alarcon Bohm	Deposit for LCCS change order work	\$44,033.00
10/22/2021	74088	Romero, Julio (1099-7)	Repairs at Lighthouse - Fix Kicked In Wall	\$1,200.00
10/22/2021	74090	Sherwin-Williams	Building supplies	\$65.03
10/22/2021	74089	Drivers Ed Direct, LLC	Online Driver Education Courses	\$690.00
10/22/2021	74091	Drivers Ed Direct, LLC	Online Driver Education Courses	\$690.00
10/22/2021	74092	CDW Government	P. O. 2021-0050	\$36,101.50
10/22/2021	74096	Edtec Inc	Monthly Data Service	\$2,333.33
10/22/2021	74093	Maxim Healthcare Staffing Services, Inc.	staff Services	\$8,580.00
10/22/2021	74095	Rhythmic Mind	Rhythmic Mind Freestyle Therapy Cypher Series	\$5,000.00
10/22/2021	74094	The Advisory Group of San Francisco LLC	M-336511	\$8,466.12
10/22/2021	74097	Tomes, Evelin (reimb)	SSC/ELA/Parent Outreach	\$500.00
10/22/2021	74104	Clare Computer Solutions	Addressing Devices NOT receiving DHCP	\$185.00
10/22/2021	74106	Cogent Solutions & Supplies	custodial supplies	\$30.94
10/22/2021	74100	Department Of Justice (DOJ)	Finger Printing	\$618.00
10/22/2021	74098	Derrek A. Coleman (1099)	Professional service	\$640.00
10/22/2021	74099	GROUPE APRO Inc.	English to Spanish Interpreting	\$1,365.00
10/22/2021	74105	Hofmayer, Lauren (ee)	Powered by BoardOnTracknt expense	\$71.32
10/22/2021	74103	Mundo Pato Inc.	Monthly subscription	\$350.00



**EdTec Network : Lighthouse Community Charter School (LCCS)****AP Bill Payments****October 1, 2021 - December 31, 2021****A listing of bill payments**

Date	Check	Company Name	Memo	Paid
<b>Accounts Payable</b>				<b>\$0.00</b>
10/22/2021	74101	ORKIN LLC (32343578 Lodestar)	September Service	\$500.00
10/22/2021	74102	PS Print	2021 Impact Report Booklet	\$390.57
10/26/2021	74108	Carla Jasso (1099)	Alder Resident	\$1,818.18
10/26/2021	74109	Isabel Robles- Moreno (1099)	Alder Resident	\$1,818.18
10/26/2021	74107	Julian Cote (1099)	Alder Resident	\$1,818.18
10/26/2021	74110	Noelle Clark (1099)	Alder Resident	\$1,818.18
10/26/2021	74111	Tamara Thrower (1099)	Alder Resident	\$1,818.18
10/29/2021	74115	Abiez er Valdivia Daza (1099)	Trail Lights at Lodestar	\$2,800.00
10/29/2021	74116	ADP, LLC	ADP Services	\$100.00
10/29/2021	74117	Alliant International University	Student ID- 2004775-Rose Galvez	\$1,131.72
10/29/2021	74118	Arlene Urrea	Monthly Rental - Tables & Chairs	\$2,945.00
10/29/2021	74112	Carter, Samuel (ee)	Tuition Reimburse	\$7,000.00
10/29/2021	74113	Castruita, Janeth (ee)	Alder Tuition Reimburse	\$7,000.00
10/29/2021	74119	Claudia Torres Tapia (ee)	Tuition reimbursement	\$2,000.00
10/29/2021	74120	Community High School Foundation	Placement Fee (Miyoung Kang)	\$6,000.00
10/29/2021	74121	Dan Mahoney	Website re-design: planning, design, development	\$10,000.00
10/29/2021	74114	Gonzalez-Medina, Talia (ee)	Tuition Reimbursement Program	\$5,000.00
10/29/2021	74122	GROUPE APRO Inc.	English to Spanish Interpreting	\$3,214.12
10/29/2021	74123	HopSkipDrive, Inc.	Student transportation	\$6,174.89
10/29/2021	74124	Josefina Belloso (ee)	Alder Tuition Reimburse	\$2,000.00
10/29/2021	74125	Maxim Healthcare Staffing Services, Inc.	staff Services	\$10,762.50
10/29/2021	74126	Nicole Rodriguez (ee)	Alder Tuition Reimburse	\$2,000.00
10/29/2021	74127	Ricoh USA, INC	Shipping Costs	\$309.77
10/29/2021	74128	Rodriguez, Mario (ee)	Alder reimbursement	\$2,000.00
10/29/2021	74129	Sanact Inc dba Roto-Rooter (1099-7)	Service call at 701 - 105th Ave	\$732.78
10/29/2021	74130	Scout from University of California	PONumber: 2021-0035	\$51,870.00
10/29/2021	74131	Smartsign	Metal Asset Tags	\$1,329.62
10/29/2021	74132	Swing Education Inc	Substitute teacher	\$7,100.00
10/29/2021	74133	Tahlif Brown (ee)	Fingerprinting	\$84.00
10/29/2021	74135	Zoom	Zoom subscription	\$9,782.50
10/29/2021	74134	Maria Ramazzini (ee)	Reimbursement	\$138.14
11/1/2021	74136	United Coach Tours	Calif. Academy of Science - Field Trip	\$1,804.00
11/3/2021	74137	Alaka, Kelsey (ee)	Replacement Check	\$2,081.01
11/3/2021	74138	Boxichef inc		\$2,844.45
11/4/2021	74139	ACCO Engineered Systems Inc	LODESTAR - AC-8 Control Board Replacement	\$1,536.00
11/4/2021	74140	Adobe Systems Incorporated	Adobe Sign for bus ALL OTH Ent Consumable RNW MUN EDU AWS	\$9,583.98
11/4/2021	74141	Alarcon Bohm	Progress Billing for LCCS contract	\$49,608.00
11/4/2021	74142	Amazon Capital Services	Act: ACLJ600R9IMXD	\$17.63
11/4/2021	74143	AMS.NET (Inc)	Cabling Outdoor APs at 2 Sites - 94564 - Labor	\$13,493.00
11/4/2021	74144	Asset Panda, LLC	Asset Panda Renewal	\$4,229.00
11/4/2021	74145	Beretta Investment Group	433 Hegenberger Rd. ST 201/202 Rent	\$4,821.00
11/4/2021	74146	Charles Schwab Bank	Powered by BoardOnTrack7/1/21-9/30/21	\$936.34
11/4/2021	74147	CliftonLarsonAllen LLP	Consulting fees	\$10,976.70

