APPROVED

Argosy Collegiate Charter School

Minutes

Academic Achievement Committee Meeting

Date and Time
Wednesday September 10, 2025 at 1:30 PM

Location
Virtual Meeting - Zoom

The matters listed are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed. Other items not listed may be brought up for discussion to the extent permitted by law. Massachusetts General Laws, Chapter 30-A, Section 20(e) requires any person making a video or audio recording of the meeting to notify the Chair at the start of the meeting.

Committee Members Present
Chandra Orrill (remote), Diana Grady (remote), Emmanuel Echevarria (remote), Hanan Khamis (remote), Monique Campeau (remote), Renee Howayeck (remote)

Committee Members Absent
Michael Goodman

Guests Present
Kristen Pavao (remote), Meagan Hughes (remote), Michelle Carney (remote), Monica Filgo (remote), Sunil Jagannath (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Diana Grady called a meeting of the Academic Achievement Committee of Argosy Collegiate Charter School to order on Wednesday Sep 10, 2025 at 1:32 PM.

C. Vote to Approve July 2025 Meeting Minutes

Emmanuel Echevarria made a motion to approve the minutes from July Academic Achievement Committee Meeting on 07-16-25.
Monique Campeau seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. New Business

A. Discussion: Academic Progress Review

Dr. Carney and Meagan Hughes reviewed overarching themes from the end of year school improvement team meeting for the 24-25 school year, what data points were presented (MAP and CFUs) and the collaborative work the team did for next steps in the 25-26 SY which were then presented in the 25-26 Summer Institute MTSS session to kick off our school year.
There was discussion around effectiveness of Tier 1 and opportunity areas there as well as supporting teachers in effective tier 2 intervention delivery.

B. Discussion: High Quality Instructional Material (HQIM) and Professional Development (PD) Review

We discussed year 1 and 2 implementation for ELA, History, Math and History curriculums across the MS and HS

C. Discussion: Current Initiatives

Dr. Lima discuss the shift in school culture away from school cellphone use. She named it has been the highlight to start the year. For the one-offs of how scholars are trying to circumvent the procedures implemented are being troubleshooted as they arise.

D. Discussion: Family & Scholar Handbook

Sunil directed attention to handbook, but noted there was nothing new since voted on by board last.

E. Vote to Recommend Approval of the Family & Scholar Handbook to the Board of Trustees

edits and editions to the handbook were reviewed with a recommended change as it relates to the wand policy
Emmanuel Echevarria made a motion to recommend changes as it relates to the wand policy.
Renee Howayeck seconded the motion.
The committee **VOTED** unanimously to approve the motion.

F. Discussion: Enrollment Policy

G. Vote to Recommend Approval of the Enrollment Policy to the Board of Trustees

asked to move enrollment window close to October 15th, naming that lotteries happen via Zoom.
5 business days is a challenge in moving forward in making additional offers so Sunil advised that it was confirmed with DESE that 5 business days could be shifted to 3 business days after August 1st, acknowledging the importance of timing as the new school year approaches.
Another minor change is that the family would accept their seat electronically vs in writing. Any vote on this is subject to DESE's feedback
Chandra Orrill made a motion to approve the edits to the ACCS enrollment policy, barring any significant edits from DESE.
Monique Campeau seconded the motion.
The committee **VOTED** unanimously to approve the motion.

H. Discussion: Strategic Plan

We want to focus more on larger topics in committees than we currently are.
We know that staffing challenges are real (teachers in particular)
Sunil reviewed vision statements of each department to ensure we are all aligned, and, this helps with decision making rights

III. Closing Items

A. Chair's Remarks

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:50 PM.

Respectfully Submitted,
Meagan Hughes