APPROVED

# Kestrel Heights Public Charter School

# Minutes

## KHCS Board Meeting

**Date and Time**
Tuesday November 18, 2025 at 6:30 PM

**Location**
Join Zoom Meeting
https://us06web.zoom.us/j/81764327424?pwd=vsu7VgYX7Q2cu0kTcQUbcP53Y9hdJ1.1

View meeting insights with Zoom AI Companion
https://us06web.zoom.us/launch/edl?muid=868736d7-a125-44ee-9b2a-b65da750599b

Meeting ID: 817 6432 7424
Passcode: 157671

Join Zoom Meeting
https://us06web.zoom.us/j/89228721593?pwd=MGx0MU43NUQ3czQxVmlYdW5abGRDQT09
Meeting ID: 892 2872 1593
Passcode: KHCS

**Directors Present**
A. Davis (remote), A. Hernandez (remote), C. Rhodes (remote), D. Patterson (remote), D. Powe (remote)

**Directors Absent**
*None*

**Ex Officio Members Present**

Q. Henderson (remote), T. Jackson (remote)

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## I. Opening Items

### A. Call the Meeting to Order

A. Davis called a meeting of the board of directors of Kestrel Heights Public Charter School to order on Saturday Nov 18, 2023 at 6:34 PM.

### B. Public Comment Submission

### C. Record Attendance & Guests

### D. Approve Minutes

D. Patterson made a motion to approve the minutes from KHCS Board Meeting on 10-21-25.
A. Hernandez seconded the motion.
The board **VOTED** to approve the motion.

### E. Public Comment

Public comments were taken via chat, none noted.

## II. Key Agenda Items & Presentations

### A. Marketing & Enrollment Report

Discussion of marketing and enrollment report presented by Ms. Vargas.

### B. Facilities Report

Discussion of facilities and HVAC issues presented by Mr. KT.

## III. Curriculum & Assessment

### A. School Improvement Plan

D. Patterson made a motion to Approve the School Performance Plan.
D. Powe seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| D. Patterson | Aye |
| C. Rhodes | Aye |
| A. Davis | Aye |
| D. Powe | Aye |
| A. Hernandez | Aye |

## IV. Operational Reports

### A. FY2025 Audit

D. Patterson made a motion to accept the fiscal year 2025 audit report.
D. Powe seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| D. Powe | Aye |
| C. Rhodes | Aye |
| D. Patterson | Aye |
| A. Davis | Aye |

### B. Executive Director's Report

### C. Monthly Budget Report

## V. Committee Reports

### A. Membership - Board of Directors

D. Patterson made a motion to approve Mr. James Jacks to become a member of the Kestrel Heights Board of Directors.
D. Powe seconded the motion.
The board **VOTED** unanimously to approve the motion.

### B. Board of Directors - Committee Structure

### C. Executive Committee Assignments

D. Powe made a motion to accept Mr. Patterson to fill the role of Board Treasurer.
C. Rhodes seconded the motion.
The board **VOTED** unanimously to approve the motion.
D. Powe made a motion to to accept Ms. Rhodes to fill the role of Board Secretary.
D. Patterson seconded the motion.
The board **VOTED** unanimously to approve the motion.

## VI. Closed Session

### A. Enter Closed Session

D. Powe made a motion to enter closed session.
C. Rhodes seconded the motion.
The board **VOTED** unanimously to approve the motion.

### B.

**Personnel Recommendations**

### C. Marketing Discussion

### D. Board Meeting Agenda Items

## VII. Closing Items

### A. Report Out from Closed Session

D. Powe made a motion to approve the position of Instructional Coach.
D. Patterson seconded the motion.
The board **VOTED** unanimously to approve the motion.

### B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:33 PM.

Respectfully Submitted,
D. Powe