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				\$0.00
11/4/2021	74148	Cogent Solutions & Supplies	custodial supplies	\$2,071.12
11/4/2021	74149	Crosslink Network	Internet Service (10/10/2021 - 11/10/2021	\$3,274.02
11/4/2021	74150	Edtec Inc	Consultation fee	\$1,120.00
11/4/2021	74151	Envoy Studios INC	Engagement Manager DATE: Oct. 26, 2021; PROJECT: Lighthouse	\$48.75
11/4/2021	74152	Gabriela Gorzales (ee)	Alder Reimbursement	\$2,000.00
11/4/2021	74153	Hilbers INC	Services Rendered through October 30, 2021	\$73.50
11/4/2021	74154	Kone Inc.	monthly Service	\$260.01
11/4/2021	74155	Maria Ramazzini (ee)	Reimbursement	\$106.29
11/4/2021	74156	Maxim Healthcare Staffing Services, Inc.	staff Services	\$6,712.50
11/4/2021	74157	Meilin Lu (ee)	Reimbursement	\$98.37
11/4/2021	74158	Moon, Dennise (ee)	SPed reimb	\$335.57
11/4/2021	74159	Nob Hill Catering, Inc.	NSLP-Lighthouse	\$114,245.29
11/4/2021	74160	NoRedInk Corp.	NoRedInk Premium Student Licenses at 2018 Rate	\$4,700.00
11/4/2021	74161	NWEA - Northwest Evaluation Association	MAP Growth K-12- Add On	\$3,750.00
11/4/2021	74162	Orkin Pest Control (T-27468538) Lighthouse	Odd Job service fee	\$661.55
11/4/2021	74163	PCSD 701 105th Ave LLC	Reimburse - Utilities and Taxes	\$110,162.81
11/4/2021	74164	Quality First Services, Inc	Custodian service at Shared service	\$595.00
11/4/2021	74165	Russo Glass Company	Install Glass at Loadstar	\$450.00
11/4/2021	74166	Seneca Center	83LODE-AUG21	\$111,978.13
11/4/2021	74167	The Speech Pathology Group (SPG)	Speech services	\$5,640.00
11/4/2021	74168	Yesenia Sanchez (ee)	Alder GSE Reimburse	\$2,000.00
11/5/2021	74169	Light Keepers LLC	Rent for 444 Hegenberger Facility	\$58,000.00
11/5/2021	74170	TextHelp	Reference 2020-0055	\$3,244.38
11/5/2021	74171	Ricoh USA, INC	Shared Services - Copier Lease	\$14,112.74
11/5/2021	74172	BACSAC	Bay Area charter school athletic conference	\$11,400.00
11/8/2021	74173	Tahlif Brown (ee)	Fingerprinting	\$84.00
11/11/2021	74174	Coddling Energy & Mechanical Inc.	customer 0000202	\$7,750.00
11/11/2021	74175	Jhair A. Martinez (1099)	High school dance DJ	\$250.00
11/11/2021	74176	Katrina D. Valdez	Consultation for measure n	\$800.00
11/11/2021	74177	Maxim Healthcare Staffing Services, Inc.	staff Services	\$3,625.00
11/11/2021	74178	Robert Half		\$4,488.75
11/11/2021	74179	Smartlite LLC	Student recruitment Ad	\$350.00
11/11/2021	74180	Staples Advantage	3490226017	\$11,324.25
11/11/2021	74181	Swing Education Inc	Substitute teacher	\$1,015.00
11/11/2021	74182	The Advisory Group of San Francisco LLC	M-336511	\$8,387.81
11/11/2021	74183	Wright Specialty Premium Trust	Policy 7NA5FF000022700	\$19,950.60
11/11/2021	74184	Zeyda Garcia (ee)	Reimbursement	\$118.37
11/12/2021	74185	T Mobile	970801535-October	\$5,485.70
11/18/2021	74186	Jhair A. Martinez (1099)	High school dance DJ	\$200.00
11/18/2021	74187	ACCO Engineered Systems Inc	LODESTAR 3RD BUILDING HS	\$2,451.00
11/18/2021	74188	ADP, LLC	ADP Services	\$100.00
11/18/2021	74189	Amazon Mktplace Pmts	Powered by BoardOnTrack-FGJF-9WLC- After School Program K8	\$46,252.63
11/18/2021	74190	Beretta Investment Group	433 Hegenberger Rd. ST 201/202 Rent	\$4,821.00

**EdTec Network : Lighthouse Community Charter School (LCCS)****AP Bill Payments****October 1, 2021 - December 31, 2021****A listing of bill payments**

<b>Date</b>	<b>Check</b>	<b>Company Name</b>	<b>Memo</b>	<b>Paid</b>
<b>Accounts Payable</b>				<b>\$0.00</b>
11/18/2021	74191	Carla Jasso (1099)	Alder Resident	\$1,818.18
11/18/2021	74192	Cogent Solutions & Supplies	custodial supplies	\$1,826.32
11/18/2021	74193	Department Of Justice (DOJ)	Finger Printing	\$1,724.00
11/18/2021	74194	Edtec Inc	Monthly Data Service	\$2,333.33
11/18/2021	74195	Envision Education	Alder Residency - Jul - Sept 2021	\$5,621.70
11/18/2021	74196	George Olmos Securities	Service request at Lighthouse	\$270.00
11/18/2021	74197	Handte, Christine (ee)	Reimb: Soccer Refs and Mileage	\$310.02
11/18/2021	74198	Haro Veronica (ee)	Classroom supplies	\$32.76
11/18/2021	74199	Isabel Robles- Moreno (1099)	Alder Resident	\$1,818.18
11/18/2021	74200	Julian Cote (1099)	Alder Resident	\$1,818.18
11/18/2021	74201	Law Offices of Young, Minney & Corr, LLP	Legal Services	\$1,913.07
11/18/2021	74202	Light Keepers LLC	Rent for 444 Hegenberger Facility	\$58,000.00
11/18/2021	74203	Maxim Healthcare Staffing Services, Inc.	staff Services	\$7,245.00
11/18/2021	74204	NCS Pearson Inc	Purchase Order Number : 2021-0056	\$830.96
11/18/2021	74205	Noelle Clark (1099)	Alder Resident	\$1,818.18
11/18/2021	74206	PCSD 701 105th Ave LLC	Lodestar rent	\$92,743.75
11/18/2021	74330	Ricoh USA, INC	Loadstar - Copier Lease	\$959.17
11/18/2021	74207	San Joaquin County Office of Education	Programming SEIS/SIS Integration Components	\$4,000.00
11/18/2021	74208	Staples Advantage	3491757784	\$236.14
11/18/2021	74209	Sujatha Ranganathan (1099)	Consultation	\$33,750.00
11/18/2021	74210	Surfclean LLC	Lighthouse Bathroom Steam cleaning	\$2,450.00
11/18/2021	74211	Swing Education Inc	Substitute teacher	\$21,855.00
11/18/2021	74212	Tamara Thrower (1099)	Alder Resident	\$1,818.18
11/18/2021	74213	Torres, Jacobo (1099)	Landscaping	\$9,900.00
11/18/2021	74214	Yesenia Sanchez (ee)	Alder GSE Reimburse	\$2,000.00
11/18/2021	74215	Copy Station Inc	Copy Service	\$2,479.98
11/18/2021	74216	Torres, Evelin (1099)	SSC/ELAC/Parent Outreach	\$820.00
11/19/2021	74217	Michael's Transportation Service Inc.	High school fieldwork	\$2,218.00
11/19/2021	74218	Wright Specialty Premium Trust	Policy 7NA5FF000022700	\$10,555.50
11/19/2021	74219	Adobe Systems Incorporated	ACROBAT PRO SUBSCRIPT DC ALL MLP Entrprse Lic Sub New MUN	\$67.96
11/30/2021	74221	Smartsign	Metal Asset Tags	\$1,329.62
11/30/2021	74220	United Coach Tours	Tech Interactive - Field Trip	\$1,804.00
12/3/2021	74222	Abiezer Valdivia Daza (1099)	Trail Lights at Lodestar	\$2,800.00
12/3/2021	74223	Amazon Mktplace Pmts	1TYL-NXR3-7QTC	\$48,894.32
12/3/2021	74224	Anderson Commercial Flooring	FURNISH AND INSTALL NEW MILLIKEN FLOORING	\$36,107.00
12/3/2021	74225	Anna Rose Hull (ee)	Reimbursement - CTC Exam	\$344.00
12/3/2021	74226	Camargo, Amua (ee)	Recruitment Fair	\$699.00
12/3/2021	74227	CliftonLarsonAllen LLP	Consulting fees	\$9,372.30
12/3/2021	74228	Evan Blaser Photography (1099)	Staff Headshots - Candid	\$1,625.00
12/3/2021	74229	Families in Action for Quality Education	Annual membership dues	\$13,070.00
12/3/2021	74230	Fee, Karen (reimb)	Reimbursement	\$607.83
12/3/2021	74231	HopSkipDrive, Inc.	Student transportation	\$5,851.28

