



Lighthouse Community Public Schools

LCPS Board of Directors-Board Regular Meeting

Published on May 31, 2025 at 3:07 PM PDT

Amended on June 5, 2025 at 9:16 AM PDT

Date and Time

Wednesday June 4, 2025 at 6:00 PM PDT

Location

433 Hegenberger

Oakland, CA

Lighthouse Community Charter High School

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- In Person: 433 Hegenberger Rd Suite 201 Oakland, CA 94621
 - 17 El Camino Moraga Orinda, CA 94563

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Call the Meeting to Order		Robbie Torney	2 m
B. Land Acknowledgement		Rich Harrison	1 m
Honor Native Land - we are on Ohlone land and want to acknowledge native peoples and our ancestors this evening.			

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C. Record Attendance		Kathleen Liljeberg	2 m
D. LCPS Community Highlights		Rich Harrison	5 m
II. Public Forum			6:10 PM
A. Open Forum, Public Comment on Agenda or Non-Agenda Items, and Introductions	FYI	Robbie Torney	15 m
<p>No individual presentation on agendized or non-agendized items shall be for no more than two(2) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Speakers requesting translations will have four (4) minutes to present.</p> <p>The Board will hear public comments, and Identify next steps as needed.</p>			
III. Regular Consent Items			6:25 PM
A. Approve Minutes: May 7, 2025	Approve Minutes	Robbie Torney	1 m
B. Financial Statements: April Check Register	Vote	Robbie Torney	1 m
<p>Recommended Action: The Director of Finance / CEO have reviewed these materials and recommends approval of the check register as part of the Consent Agenda.</p> <p>April Check Register: https://drive.google.com/file/d/1X1KMZg4CTOZR8p9mqtHWqr5orGYA_Y00/view?usp=sharing </p>			
C. Quarterly Bond Report	Vote	Rich Harrison	1 m
<p>LCPS Quarterly Bond Report: https://drive.google.com/file/d/1hgd1leefoBK_5SU1A03AomjZ9ssonea9/view?usp=drive_link </p>			
D. J13A Application	Vote	Megan Bacigalupi	1 m
<p>LCPS will be filing a J13A application for both Lighthouse K-8 and Lighthouse High School for the missed instructional days during the closure of the Lighthouse Facility.</p> <p>LH HS: https://drive.google.com/file/d/1JZk471w3vsJ_EyWixh-yf0oCHc0TMgf_/view?usp=sharing LH K-8: https://drive.google.com/file/d/1_n8dZ_vusLsutHRFpeuS1d5hLdILP9jg/view?usp=sharing </p>			
E. FY 24-25 Audit Engagement	Vote	Rich Harrison	1 m
<p>Audit engagement letter and board approval.</p>			

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https://drive.google.com/file/d/1CvZs62LSim8fVqNfTCCczNj0e5JaOV5w/view?usp=sharing			
IV. Discussion and Approval Items			6:30 PM
A. CEO Update	Discuss	Rich Harrison	20 m
1. CEO Update 2. Strategic Planning Update 3. Charter Renewal update			
B. Finance Update	FYI	Rich Harrison	10 m
https://docs.google.com/presentation/d/1OvAbrTxseDv_E94c4GzLdq1xvZnNWqJQ/edit#slide=id.g2f4f5badbec_0_259			
<ul style="list-style-type: none"> • Finance Update • Contracts for FY 26 • Enrollment Projections for FY 26 			
C. LCAP Approval	Vote	Megan Bacigalupi	10 m
LCPS LCAP summary: https://docs.google.com/presentation/d/1LenaXnl0jF-qhwBmrtS66QQiLmWy7nwMB0jTYr1GbWQ/edit?slide=id.g271b32efb4b_0_5#slide=id.g271b32efb4b_0_5			
LCAP Documents: https://drive.google.com/drive/folders/1SpgSmPgGMYW00EjERG9Gt9AS_0LDeDty?usp=sharing			
D. FY 26 Budget Approval	Vote	Rich Harrison	15 m
https://docs.google.com/presentation/d/1j7-Sly2IKY7Lt2GBdIUcRaWWYIYe35wF/edit?slide=id.g319e3b5eccc_0_14#slide=id.g319e3b5eccc_0_14			
FY 26 Budget Overview: <ul style="list-style-type: none"> • FY 25 2nd Interim vs. FY 26 Budget • MYP for FY 27 and FY 28 			
OUSD Forms:			

