

APPROVED



## Kestrel Heights Public Charter School

### Minutes

#### KHCS Board Meeting

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**Date and Time**

Tuesday November 18, 2025 at 6:30 PM

**Location**

Join Zoom Meeting

<https://us06web.zoom.us/j/81764327424?pwd=vsu7VgYX7Q2cu0kTcQUbcP53Y9hdJ1.1>

View meeting insights with Zoom AI Companion

<https://us06web.zoom.us/launch/edl?muid=868736d7-a125-44ee-9b2a-b65da750599b>

Meeting ID: 817 6432 7424

Passcode: 157671

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Join Zoom Meeting

<https://us06web.zoom.us/j/89228721593?pwd=MGx0MU43NUQ3czQxVmIYdW5abGRDQT09>

Meeting ID: 892 2872 1593

Passcode: KHCS

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**Directors Present**

A. Davis (remote), A. Hernandez (remote), C. Rhodes (remote), D. Patterson (remote), D. Powe (remote)

**Directors Absent**

*None*

**Ex Officio Members Present**

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Q. Crutchfield (remote), T. Jackson (remote)

### **Non Voting Members Present**

Q. Crutchfield (remote), T. Jackson (remote)

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## **I. Opening Items**

### **A. Call the Meeting to Order**

A. Davis called a meeting of the board of directors of Kestrel Heights Public Charter School to order on Saturday Nov 18, 2023 at 6:34 PM.

### **B. Public Comment Submission**

### **C. Record Attendance & Guests**

### **D. Approve Minutes**

D. Patterson made a motion to approve the minutes from KHCS Board Meeting on 10-21-25.

A. Hernandez seconded the motion.

The board **VOTED** to approve the motion.

### **E. Public Comment**

Public comments were taken via chat, none noted.

## **II. Key Agenda Items & Presentations**

### **A. Marketing & Enrollment Report**

Discussion of marketing and enrollment report presented by Ms. Vargas.

### **B. Facilities Report**

Discussion of facilities and HVAC issues presented by Mr. KT.

## **III. Curriculum & Assessment**

### **A. School Improvement Plan**

D. Patterson made a motion to Approve the School Performance Plan.

D. Powe seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

D. Patterson Aye

**Roll Call**

C. Rhodes Aye  
A. Davis Aye  
D. Powe Aye  
A. Hernandez Aye

**IV. Operational Reports**

**A. FY2025 Audit**

D. Patterson made a motion to accept the fiscal year 2025 audit report.  
D. Powe seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

C. Rhodes Aye  
D. Powe Aye  
D. Patterson Aye  
A. Davis Aye

**B. Executive Director's Report**

**C. Monthly Budget Report**

**V. Committee Reports**

**A. Membership - Board of Directors**

D. Patterson made a motion to approve Mr. James Jacks to become a member of the Kestrel Heights Board of Directors.  
D. Powe seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**B. Board of Directors - Committee Structure**

**C. Executive Committee Assignments**

D. Powe made a motion to accept Mr. Patterson to fill the role of Board Treasurer.  
C. Rhodes seconded the motion.  
The board **VOTED** unanimously to approve the motion.  
D. Powe made a motion to to accept Ms. Rhodes to fill the role of Board Secretary.  
D. Patterson seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**VI. Closed Session**

**A. Enter Closed Session**

- D. Powe made a motion to enter closed session.
- C. Rhodes seconded the motion.
- The board **VOTED** unanimously to approve the motion.

**B. Personnel Recommendations**

**C. Marketing Discussion**

**D. Board Meeting Agenda Items**

**VII. Closing Items**

**A. Report Out from Closed Session**

- D. Powe made a motion to approve the position of Instructional Coach.
- D. Patterson seconded the motion.
- The board **VOTED** unanimously to approve the motion.

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:33 PM.

Respectfully Submitted,  
D. Powe