**EdTec Network : Lighthouse Community Charter School (LCCS)**

**AP Bill Payments**

**October 1, 2021 - December 31, 2021**

**A listing of bill payments**

Date	Check	Company Name	Memo	Paid
				\$0.00
12/3/2021	74232	Jessica Berdak (Reimbursement)	Alder tuition reimbursement 2021	\$2,000.00
12/3/2021	74233	Kone Inc.	Lighthouse maintenance	\$274.62
12/3/2021	74234	Latora Baldridge (EE)	Expense Reimburse	\$1,235.00
12/3/2021	74235	Managed Health Network	EAP5 monthly bill	\$269.50
12/3/2021	74236	Moon, Dennise (ee)	Reimburse - IEP Testing Materials	\$171.50
12/3/2021	74237	NCS Pearson Inc	Purchase Order Number : 2021-0031	\$562.32
12/3/2021	74238	ORKIN LLC (32343578 Lodestar)	221279579	\$260.00
12/3/2021	74239	Orkin Pest Control (T-27468538) Lighthouse	Monthly service charge	\$161.55
12/3/2021	74240	Quality First Services, Inc	Custodian service at Shared service	\$1,190.00
12/3/2021	74241	Really Great Reading Company, LLC	P.O 2122-0013	\$1,382.40
12/3/2021	74242	Robert Half	00340-103645000-	\$2,559.38
12/3/2021	74243	RTW Sciences, LLC/Mobile Capital Group, Inc	Diagnostic tests and reporting for September 2021	\$134,295.50
12/3/2021	74244	Staples Advantage	3492299101	\$1,061.43
12/3/2021	74245	Swing Education Inc	Substitute teacher	\$3,025.00
12/3/2021	74246	The Speech Pathology Group (SPG)	Speech and language services	\$9,730.00
12/3/2021	74247	The Surge Institute	2021 Surge Fellowship Tuition for Zeyda Garcia	\$5,000.00
12/3/2021	74248	Tundra Restaurant Supply LLC	2-Door Rch-In Freezer	\$3,725.02
12/3/2021	74249	Viceral, Aunnamarie (ee)	Reimb: Books & Supplies	\$323.90
12/3/2021	74250	OverDrive Inc	Customer ID 10822-0001	\$246.10
12/7/2021	74251	The Apparel Source Inc	Invoice 0316095-IN	\$2,111.30
12/9/2021	74252	Royal Paramount Transportation	Transportation - Adventure Ropes Course	\$2,171.00
12/10/2021	74253	Aeries SIS	Aeries Communications	\$2,745.00
12/10/2021	74254	AMS.NET (Inc)	Lighthouse CCS - 94564 - CO 01 - Test 3 fiber runs	\$1,080.00
12/10/2021	74255	California Charter School Association (CCSA)	Member ID A-09424	\$14,280.00
12/10/2021	74256	Carbon Lighthouse, Inc.,	Energy Services	\$3,800.00
12/10/2021	74257	Challenge Sonoma Adventure Ropes Course	Adventure Ropes Course	\$3,900.00
12/10/2021	74258	Cogent Solutions & Supplies	custodial supplies	\$912.15
12/10/2021	74259	Crosslink Network	Internet Service (12/10/2021 - 01/10/2022)	\$3,274.02
12/10/2021	74260	EL Education, Inc	Regional Leadership Cohort - 1 Slot	\$1,025.00
12/10/2021	74261	Envoy Studios INC	Consulting	\$780.00
12/10/2021	74262	Hilbers INC	Services Rendered through November 30, 2021	\$784.00
12/10/2021	74263	Jostens	Diploma Covers	\$471.94
12/10/2021	74264	Law Offices of Young, Minney & Carr, LLP	Legal fees	\$8,497.65
12/10/2021	74265	Learning A-Z (Cust# 1301505)	4271534-Lighthouse	\$4,813.28
12/10/2021	74266	Managed Health Network	EAP5 monthly bill	\$269.50
12/10/2021	74267	Maxim Healthcare Staffing Services, Inc.	staff Services	\$6,650.00
12/10/2021	74268	MVP Sport & Recreation, Inc.	10502A - Basketball Jersey	\$1,417.60
12/10/2021	74269	Nob Hill Catering, Inc.	NSLP-Lighthouse	\$48,413.60
12/10/2021	74270	Oakland Athletic League	OAL Middle School Flag Football	\$748.00
12/10/2021	74271	PS Print	2021 Greeting Cards	\$291.57
12/10/2021	74272	Robert Half	Invoice -58693614	\$4,646.25
12/10/2021	74273	Romero, Julio (1099-7)	Powered by BoardOnTrack: Lighthouse - Poles	\$1,500.00
12/10/2021	74274	Torres, Jacobo (1099)	Landscaping	\$3,300.00

**EdTec Network : Lighthouse Community Charter School (LCCS)**

**AP Bill Payments**

**October 1, 2021 - December 31, 2021**

**A listing of bill payments**

Date	Check	Company Name	Memo	Paid
Accounts Payable				\$0.00
12/10/2021	74275	Vista higher learning	P. O. 2021-0037	\$27,587.95
12/13/2021	74276	CliftonLarsonAllen LLP	Consulting fees	\$4,139.63
12/14/2021	74277	Carla Jasso (1099)	Alder Resident	\$1,918.18
12/14/2021	74278	Isabel Robles- Moreno (1099)	Alder Resident	\$1,918.18
12/14/2021	74279	Julian Cote (1099)	Alder Resident	\$1,918.18
12/14/2021	74280	Noelle Clark (1099)	Alder Resident	\$1,918.18
12/14/2021	74281	Tamara Thrower (1099)	Alder Resident	\$1,918.18
12/17/2021	74282	Abiezer Valdivia Daza (1099)	Electrical work at Lighthouse	\$800.00
12/17/2021	74283	ACCO Engineered Systems Inc	OSA Ventilation Calculations	\$4,750.00
12/17/2021	74284	Alexandra Russell (EE)	Pizza Party Reimburse	\$148.40
12/17/2021	74285	Alliance Graphics	Staff Cross Body Waist Bag	\$5,714.06
12/17/2021	74286	Alliance Pension Consultants, LLC	403(B) - Services Rendered 05/01/2021 thru 07/31/2021	\$2,997.61
12/17/2021	74287	Amazon Mktplace Pmts	11NH-4MGT-3VGF- Lighthouse Charter School	\$14,680.06
12/17/2021	74288	Beretta Investment Group	433 Hegenberger Rd. ST 201/202 Rent	\$4,821.00
12/17/2021	74289	Blackbaud Inc	Subscription	\$41.94
12/17/2021	74290	Cogent Solutions & Supplies	Custodian supplies	\$4,396.46
12/17/2021	74291	Dataman Group Direct	Mailing list	\$525.00
12/17/2021	74292	Department Of Justice (DOJ)	Finger Printing	\$292.00
12/17/2021	74293	Edgenuity Inc.	Point Made Site License with Knowledge Academy	\$23,259.01
12/17/2021	74294	GROUPE APRO Inc.	English to Spanish Interpreting	\$9,818.86
12/17/2021	74295	JobScore, Inc	Enterprise Plan Subscription	\$16,200.00
12/17/2021	74296	Kone Inc.	Lighthouse maintenance	\$1,826.86
12/17/2021	74297	L&D Printing Inc.	Job #40047	\$264.69
12/17/2021	74298	Light Keepers LLC	Rent for 444 Hegenberger Facility	\$58,000.00
12/17/2021	74299	Maxim Healthcare Staffing Services, Inc.	staff Services	\$6,445.00
12/17/2021	74300	Miyoung Kang (EE)	Classroom Supplies	\$59.93
12/17/2021	74301	MVP Sport & Recreation, Inc.	10567A - Drip Hoods	\$135.67
12/17/2021	74302	ORKIN LLC (32343578 Lodestar)	222947958	\$250.00
12/17/2021	74303	PCSD 701 105th Ave LLC	Lodestar rent	\$92,743.75
12/17/2021	74304	Pelosi Law Group Inc	Legal services	\$400.00
12/17/2021	74305	PS Print	2021 Postcards	\$400.41
12/17/2021	74306	Robert Half	59018198	\$2,598.75
12/17/2021	74307	Seneca Center	83LODE-SEP21	\$161,707.16
12/17/2021	74308	Staples Advantage	3494599430	\$903.26
12/17/2021	74309	Swing Education Inc	Substitute teacher	\$1,300.28
12/17/2021	74310	Tomes, Evelin (1099)	SSC/ELAC/Parent Outreach	\$440.00
12/17/2021	74311	Wright Specialty Premium Trust	7NA5CP0000295-00	\$10,555.50
12/17/2021	74312	Anthony, Monica (reimb)	Postage	\$90.50
12/17/2021	74313	Pelosi Law Group Inc	Legal services	\$400.00
12/17/2021	74314	Pelosi Ziblatt Law Group		\$400.00
<b>Total - Accounts Payable</b>				<b>\$2,225,844.23</b>

