DRAFT

Kestrel Heights Public Charter School

Minutes

Board Meeting

Date and Time
Tuesday November 10, 2026 at 6:30 PM

Location
Join Zoom Meeting
https://us06web.zoom.us/j/87196526327?pwd=pv7jumoNaVWSKTo9gBjjFQaSMlyyN4.1

Meeting ID: 871 9652 6327
Passcode: 642920

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Directors Present
A. Davis (remote), A. Hernandez (remote), C. Rhodes (remote), J. Davis (remote)

Directors Absent
D. Powe, J. Jacks

Ex Officio Members Present
B. Allen (remote), Q. Henderson (remote), T. Jackson (remote)

Guests Present

K. Thompson (remote), S. Averhart (remote), S. McNeil (remote)

I. Opening Items

A. Call the Meeting to Order

A. Davis called a meeting of the board of directors of Kestrel Heights Public Charter School to order on Tuesday Nov 10, 2026 at 6:36 PM.

B. Public Comment Submission

C. Record Attendance & Guests

D. Approve Meeting Minutes: October 2026

J. Davis made a motion to approve the minutes from Board Meeting on 10-13-26.
C. Rhodes seconded the motion.
The board **VOTED** to approve the motion.

E. Public Comment

II. Key Agenda Items & Presentations

A. Enrollment Report

Presented by Ms. Sherrell Mcneil

- We currently have 272 scholars enrolled
- We have several activities planned to help us increase our visibility in the community
- We have school ambassadors that will be conducting school tours; positive feedback was received from the parents that attended the tour
- We have a new bi-weekly newsletter called Kestrel Chronicles
- The next upcoming Show What you Know Night is scheduled for Nov 19th
- Applications for Lottery Enrollment packet has been finalized and will open on Nov 15thth

B. Facilities Report

Presented by Mr. KT

- Front Entrance door's new push bar was installed
- Outdoor parking lot lights have been repaired and are working

- All HVAC and preventative maintenance has been performed and completed as of 2 weeks ago

III. Curriculum & Assessment

A. Academic Presentation

Presented by Mr. Bobby Allen

- Q1 ended on Oct 23 and report cards went home on Nov 6th
- Q1 NC Check-in are being scheduled. As an incentive, any student that performs at 60% ore more will attend an Ice cream party
- Invites for parents to sign up for parent conferences have been sent

B. School Culture Presentation

Presented by Mrs Q. Henderson

- We have re-named the school store as the Hawk's Nest
- We have four houses: Legacy, Haven, Onyx, Valor. Faculty have been assigned to their designated houses. We will have a house selection ceremony early next year where scholars will learn what house they will be assigned to for the rest of the year.
- There are faulty members and other community members that have and expressed interest in donating to the school store.
- Several recent activities that were successful such as our spirit week, Show what you know, and the Kinder Fall Fest to name a few.

IV. Operational Reports

A. Executive Director's Report

Presented by Mrs. Tonya Jackson

- We are receiving reimbursements on time for federal funds
- We are still working on the Charter Renewal and are on track with the established timeline

B. Finance Committee Report

Presented by Mrs. Tonya Jackson

- Currently, we have mostly received the state funds (53%) and local DPS funds are most likely to be received in Early December. A few counties have sent their funds as well.
- Overall, Technology is at 37% and Books & Supplies is at 56%. 28% of revenue has been received YTD.
- Currently have 138.8 Days Cash on Hand. The Debt Coverage ratio was not met in October 2026. There is still time to meet the requirement once the state funds flow in.

C. Annual Audit FY2026

Presented by Mrs. Tonya Jackson

- Overall, we received an unmodified opinion and no audit findings. No material weaknesses were discovered. There is a declining net position where the total net position decreased by $172, 542 to $340, 925
- Debt service is significant, the food service was at a loss of $90, 418 loss
- Short Term: we are financially stable with reserves, cash, and a clean audit.
- Long term vulnerable demonstrates a declining net position, high debt and revenue uncertainty
- Overall priorities are to protect financial services and increase scholar enrollment.

D. RFP for Catering Services - UPDATE

Presented by Mrs. Tonya Jackson

- We have not received any responses to the RFP.
- Mrs Jackson informed us that the RFP would be removed and no longer posted.
- We have asked our current Caterer to continue food service through the rest of the school year.

V. Committee Reports

A. Board of Directors - Committee Structure

Board of Directors - Committee Structure
Community Engagement Presented by Mrs Hernandez & Cee Rhodes

- We are asking to have a table during Show What you Know on 19Nov. We are planning to host a virtual info session and an in person session that will either occur at the same time as Dr. Grubbs' coffee chat or at another location. We will then work on assignments and plan an orientation for everyone within a few weeks afterwards so we can launch prior to the holiday break. Mrs Jackson also

shared the idea of assigning the Grandparents to volunteer during the Winter Wishes program that will be led by Mrs. Kennedy
- A list of community events was shared with everyone for review and the list will continue to be updated so they can be added to the Engagement calendar.

Development Committee Presented by Mrs A. Davis

- A business directory website and directory has been created. Cards with a QR code were also printed and will be distributed throughout the community

Finance Committee

- No updates

Governance Committee

- No updates

Academic Excellence Presented by Mr. B. Allen & Mrs. Q. Henderson

- Currently working on what method will fit best with our initiative to bring in tutors and support interventional instruction in the classroom

B. 2026 Governance Recertification Documentation

Presented by Mrs. A. Davis

- A few clarifications on the document.
- Currently, we need a vote for the revisions and certifications
- Vote was made and approved by board.

VI. Closing Items

A. Report Out from Closed Session

Motion was presented by Mr. Davis to conclude closed session, seconded by Cee Rhodes.

Readout from Closed Session:

We discussed an update on parent concerns, staffing decisions for 2026-2027, new banking options and upcoming board meeting agenda items for the next board meeting.

B.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:37 PM.

Respectfully Submitted,
A. Davis