DRAFT

Kestrel Heights Public Charter School

Minutes

Board Meeting

Date and Time
Tuesday October 13, 2026 at 6:30 PM

Location
Join Zoom Meeting
https://us06web.zoom.us/j/87196526327?pwd=pv7jumoNaVWSKTo9gBjjFQaSMlyyN4.1

Meeting ID: 871 9652 6327
Passcode: 642920

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Directors Present
A. Davis (remote), A. Hernandez (remote), C. Rhodes (remote), J. Davis (remote), J. Jacks (remote)

Directors Absent
D. Powe

Ex Officio Members Present
B. Allen (remote), Q. Henderson (remote), T. Jackson (remote)

Guests Present
Christina Sickinger (Rosemawr) (remote), Mr. KT (remote), S. Averhart (remote)

I. Opening Items

A. Call the Meeting to Order

A. Davis called a meeting of the board of directors of Kestrel Heights Public Charter School to order on Tuesday Oct 13, 2026 at 6:34 PM.

B. Public Comment Submission

C. Record Attendance & Guests

D. Approve Meeting Minutes: September 2026

C. Rhodes made a motion to approve the minutes from Board Meeting on 09-08-26.
J. Davis seconded the motion.
The board **VOTED** to approve the motion.

E. Public Comment

II. Key Agenda Items & Presentations

A. Facilities Report

Presented by Mr. KT

- A special thank you to all donors for Imagine Kestrel. All picnic tables have been replaced
- We are awaiting a quote to repair the compliance regulations from the City of Durham
- We had a recent annual Health Dept inspection and received a 98.5 - A grade
- Push bar for door and door camera access point system is being installed at the Middle School Front Entrance. As a result, Ms. McNeil has relocated to the hallway to ensure our building remains secure.
- Repairs for 10 parking lot lights are scheduled to be completed on 10/29.
- Preventative maintenance for the HVAC will occur the week of 10/7 and 10/17
- Currently pending Backflow repair so we can pass the inspection for our back flow system

B. Enrollment Report

We sincerely appreciate all of the hard and meaningful work that Mr. Yarborough provided during his time with us.

Presented by Mrs Jackson

- Enrollment as of 30Sep was 272 students which represents a significant declined compared to last school year. Last YTD we had 369 students enrolled, which is a loss of 97 students.
- We will come up with a game plan to continue the task of increasing scholar enrollment

III. Curriculum & Assessment

A. School Performance Report

Presented by Dr. S. Grubbs

- Our records show there is growth for ELA EOG scores
- Overall, we have more gains in Math EOG scores within 4-7th grades
- Our 3rd and 8th grade scholars had declines for Math
- Overall proficiency, shows an increase in proficient percentage
- Kestrel has a Federal Designation of TSI-AT : Targeted Support Improvement Additional Targeted Support
- Our current School Rating is a C and we intend to continue to improve this rating
- Our content area teachers meet once per month to share strategies and brainstorm on ways that we can improve
- We are open to bringing in volunteers that can tutor scholars and work in the classroom in a small group. We will take this into consideration as we complete community outreach efforts, which may include recruiting college students that need volunteer hours and/or grandparents that were teachers/educators

B. School Culture Presentation

Presented by Mrs. Henderson

- We have established 4 Houses and they have the opportunity to earn points on behalf of their assigned Houses and individually
    - Currently completing staff placement and assignments
- Our first Hawk Store of the year will be open on Nov 13th and will continue to be held at the end of Each 9 week cycle
- LiveSchool will serve as the primary tracking engine and for House points that are centered around attendance, dress code, compliance and SOAR positive behaviors

- We are celebrating Hispanic Heritage Month on Thursday, 22Oct during our Title I Engagement night

IV. Operational Reports

A. Executive Director's Report

Presented by Mrs. Jackson

- Currently scheduling the bond presentation and the annual bond report
- Currently preparing a folder with draft items to share with the board. The documents are due by Nov 30th
- Parent & Family Engagement policy is currently pending review
- Finishing touches are being added to our Annual Audit Report
- No RFP's for catering have been received to date; therefore, Mrs. Jackson will reach out to Durham DPS to explore other options for school nutrition

B. Finance Committee Report

Presented by Mrs. Jackson

- We have 137.02 days cash on hand; therefore, there is an excess of 77 days
- Covenant requirements are being met

V. Committee Reports

A. Board of Directors - Committee Structure

Community Engagement Presented by Mrs Hernandez & Cee Rhodes

- We collected several contacts for our GSP (Grandparent Support Program) as a result of the Grand Breakfast at last week's Bookfair. We plan to email the flyer and share the signup form with everyone. We will distribute flyers and request to share the info on Dojo
- We are asking to have a table during Show What you Know on 22Oct. We are planning to host a virtual info session on Monday, Nov 2nd at 6pm and will plan an orientation for everyone within a few weeks afterwards so we can launch prior to the holiday break
- A list of community events was shared with everyone for review
- A suggestion form was also shared to collect nominations for community opportunities and business opportunities.

Development Committee Presented by Mr. J. Jacks

- A meeting will be held to discuss next steps for the business directory setup

Finance Committee Presented by Mr. J. Davis

- Mr. J Davis is reviewing our finance reports

Governance Committee Presented by Mr. D. Powe

- No updates

Academic Excellence Presented by Mr. B. Allen

- No updates

VI. Closed Session

A. Enter Closed Session

Motion was proposed by Mr. Davis, seconded by Cee Rhodes and passed to move into closed session

B. Investor Call & Action items

C. Board Meeting Agenda Items

VII. Closing Items

A. Report Out from Closed Session

Motion was proposed to exit the closed session by Mr. Davis seconded by Cee Rhodes.

Cee Rhodes delivered read out from closed session.

Quorum was achieved.

We discussed an update for Consultant Call-in, Personnel changes, Budget, and Enrollment.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:25 PM.

Respectfully Submitted,
A. Davis