## Cover Sheet

### Finance - 2022-23 Budget Planning Overview: Teacher Compensation (Part A)

**Section:** III. Discussion and Approval Items  
**Item:** F. Finance - 2022-23 Budget Planning Overview: Teacher Compensation (Part A)  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** Teacher Compensation Strategy\_ Preliminary Plan for 22-23 and Beyond.pdf

# Teacher Compensation Strategy - Part A: Preliminary Plan for 22-23 and Beyond





## Timeline for Teacher Compensation

**February 2nd:** Our current financial Position and discussion of our Teacher Compensation Strategy (part A)

**Week of February 14th:** Finance Committee Review of Teacher Compensation Strategy vs. 22-23 and 23-24 revenue projections

**February 25th:** Special Board Meeting: Approval of LCPS 2nd interim financials, Present Teacher Compensation Strategy vs Budget (part B) and Approve our Teacher Salary Rubric

**April 13th:** Update on Teacher retention and Hiring for the 22-23 School Year







## Goal: 5% aggregate increases in Teacher Base Salary

### Why is this important now?

- **Honoring teachers and their incredible work** during the last two years, and countering the “great resignation”
- **Staff Retention will ensure our aligned academic direction**, which is critical for our charter renewals in 2024, 2025, and 2026
- **Board commitment to compensation increases** from 2019 was put on hold due to COVID-19 and uncertain financial outlook
- **Address teacher sustainability** given the increases in cost of living and inflation
- **LCPS has lost ground in competitiveness** with surrounding district/CMO



*For 2/25: Anticipated area charter increases and district comparisons*



# Key Metrics and Financial Variables for Teacher Compensation

## What are the key metrics and drivers?

### Enrollment:

- **21-22:** Today, we are at 1521 / 1561 students (97.4%)
- **22-23:** Budget Conservatively at 1560, with goal of 1608
- **23-24:** Budget Conservatively at 1625, with goal of 1692

LEA	21-22 SY	22-23 SY	23-24 SY	Max Cap*
<b>Lighthouse K-8</b>	314 Elem 218 Middle	312 Elem. 234 Middle	312 Elem. 234 Middle	525 (+20)
<b>Lighthouse 9-12</b>	311 High	300 High	300 High	320 (+20)
<b>Lodestar K-12</b>	309 Elem 236 Middle 133 High* (9-10)	312 Elem. 234 Middle 216 High* (9-11)	312 Elem. 234 Middle 300 High* (9-12)	816 (+20)
<b>LCPS</b>	1521	1608 <small>Powered by BoardOnTrack</small>	1692	1661





# Key Metrics and Financial Variables for Teacher Compensation

## What are the key metrics and drivers?

### ADA (Average Daily Attendance):

- **Historically:** We budget at 94%, with actual ADA around 94-95%
- **This year:** We are currently at 88%, and anticipate ADA between 87% and 89%
- **What should we budget for next year? Keeping an eye on Legislative updates**
  - "SB 579: Hold Harmless Protections: CDE would use the greater of the 2019–20 or 2021–22 fiscal year ADA. For the 2022–23 fiscal year, CDE would use the greater of the 2019–20, 2021–22, or 2022–23 ADA. In Assembly currently.
  - **What that would mean for LCPS?**
    - Increase of ~900K to 21-22 Budget
    - We could budget at 94 to 95% per LEA for 22-23



***For 2/25: For our budget and teacher compensation modeling, we will set a conservative range for ADA***



# Key Metrics and Financial Variables for Teacher Compensation

## What are the key metrics and drivers?

**Governor's Proposed Budget:** If approved, LCPS would be able to meet 5% goal, assuming budgeted enrollment and favorable ADA legislation.

### 2022-23 Local Control Funding Formula Rates

(Estimates Based on Governor's January Budget Proposal)

	Grade Span			
	K-3	4-6	7-8	9-12
Base Rate (w/ 5.33% COLA)	\$8,524	\$8,652	\$8,909	\$10,324
K-3 CSR Grade Span Adjustment (@10.4%)	\$887			
9-12 Career/Tech Grade-Span Adjustment (@2.6%)				\$268
Adjusted Base Rate	\$9,411	\$8,652	\$8,909	\$10,593
<b>Supplemental and Concentration Factors &amp; Funding for "Unduplicated" Pupils</b>				
Supplemental Add-On (@20%)	\$1,882	\$1,730	\$1,782	\$2,119
Concentration Threshold	55 percent			
Concentration Add-On (@65% for pupils above threshold)	\$6,117	\$5,624	\$5,791	\$6,885

### LCFF Multi-Year COLA Estimates

#### Governor's Proposed/Estimated LCFF Cost-of-Living Adjustments

Year	2019-20	2020-21	2021-22	2022-23	2023-24
COLA	3.26%	Zero*	5.07%**	5.33%	3.61%

\* The statutory COLA was 2.31 percent for 2020-21, but the budget trailer bill zeroed it out.

\*\* Reflects compounding of 2.31 percent unfunded prior-year COLA plus estimated 1.5 percent

- Italicized estimated figures subject to change



## Personnel Budget Overview and Funding Sources

### How will we approach meeting our goal vs. budget in 22-23 and 23-24?

#### Employee Head Count and Current LCPS Yearly Payroll

- Currently, ~\$14MM of our ~\$27-28MM Budget is tied to our aggregate payroll expenses. ~\$7.8MM are teachers (not counting Special Education)
- We have three “types” of employees based on funding sources:
  - **Model:** Most teachers, staff, administrators, and Shared Service employees.
  - **Regular Grant Funded:** A small group of teachers and staff, and our After School Program staff
  - **One time Grant Funded (ESSER):** Independent Study Schools, In-Building Subs, Staff Members and Shared Service roles funded for COVID response (~20 employees this year)





## Personnel Budget Overview - Academic Program Staffing

### How will we approach meeting our goal vs. budget in 22-23 and 23-24?

#### Academic Program Model and Teachers Ratios

- **LCPS will first anchor in Teacher Compensation assumptions in Budget**, and then build around / hold / cut around to meet goal (tradeoffs will mainly come from operational and shared service roles)
- **Hardwire our Academic Model vs. Enrollment** (sections per grade)
  - 2 section Elementary - 16 teachers (.5 ELD) - 19:1
  - 3 section Middle - 12 teachers (.5 ELD) - 19:1
  - 3 section HS at full build out - 18 teachers + 1 college counselor 16:1
  - Lodestar HS - growth year. 2022-23 is most likely 14 teachers, 2023-24 is 18 + 1 college counselor (assuming enrollment)
- **Special Education** - currently in review; will present Seneca wind-down strategy and Personnel needed for our increases in special education students. (current estimate ~3MM in 22-23)