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Lodestar: https://drive.google.com/file/d/1CqDrp7aB8YSvGBaTV96ypRRPRKY2X93J/view?usp=sharing Lighthouse K-8: https://drive.google.com/file/d/1JtcvBeoGZjnVrkPSbjZDOHHU82p1bzdV/view?usp=sharing Lighthouse HS: https://drive.google.com/file/d/1blwSbCHaPaeadjA1HKk31uB3RVMhBISQ/view?usp=sharing			
E.	Capital Improvement Projects Update	FYI	Anna Martin
	Capital Improvement Projects Update & Requests for Approval for Services & Safety Contracts for FY26 https://docs.google.com/presentation/d/1oLQ1c3Q2rQYzWI8-G577APrWROFN4Y8F5ekk6Q9TtN4/edit?slide=id.g10fbc92a0c9_0_203#slide=id.g10fbc92a0c9_0_203		
F.	Approval - Lighthouse Campus Facilities repair	Vote	Anna Martin
	COO recommends the LCPS Board allow CEO to enter into an agreement not to exceed \$2,500,000 (proposal plus budgeted hard cost contingency; architecture and design) for Lighthouse Campus repair, and authorize CEO to negotiate and execute the final contract a. Staff will return to the Board in July / August ratify the executed contract. Board resolution: https://drive.google.com/file/d/1059WerECe7XHph_18p-8tTcbUCDqFddz/view?usp=sharing https://drive.google.com/file/d/1aGXhpAg62t1kBfQOWR5zKGjwYJOho99T/view?usp=sharing		
G.	Approval: Bjork Construction	Vote	Anna Martin
	LCPS Staff recommends the approval for Bjork's Invoice for \$118,506 for the repairs and temporary shoring of the South Wing to allow us to temporarily reoccupy the building. https://drive.google.com/file/d/1AyuEXs-2oSCCbpoQ7OH2oDOydljIQDhK/view?usp=sharing		
H.	Approval: Security Services RFP #002-2025 Contract Award	Vote	Rich Harrison
	LCPS staff recommends the LCPS Board of Directors award the contract for security services for the 2025-2026 SY to CME Security Services at the proposed \$36/hour regular rate and \$54/hour overtime		

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	<p>rate not to exceed \$290,000 for the 25-26SY with the opportunity to extend the contract for up to two additional years with additional Board approval, and to allow Rich Harrison, CEO, to enter into the contract once finalized.</p> <ul style="list-style-type: none"> • Background: LCPS issued a Request for Proposals for Security Services for the 25-26SY on May 7, 2025 on our public website per LCPS' Federal Procurement Policy. • Contract and appendix: https://drive.google.com/file/d/1smnpawrAXYAoNlfHV3pmKOzg5EVe8lbX/view?usp=sharing https://drive.google.com/file/d/1SMXDvmAbyUYjd4S1lppjVrarsGAIKY5/view?usp=sharing • Fiscal Impact: The Preliminary Budget includes \$290, 000.00 for security and crossing guard services and will be funded through a grant through the Bipartisan Safer Communities Act Stronger Connections Grant Program. 		
I.	Approval: Custodial & Maintenance Comprehensive Services Contract Award	Vote Rich Harrison	2 m
	<p>LCPS staff recommends the LCPS Board of Directors award the contract for comprehensive custodial and maintenance services for the 2025-2026 SY to United Facilities Group at the proposed rate and fee schedule not to exceed \$450,000 for the 25-26SY with the opportunity to extend with further Board approval for up to two additional years, and to allow Rich Harrison, CEO, to enter into the contract once finalized.</p> <ul style="list-style-type: none"> • Background: LCPS issued a Request for Bids for Comprehensive Custodial, Landscaping & Maintenance Services for the 25-26SY on May 12, 2025 on our public website per LCPS' Federal Procurement Policy. Staff will recommend the contract be awarded to highest overall score on the proposal evaluation matrix when it comes to the Board on Wednesday, June 4, 2025 after completing the final review of all bids on Monday, June 2, 2025. • Contract Language: The linked draft contract language provided by YMC legal counsel will be completed following Board approval and award of the contract. Time extensions may be granted upon mutual consent of all parties involved within the conditions of this bid, but not to exceed three (3) years. • Fiscal Impact: The Preliminary Budget includes \$450,000.00 for custodial, maintenance, and landscaping services funded out of unrestricted funds. 		
J.	Approval: Alarm System & Full Access Controls Safety Project & 10 Year Licensing Contract Award	Vote Anna Martin	2 m