# Current Teacher Salary Scale Comparison: LCPS and OUSD

Step	Base Salaries			OUSD(BA+45)		
	2019-20	2020-21	2021-22*	2019-20	2020-21	2021-22
1	50,000	51,000	52,000	2,099	1,422	555
2	50,750	51,258	52,526	2,074	877	248
3	51,511	52,026	53,576	1,017	(236)	(654)
4	53,056	53,587	54,648	756	(543)	(1,521)
5	54,648	56,287	56,287	543	289	(1,820)
6	56,287	59,101	59,101	377	1,235	(945)
7	57,976	62,034	62,034	261	2,299	49
8	59,715	63,895	63,895	207	2,305	(15)
9	61,506	65,811	65,811	181	2,340	(51)
10	63,351	67,786	67,786	233	2,459	(1)
11	65,252	69,820	69,820	329	2,624	94
12	67,210	71,243	71,243	494	2,192	(408)
13	68,554	72,667	72,667	1,838	3,617	1,016
14	69,925	74,121	74,121	3,209	5,070	2,470
15	71,324	74,890	74,890	4,608	5,840	3,239
16	72,750	75,660	75,660	6,034	6,609	4,009
17	74,205	76,431	76,431	7,489	7,381	4,780
18	75,689	76,824	76,824	8,973	7,774	5,173
19	77,203	77,203	77,203	10,487	8,152	5,552
20	77,589	77,589	77,589	10,873	8,538	5,938
21	77,977	77,977	77,977	9,444	7,045	5,272
22	78,367	78,367	78,367	9,834	7,435	5,662
23	78,759	78,759	78,759	10,226	7,827	6,054
24	79,153	79,153	79,153	10,620	8,221	6,448
25	79,549	79,549	79,549	11,016	8,617	6,844
26	79,947	79,947	79,947	9,621	7,160	5,340
27	80,347	80,347	80,347	10,021	7,560	5,740
28	80,749	80,749	80,749	10,423	7,962	6,142
29	81,153	81,153	81,153	10,827	8,366	6,546
30	81,559	81,559	81,559	11,233	8,772	6,952

## Current Strengths and Challenges in Base Salary

### Strengths:

- Teachers with experience - either at Lighthouse or external candidates with 12+ years outpace local comparison

### Challenges:

- Currently, LCPS is below market on Teacher compensation in the first 12 year steps. ~80%+ of our teachers
- Our HR and Talent team has been able to hire for key roles despite this gap this year.
- We use various bridge overall compensation through stipend opportunities - they include: ELD assignments, leadership roles (grade level or culture team leads), and other stipend roles





# A Proposed Model with the Aforementioned Assumptions

Step	Base Salaries				OUSD(BA+45)			
	2019-20	2020-21	%Increase	22-23	2019-20	2020-21	2021-22	2022-23
1	50,000	-			2,099	1,422	555	4,195
2	50,750	1.5%	7%	55,640	2,074	877	248	3,925
3	51,511	1.5%	7%	57,326	1,017	(236)	(654)	3,096
4	53,056	3.0%	7%	58,473	756	(543)	(1,521)	2,305
5	54,648	3.0%	7%	60,227	543	289	(1,820)	2,120
6	56,287	3.0%	6%	62,647	377	1,235	(945)	2,601
7	57,976	3.0%	6%	65,756	261	2,299	49	3,771
8	59,715	3.0%	6%	67,729	207	2,305	(15)	3,819
9	61,506	3.0%	5%	69,102	181	2,340	(51)	3,239
10	63,351	3.0%	5%	71,175	233	2,459	(1)	3,388
11	65,252	3.0%	5%	73,311	329	2,624	94	3,585
12	67,210	3.0%	4%	74,093	494	2,192	(408)	2,442
13	68,554	2.0%	4%	75,574	1,838	3,617	1,016	3,923
14	69,925	2.0%	4%	77,086	3,209	5,070	2,470	5,435
15	71,324	2.0%	4%	77,886	4,608	5,840	3,239	6,234
16	72,750	2.0%	4%	78,686	6,034	6,609	4,009	7,035
17	74,205	2.0%	3%	78,724	7,489	7,381	4,780	7,073
18	75,689	2.0%	3%	79,129	8,973	7,774	5,173	7,478
19	77,203	2.0%	3%	79,519	10,487	8,152	5,552	7,868
20	77,589	0.5%	3%	79,917	10,873	8,538	5,938	8,265
21	77,977	0.5%	3%	80,316	9,444	7,045	5,272	7,611
22	78,367	0.5%	3%	80,718	9,834	7,435	5,662	8,013
23	78,759	0.5%	3%	81,122	10,226	7,827	6,054	8,416
24	79,153	0.5%	3%	81,528	10,620	8,221	6,448	8,822
25	79,549	0.5%	3%	81,935	11,016	8,617	6,844	9,230
26	79,947	0.5%	3%	82,345	9,621	7,160	5,340	7,738
27	80,347	0.5%	3%	82,757	10,021	7,560	5,740	8,150
28	80,749	0.5%	3%	83,171	10,423	7,962	6,142	8,564
29	81,153	0.5%	3%	83,588	10,827	8,366	6,546	8,981
30	81,559	0.5%	3%	84,006	11,233	8,772	6,952	9,399

## DRAFT/Preliminary Model: LCPS 22-23 Salary Rubric vs. OUSD

### Strengths:

- **Equitable financial distribution:** A 7% to 3% increase on steps on the DRAFT LCPS Teacher rubric would be needed to exceed difference from OUSD's current scale at each year.
- **Our Goal:** Preliminary modeling shows that with our current distribution of teachers, that this would increase overall teacher compensation by 5.2%. (~\$400K increase)

### Challenges:

- **Governor's COLA:** OUSD, local districts, and charter schools may also increase their teacher rubric salaries





## Summary of Part A and what to expect for Part B on 2/25

### Summary:

- **In the next two weeks alongside our 2nd interim budget reporting, LCPS will develop a conservative model with realistic Enrollment / ADA targets (a few scenarios)** and test our Teacher Compensation Strategy vs. 22-23 and 23-24 revenue projections
- **Our current salary scale needs to be increased**, especially for teachers with less years of experience so that LCPS can be very competitive.

### Expectations for Part B: Special Board Meeting on 2/25:

- **Organizational level analysis and preliminary budget presentation** to meet 5%+ overall teacher compensation increase, alongside district and charter salary comparisons for 22-23
- **Resolution for board consideration** for adoption of new Teacher Salary Rubric for the 22-23 and 23-24 school year.



# Cover Sheet

## Update on Unhoused Students Initiative:

**Section:** III. Discussion and Approval Items  
**Item:** G. Update on Unhoused Students Initiative:  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** Lodestar NOC re\_ Admissions Priorities.pdf  
LCPS Response to NOC 1.20.22.pdf  
Lighthouse NOC re\_ Admissions Priorities.pdf



**Date:** January 20th, 2022

**Memo:** LCPS Response Regarding Notices of Concern from OCS to LCPS (dated Dec 14 2021)

**To:** Madison Thomas, Sonali Muraka, Superintendent Kyla Johnson Trammell, Board President Gary Yee, and Directors Mike Hutchinson, Shanthi Gonzalez, and Clif Thompson (members of the OUSD Charter Committee)

**From:** Rich Harrison, CEO, Lighthouse Community Public Schools

Dear Madison Thomas, Sonali Muraka, Superintendent Kyla Johnson Trammell, Board President Gary Yee, and Directors Mike Hutchinson, Shanthi Gonzalez, and Clif Thompson (members of the OUSD Charter Committee):

I hope all of you are doing well during these challenging times as we navigate the Omicron surge that has resulted in a high number of student and staff absences these past three weeks.

Ms. Thomas and Ms. Muraka, I appreciate the extension for Lighthouse Community Public Schools's formal response to your Notice of Concern regarding [Lighthouse](#) and [Lodestar](#)'s admission policies and procedures.

To start, LCPS takes its public equity commitments seriously, and we fully intend to continue the work recruiting and serving a higher number of unhoused families in Oakland per our material revision of our lottery preferences that the OUSD Board approved in December, 2020.

- One year ago, we had ~15 unhoused students in our schools; currently, due to our recruitment and advocacy efforts in partnerships with local non-profit organizations, we currently have 52 students across our schools that qualify for McKinney Vento.
- In our current application process for the upcoming school year, out of the ~450 applicants, 17 new applicants qualify for this priority. We are also working with the Oakland Housing Authority this second semester to recruit additional families to Lighthouse and Lodestar.

LCPS Response Regarding Notices of Concern from OCS to LCPS (dated Dec 14 2021)

- LCPS is excited to bring forth a material revision for Lighthouse High School in February, so that all three of our LEAs have the unhoused family priority in our annual lottery process that we hope the OUSD Board will approve.

This memo is broken up into the following parts:

1. Timeline, Events, Supporting Documents, and Summary
2. Assurances for the Actions requested by OUSD Office of Charter Schools.

**Part 1. Timeline and Events:**

December, 2020	OUSD Board approved material revisions to prioritize unhoused families as part of Lighthouse K-8 and Lodestar K-12’s charter renewal process
January 2021-March 2021	Programmed Schoolmint lotteries with the support of Oakland Enrolls to conduct our lotteries with revised preferences, and conducted lottery validation to see if priorities were being accurately applied. Conducted LCPS lotteries for seats in the 21-22 school year.
March 2021-July 2021	Continued enrollment and registration work in preparation for the 21-22 school year, including making offers off our waitlist
August 4, 2021	Rich Harrison, CEO, learned of the issue and immediately notified OCS regarding the issue impacting families that applied to Lighthouse and Lodestar under the unhoused priority, as well as the application of an elementary/middle/high school zone priority vs. a Madison Park priority.
August 6 - August 13th, 2021	<p>LCPS team, Schoolmint, and Oakland Enrolls met to understand the issue and plan to execute follow up with the families impacted. All families impacted were contacted via phone call and offered a seat at our schools.</p> <ul style="list-style-type: none"> <li>• <a href="#">Report: Lighthouse and Lodestar Unhoused/Foster Student Priority Error</a> (August 11th, 2021): This document from Oakland Enrolls provides a summary of the issues regarding this priority.</li> <li>• <a href="#">Letter from Chandrika Arya, Chief Customer Officer at Schoolmint, acknowledging the lottery issue and investigation</a> (August 13th, 2021)</li> <li>• <a href="#">Copy of Lighthouse/Lodestar</a> (last updated August 16, 2021): NOTE: THIS DOCUMENT HAS CONFIDENTIAL STUDENT INFORMATION AND IS RESTRICTED. A copy of the spreadsheet that LCPS used to track student information and family communication for those impacted by the error is available upon request.</li> </ul>

	<ul style="list-style-type: none"> <li>• <a href="#">Message About Priority Error/Mensaje de Error de Prioridad</a> (August 9, 2021): This letter was sent to all families impacted by the error from Oakland Enrolls.</li> <li>• <a href="#">Madison Boundary Priority Issue Summary</a>: (last updated September 22, 2022) This document provides a summary of the issues regarding the Madison Park priority for Lodestar</li> </ul>
August 2021 - December 2021	No communication from OCS regarding the issue
November 3rd, 2021	<p>Lisa Gibes de Gac and Julia Judge from Oakland Enrolls informed Rich Harrison, CEO, via email and subsequent phone call that Sonali Muraka and Madison Thomas had reached out to them to discuss the lottery issues, and OCS's intention of sending a Notice of Concern to LCPS.</p> <ul style="list-style-type: none"> <li>• <a href="#">OUSD School Information Request from Lisa Gibes De Gac, Executive Director for Oakland Enrolls to Madison Thomas and OCS</a> (December 16th, 2021). This letter asks OUSD to reach out to charter schools first before reaching out to Oakland Enrolls</li> </ul> <p>Rich Harrison, LCPS Staff, nor LCPS Board Members were contacted by OSC - rather, we were notified of this possibility through Oakland Enrolls, a third party partner of LCPS.</p> <p>Rich Harrison followed up with both General Council Josh Daniels and Chief of Staff Curtiss Sarikey via email and asked the following question: <i>"Is it typical for members of the Charter Office to discuss "notices of concerns" with LCPS's external vendors/partners (in this case Oakland Enrolls and School Mint with whom we have a separate agreement) without letting the ED or CEO or Board Chair of a charter school or network know?"</i> LCPS nor Janelle Ruley (LCPS legal counsel), Dr. Clif Thompson (D7 Board Director), nor Kimi Kean (LCPS Board Chair) who were copied on the email, did not get a response to the question.</p>
December 14th, 2021	<p>Madison Thomas sent two Notices of Concerns (one for Lighthouse and one for Lodestar) regarding our issues in our lottery process that LCPS transparently shared over 4 months prior.</p> <p>Rich Harrison followed up again with Mr. Sarikey.</p>
December 15th, 2021	<p>Mr. Sarikey sent a response stating via email that: "It is not uncommon for the Charter Office to discuss aspects of Notices of Concern with other parties. In order to inform the background and/or remedies of the Notice, staff sometimes seek additional information to write the Notice</p>

	<p>appropriately. In this particular situation, the intention was definitely not for LCPS to hear about the Notice first from Oakland Enrolls, and Sonali and team do apologize for that. I also checked in with general counsel and it's not considered problematic to discuss Notices of Concern with other parties before they are issued.</p> <p>In terms of the timing -- Notices of Concern are indeed sometimes issued months after the concern is identified. This can be for a few different reasons, such as time to research ed code, time to investigate the situation, time for legal review, and so forth. If you feel you need more time to respond to the Notice, I know the team is often flexible about that."</p>
<p>January 11th, 2022</p>	<p>Rich Harrison, LCPS CEO, and Robbie Torney, LCPS Chief of Staff met with Ms. Muraka and Ms. Thomas. In that meeting, we asked the following questions and received the following responses.</p> <ol style="list-style-type: none"> <li>1) We asked if there were any Notice of Concerns given to OUSD authorized charter schools regarding lottery procedures. We were told that there was no precedent, and that this was the first Notice of Concern regarding lottery issues.</li> <li>2) We asked if there was any precedent or case where the OCS reached out to the third party without the charter school or organization's Executive Director, CEO, and/or Board members knowledge regarding a potential Notice of Concern. We were told that there was <u>only one</u> precedent, where OCS reached out to the El Dorado SELPA regarding an investigation without the charter school's leadership nor board knowledge.</li> </ol>

**In summary,**

1. Upon learning of the lottery issues in August, LCPS has transparently acknowledged the unfortunate error that impacted unhoused families that applied to Lighthouse and Lodestar. LCPS also appreciated the responsibility and subsequent actions taken by both SchoolMint and Oakland Enrolls to connect with each family impacted by the technical error; this error was algorithmic (in terms of how the lottery was configured in Schoolmint) and was NOT the result of how LCPS had configured the lottery for each of our three LEAs in Schoolmint.
2. LCPS acknowledges that the Madison Park priority for the Lodestar Lottery was not appropriately configured in Schoolmint, which resulted in a small number of students receiving an offer who should not have. This year, LCPS has appropriately configured the Lottery in schoolmint to be aligned with Admission Priority 4 in Lodestar's charter, which gives priority to: "Students who are currently enrolled in or who reside within the *elementary*

school attendance area of the district's public elementary school(s) in which Lighthouse is located" (emphasis added). You can see this priority programmed as 4th in our current schoolmint lottery, and staff will validate addresses of students who claim this priority prior to conducting the lottery (when we verify all of our priorities) to ensure that it is appropriately applied.