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<p>LCPS staff recommends the LCPS Board of Directors grant authority to Rich Harrison, CEO, to enter into a contract with MGT and Verkada for the alarm system takeover and access gates and camera system installation with 10 year licensing at a rate not to exceed \$370,000.</p> <ul style="list-style-type: none"> • Background: LCPS has been utilizing the Bipartisan Safety Grant to make upgrades to our physical safety controls to our school campuses including installation of a new camera, door sensor and PA system, implementation of a visitor management system through Verkada's software system and in partnership with MGT (formerly AMS) to install the devices. We are proposing to switch over our current alarm system from Bay Alarm (our current vendor) and upgrade our access controls for all exterior vehicular and pedestrian gates and exterior doors to all be on the same system. • We are completing final review of the pricing proposals to ensure the best final price for all products within the system. Verkada and MGT/AMS were previously vetted and selected as an approved vendor through the original Camera and PA system RFPs issued in June and July of 2024. • Fiscal Impact: The total cost of the project not to exceed \$370,000 (including 10 year licensing for the full security system suite) of which staff proposes to utilize \$200,000 from the existing Bay Alarm system budget line item (currently set at \$35,000 per year for 10 years equalling \$350,000 over that time) and \$170,000 from the Bipartisan Federal Safety Grant Year 3 budget. 			
K.	Approval: Employee Handbook	Vote	Anna Martin
	<p>LCPS Staff Recommends Approval of the 25-26 Employee Handbook Redline Draft.</p> <ul style="list-style-type: none"> • Summary of Proposed Changes for 25-26 Employee Handbook • Redline Draft of the Proposed 25-26 Employee Handbook 		
L.	Approval: SLP Contract	Vote	Rich Harrison
	<p>LCPS Staff Recommends Approval of the SLP Contract between LCPS and Cross Country Education.</p> <p>https://drive.google.com/file/d/1PoOtHEV1Vgiymp8zs3GemeHCRJ6cGVMu/view?usp=sharing</p>		
M.	Approval: Occupational Therapy Contract	Vote	Rich Harrison
	<p>LCPS Staff recommends the approval of the contract with Sunbelt Staffing to fill OT role.</p> <p>https://drive.google.com/file/d/12IPoayHhebw7xeQxs7hhXpKvhvmN4prR/view?usp=sharing</p>		
N.	Approval: Instructional Continuity Plan	Vote	Megan Bacigalupi

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<p>LCPS staff recommend the approval of the Instructional Continuity Plan which will be added to Lighthouse Community Charter, Lighthouse Community Charter High School, and Lodestar: A Lighthouse Community Charter School's School Safety Plans.</p> <p>Plan: https://drive.google.com/file/d/1eZbD1jNecrYM4nrBCr8l05ApORYVsjL3/view?usp=sharing</p>			
O.	Approval: Local Indicators Lodestar	Vote	Megan Bacigalupi
	<p>LCPS Staff recommends the approval of the Local Indicators for Lodestar: A Lighthouse Community Public School</p> <p>Pre-read: https://drive.google.com/drive/folders/1aq5tp8VvNPLn4SL1zbC4ifwyrjGQx5cc?usp=sharing</p>		
P.	Approval: Local Indicators Lighthouse Community Charter School	Vote	Megan Bacigalupi
	<p>LCPS Staff recommends the approval of the Local Indicators for Lighthouse Community Charter School</p> <p>Pre-read: https://drive.google.com/drive/folders/1aq5tp8VvNPLn4SL1zbC4ifwyrjGQx5cc?usp=sharing</p>		
Q.	Approval: Local Indicators Lighthouse Community Charter High School	Vote	Megan Bacigalupi
	<p>LCPS Staff recommends the approval of the Local Indicators for Lighthouse Community Charter High School</p> <p>Pre-read: https://drive.google.com/drive/folders/1aq5tp8VvNPLn4SL1zbC4ifwyrjGQx5cc?usp=sharing</p>		
V.	Closed Session		8:05 PM
A.	CEO Evaluation	Vote	Robbie Torney
	<p>Closed Session Pursuant to Government Code § 54957(b)(1).</p> <ul style="list-style-type: none"> • Executive Evaluation 		
VI.	Closing Items		8:35 PM
A.	Action Items & Next Steps	FYI	Robbie Torney
	<ul style="list-style-type: none"> • Next Steps and Action Items for Board Members and Staff 		

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B. Adjourn Meeting	Vote	Robbie Torney	5 m