Figure 1. Lodestar Lottery Priority 4 in Schoolmint, as of January 21, 2022

3. We acknowledge that Ms. Thomas, Ms. Muraka, and Mr. Daniels see no issue with discussing a notice of concern with our partner organization prior to notifying LCPS. Respectfully, I disagree with this approach, especially as LCPS acted in good faith of immediately notifying OCS staff when we discovered these issues with our lottery – one of which was on our partner (unhoused priority for Lighthouse K-8 and Lodestar) and one of which was on our staff (Madison Park priority for Lodestar). I respectfully request that moving forward that any investigation or potential Notice of Concern be shared transparently with either LCPS's CEO or Board of Directors. Hearing about this through one of our third party providers on November 3rd and then formally receiving the notices of concerns a month and a half later from OCS was disappointing as such actions do not not build a culture of trust and problem-solving in our current heightened political climate and in light of the challenges last semester (the process to provide Independent Study through AB 130 for charter families, the revision process of the OUSD board charter policy, the charter implications of the vaccine mandate).
4. I understand that Ms. Thomas felt it necessary to issue a notice of concern in this case, and I am only taking issue with the process and the lack of transparent communication by which this happened. I appreciate the apology provided by OCS and I am committed to continued productive partnership with OCS staff – both in this area and in general. I am appreciative of the space provided by OUSD for the charter leader steering committee so that we can discuss issues in a proactive manner.

**Part 2: Assurances for Actions requested by OUSD:**

Lighthouse: There were four actions OUSD requested in the Notice of Concern:

<p>By January 21, 2022: Report the number of applicants and/or the number of students impacted by the issues outlined above during the 2021-22 school year and any steps already taken to mitigate and/or resolve the issues.</p>	<p>Unique Students Impacted by Unhouse Priority issue:</p> <ul style="list-style-type: none"> <li>• A total of 41 unique students were impacted</li> <li>• 8 students applied to both Lighthouse and Lodestar</li> <li>• 18 students applied to Lighthouse only</li> </ul>
<p>By January 21, 2022: Confirm, in writing, that Lighthouse believes the issues described have been resolved for the 2022-23 school year.</p>	<p>LCPS believes the issues have been resolved for the 2022-23 school year, and appreciate Oakland Enrolls and Schoolmint's support with that process.</p>
<p>By January 21, 2022: Commit to performing additional checks throughout the 2022-23 application and lottery window to ensure the homeless/unsheltered priority is functioning properly and to provide OUSD, in writing, with the details of how it is fulfilling this commitment.</p>	<p>LCPS recently conducted a thorough check of our application and lottery system to ensure all priorities are properly functioning.</p> <p>Here are two documents that details how we are fulfilling our commitment:</p> <ul style="list-style-type: none"> <li>• <a href="#">22-23 Lottery: Lighthouse &amp; Lodestar</a></li> <li>• <a href="#">LCPS Lottery Validation 1-20-22</a> NOTE: THIS DOCUMENT HAS CONFIDENTIAL STUDENT INFORMATION AND IS RESTRICTED AND IS AVAILABLE TO OCS STAFF UPON REQUEST</li> </ul>
<p>By March 31, 2022: Report the results of the lottery outcomes to the OUSD Office of Charter Schools. This report should include the number of students who applied on-time and the number of students who received an offer from each enrollment priority group.</p>	<p>We plan to report the results of our lottery on March 31 to OUSD's OCS, and the report will include the number of students who applied, received an offer by priority group.</p>



Lodestar: There were four actions OUSD requested in the Notice of Concern:

<p>By January 21, 2022: Report the number of applicants and/or the number of students impacted by the issues outlined above during the 2021-22 school year and any steps already taken to mitigate and/or resolve the issues.</p>	<p><b>Unique Students Impacted by Unhouse Priority issue:</b></p> <ul style="list-style-type: none"> <li>● A total of 41 unique students were impacted</li> <li>● 8 students applied to both Lighthouse and Lodestar</li> <li>● 15 students applied to Lodestar only</li> </ul> <p><b>Impact of Madison Park boundary issue:</b></p> <p>The ultimate impact of this is that some students received an offer over others, when they shouldn't have. It's very hard to say which students may have gotten skipped over. As of 9/2/21, there are 168 students who were assigned but shouldn't have been</p> <ul style="list-style-type: none"> <li>● of those, 64 had higher priority than Madison Park and would have been placed higher on the waitlist regardless of this priority issue</li> <li>● leaving 105 students who have the priority who shouldn't have</li> <li>● After going through those, we found 18 students who have accepted or have an offer pending, who may not have gotten an offer otherwise. Broken down by grade:             <ul style="list-style-type: none"> <li>○ K: 4</li> <li>○ 1st: 2</li> <li>○ 2nd: 1</li> <li>○ 3rd: 1</li> <li>○ 6th: 3</li> <li>○ 8th: 5</li> <li>○ 9th: 2</li> </ul> </li> <li>● There are several students in 9th grade</li> </ul>
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	<p>only who were not assigned the priority. However, all of those students received an offer except one, who withdrew her application. There were 24 of those students there.</p>
<p>By January 21, 2022: Confirm, in writing, that Lighthouse believes the issues described have been resolved for the 2022-23 school year.</p>	<p>LCPS believes the issues have been resolved for the 2022-23 school year, and appreciate Oakland Enrolls and Schoolmint’s support with that process.</p>
<p>By January 21, 2022: Commit to performing additional checks throughout the 2022-23 application and lottery window to ensure both the Madison Park boundary priority and the homeless/unsheltered priority are functioning properly and to provide OUSD, in writing, with the details of how it is fulfilling this commitment.</p>	<p>LCPS recently conducted a thorough check of our application and lottery system to insure all priorities are properly functioning.</p> <p>Here are two documents that details how we are fulfilling our commitment:</p> <ul style="list-style-type: none"> <li>• <a href="#">22-23 Lottery: Lighthouse &amp; Lodestar</a></li> <li>• <a href="#">LCPS Lottery Validation 1-20-22</a> NOTE: THIS DOCUMENT HAS CONFIDENTIAL STUDENT INFORMATION AND IS RESTRICTED AND IS AVAILABLE TO OCS STAFF UPON REQUEST</li> </ul>
<p>By March 31, 2022: Report the results of the lottery outcomes to the OUSD Office of Charter Schools. This report should include the number of students who applied on-time and the number of students who received an offer from each enrollment priority group.</p>	<p>We plan to report the results of our lottery on March 31 to OUSD’s OCS, and the report will include the number of students who applied, received an offer by priority group.</p>

Respectfully signed and submitted,

*Rich Harrison*

Rich Harrison  
 CEO, Lighthouse Community Public Schools



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## OFFICE OF CHARTER SCHOOLS

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December 14, 2021

Rich Harrison  
Lighthouse Community Public Schools  
433 Hegenberger Road, Suite 201  
Oakland, CA 94621

### **Notice of Concern: Violation of Charter Admissions Policies and Procedures**

Dear Rich Harrison,

This letter constitutes a Notice of Concern to Lighthouse Community Public Schools (“Lighthouse”) leadership for violating the Lighthouse Community Charter School charter admissions policies and procedures. In particular, the charter school failed to follow their Admission Priorities as listed in their charter petition and as referenced below:

#### ***Admissions Priorities - Lighthouse Community Charter School***

1. *A sibling to a current student in either the K – 8 Lighthouse Community Charter School and/or the 9 – 12 Lighthouse Community Charter School to keep families together*
2. *Children of Lighthouse staff and LCPS Board Members (not to exceed 2.5% of total enrollment)*
3. *Students who are homeless/unsheltered during the time of enrollment or who become unsheltered while on the waiting list.  
[additional details provided in petition page 116]*
4. *Students who are currently enrolled in or who reside within the elementary school attendance area of the district’s public elementary school(s) in which Lighthouse is located*
5. *Students living in the 94621 or 94603 zip code*
6. *A sibling of a Lighthouse alum.*
7. *Other prospective students residing within OUSD boundaries: as required by Education Code Section 47605(d)(2)(B) and to serve as a public school option for students and families of Oakland*
8. *All other applicants.*

On December 2, 2020, the Oakland Unified Board of Education approved a material revision to the Lighthouse Community Charter School petition to revise the charter petition’s admissions preferences to include a priority for homeless/unsheltered students. As shown above, the charter petition was revised to state that students will be given preference in the respective school lottery if they are:

*Students who are homeless/unsheltered during the time of enrollment or who become unsheltered while on the waiting list.*

On August 4, 2021, the OUSD Office of Charter Schools was notified by Rich Harrison that the above priority was not applied appropriately during the application process for the 2021-22 school year for neither Lodestar nor Lighthouse Community Charter School. As a result of this error, approximately 52 students across the two schools who should have received these priority tags did not receive the appropriate preference in the 2021-22 application process and may have consequently been denied admission to the school.

The issue described herein constitutes a violation of the charter petition admission policies and procedures. OUSD acknowledges and appreciates that Lighthouse was proactive in bringing this forward.

Through a conversation with Oakland Enrolls, the non-profit which manages the organization’s admissions process, OUSD determined the following: (1) this issue was caused by a software malfunction in SchoolMint and not by any actions



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taken by Lighthouse; and (2) In response to this issue, Lighthouse has already taken steps to mitigate the issue, including outreach to impacted students and families.

### **In addition to the steps already taken by Lighthouse, OUSD is requesting that Lighthouse take the following actions:**

- By January 21, 2022: Report the number of applicants and/or the number of students impacted by the issue outlined above during the 2021-22 school year and any steps already taken to mitigate and/or resolve the issue.
- By January 21, 2022: Confirm, in writing, that Lighthouse believes the issue described has been resolved for the 2022-23 school year.
- By January 21, 2022: Commit to performing additional checks throughout the 2022-23 application and lottery window to ensure the homeless/unsheltered priority is functioning properly and to provide OUSD, in writing, with the details of how it is fulfilling this commitment.
- By March 31, 2022: Report the results of the lottery outcomes to the OUSD Office of Charter Schools. This report should include the number of students who applied on-time and the number of students who received an offer from each enrollment priority group.

Please provide written confirmation that Lighthouse will take the above steps to our office no later than Friday, January 7, 2022. If you have any questions about the remedies, please contact our office.

Failure to comply with one or more of the above actions, or repeated violations of a similar nature, may result in the District issuing a Notice of Violation under Education Code §47607(d).

Sincerely,

Madison Thomas  
Policy and Compliance Specialist, Office of Charter Schools

cc: Kimi Kean, Board Chair  
Sonali Murarka, Executive Director, Office of Charter Schools



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December 14, 2021

Rich Harrison  
Lighthouse Community Public Schools  
433 Hegenberger Road, Suite 201  
Oakland, CA 94621

### **Notice of Concern: Violation of Charter Admissions Policies and Procedures**

Dear Rich Harrison,

This letter constitutes a Notice of Concern to Lighthouse Community Public Schools (“Lighthouse”) leadership for violating the Lodestar charter admissions policies and procedures. In particular, the charter school failed to follow their Admission Priorities as listed in their charter petition and as referenced below:

#### ***Admissions Priorities - Lodestar***

1. *Siblings of enrolled and admitted students to keep families together*
2. *Children of Lodestar staff and LCPS Board Members (not to exceed 2.5% of total enrollment)*
3. *Students who are homeless/unsheltered during the time of enrollment or who become unsheltered while on the waiting list.  
[additional details provided in petition page 122]*
4. *Students who are currently enrolled in or who reside within the elementary school attendance area of the district's public elementary school(s) in which Lodestar is located*
5. *Students living in the 94621 or 94603 zip code*
6. *Students zoned to attend underperforming schools within OUSD in which 70% or more of students qualify for free and reduced lunch: to provide an equitable, high-quality public school option to Oakland students and families*
7. *Other prospective students residing within OUSD boundaries: as required by Education Code Section 47605(d)(2)(B) and to serve as a public school option for students and families of Oakland*
8. *All other applicants.*

#### **Issue 1: Madison Park Boundary**

As shown above, the Lodestar charter petition states that students will be given preference in the respective school lottery if they are:

*Students who are currently enrolled in or who reside within the elementary school attendance area of the district's public elementary school(s) in which Lodestar is located.*

On August 4, 2021, the Office of Charter Schools was notified by Rich Harrison, CEO of Lighthouse Community Public Schools, that the above priority (“Madison Park Boundary”) was not applied appropriately to late applications during the admissions process for the 2021-22 school year. As a result, some students were not assigned this priority despite residing within the relevant boundary and may have consequently been denied admission to the school.

The issue described herein constitutes a violation of the charter petition admission policies and procedures. OUSD acknowledges and appreciates that Lighthouse was proactive in bringing this forward.

Through a conversation with Oakland Enrolls, the non-profit which manages the organization's admissions process, OUSD determined the following: (1) this error was, in part, due to Lighthouse staff manually assigning the Madison Park Boundary priority tags; and (2) Oakland Enrolls has worked with Lighthouse to resolve this issue for the upcoming admissions cycle by automating the process by which students receive this priority.



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### Issue 2: Unhoused Priority

On December 2, 2020, the Oakland Unified Board of Education approved a material revision to the Lodestar petition to revise the charter petition's admissions preferences to include priorities for homeless/unsheltered students. As shown above, the charter petition was revised to state that students will be given preference in the respective school lottery if they are:

*Students who are homeless/unsheltered during the time of enrollment or who become unsheltered while on the waiting list.*

On August 4, 2021, the OUSD Office of Charter Schools was notified by Rich Harrison that the above priority was not applied appropriately during the application process for the 2021-22 school year for neither Lodestar nor Lighthouse Community Charter School. As a result of this error, approximately 52 students across the two schools who should have received these priority tags did not receive the appropriate preference in the 2021-22 application process and may have consequently been denied admission to the school.

The issue described herein constitutes a violation of the charter petition admission policies and procedures. OUSD acknowledges and appreciates that Lighthouse was proactive in bringing this forward.

Through a conversation with Oakland Enrolls, OUSD determined the following: (1) this issue was caused by a software malfunction in SchoolMint and not by any actions taken by Lighthouse; and (2) In response to this issue, Lighthouse has already taken steps to mitigate the issue, including outreach to impacted students and families.

### **In addition to the steps already taken by Lighthouse, OUSD is requesting that Lighthouse takes the following actions:**

- By January 21, 2022: Report the number of applicants and/or the number of students impacted by the issues outlined above during the 2021-22 school year and any steps already taken to mitigate and/or resolve the issues.
- By January 21, 2022: Confirm, in writing, that Lighthouse believes the issues described have been resolved for the 2022-23 school year.
- By January 21, 2022: Commit to performing additional checks throughout the 2022-23 application and lottery window to ensure both the Madison Park boundary priority and the homeless/unsheltered priority are functioning properly and to provide OUSD, in writing, with the details of how it is fulfilling this commitment.
- By March 31, 2022: Report the results of the lottery outcomes to the OUSD Office of Charter Schools. This report should include the number of students who applied on-time and the number of students who received an offer from each enrollment priority group.

Please provide written confirmation that Lighthouse will take the above steps to our office no later than Friday, January 7, 2022. Failure to comply with one or more of the requested actions, or repeated violations of a similar nature, may result in the District issuing a Notice of Violation under Education Code §47607(d).

Sincerely,

Madison Thomas  
Policy and Compliance Specialist, Office of Charter Schools

cc: Kimi Kean, Board Chair  
Sonali Murarka, Executive Director, Office of Charter Schools