APPROVED

Kestrel Heights Public Charter School

Minutes

February Board Meeting

Date and Time
Tuesday February 11, 2025 at 6:30 PM

Join Zoom Meeting
https://us06web.zoom.us/j/89228721593?pwd=MGx0MU43NUQ3czQxVmlYdW5abGRDQT09
Meeting ID: 892 2872 1593
Passcode: KHCS

Directors Present
A. Davis (remote), A. Hernandez (remote), D. Patterson (remote), D. Powe (remote), D. Wimberly (remote)

Directors Absent
S. McGarrah

Ex Officio Members Present
T. Jackson (remote)

Guests Present
A. Touchette (remote), S. Bowens (remote), S. Vargas (remote)

I. Opening Items

A. Call the Meeting to Order

A. Davis called a meeting of the board of directors of Kestrel Heights Public Charter School to order on Tuesday Feb 11, 2025 at 6:32 PM.

B. Public Comment Submission

Ms. Davis advised attendees that they could submit public comments in the chat.

C. Record Attendance & Guests

D. Approve Minutes

D. Patterson made a motion to approve the minutes from January Board Meeting on 01-14-25.
A. Hernandez seconded the motion.
The board **VOTED** to approve the motion.

E. Public Comment

II. Key Agenda Items & Presentations

A. Marketing & Enrollment Report

Mrs. Vargas went over the Marketing & Enrollment report. Lottery was held Feb. 5th, total seats for next year are 508 with a max of 563 students. There are 353 returning scholars, 201 seats available, 9 new confirmed for a total of 362 students currently enrolled for 2025-2026 school year. Enrollment night is scheduled for 2/27 from 6:00 - 7:00 pm for people who can't traditionally make it during business hours.

The Bloomwell marketing report was shared showing Meta cost/click $.51 and Google has a $.88 cost/click.

B. Facilities Report

Mr. KT provided an update for facilities:

- We are about 75% complete with furnishing all classrooms with electric, height adjusting desks for the teachers and special learning applications.
- Replacement rolling chairs are being distributed per teacher’s requests.
- 2 lounge tables (along with complimenting raised chairs) have been added to the Teacher’s Lounge, and 1 added to the large Copy Machine Room.
- It was determined that we need to move forward with establishing grass coverage in a small area of the new construction detention pond
- As of Wednesday 2/5/25, our new playground has been installed and completed

- The final 3 parking lot lights in the front of the school have been repaired as of 2/1/25

III. Curriculum & Assessment

A. January Academic Update

Mr. Touchette went over the Academic report going over the results of the iReady results. Reading Diagnostics showed a 52% above proficiency which was growth from the previous diagnostic. K-2 showed the largest increase, 3-5 was also increased. EOG projections were shared. Based on the projections we are trending to a 53% - 58% proficiency.

Math Diagnostics showed 31% proficiency which is higher than the previous 18%. All grades showed proficiency, grades 3-5 showed the largest increase. EOG projections are trending to 37% - 47% proficiency.

B. Play Area Update

Mr. McFadden provided updates about the new play area including the playground and gaga pit.

IV. Operational Reports

A. Executive Director's Report

Mrs. Jackson shared the Executive Director's report recapping the Data Manager Report, Enrollment Report, Epicenter Report and the progress of the programs in the Office of Federal Programs.

B. Monthly Budget Report

Mrs. Jackson shared the finance report. There are a few categories that spending higher than 50% of the budget allocation, Insurance, Technology, Admin Services, Staff Development and Facilities. Days cash on hand is 128.35 (exceeding the covenant requirements), January Debt Service Coverage Ratio is 1.3 (including a late grant receipt).

V. Committee Reports

A. Committee Structure

No update at this time.

B. AIG Review & Expansion

Ms. Wimberly went over the AIG report. Mr. Love has completed standard 2, is currently going over standard 3 and they are expecting a board report in the May meeting.

C. Community Engagement & Development

Ms. Davis shared that we have been awarded a matching grant from Durham County for our playground, being able to submit for reimbursement and use the funds for other recreational use. The grant is a maximum of $120,000 and we are now eligible for future grants with the county.

We are also forming a partnership that will enhance our music program with Dr. Greg Drane who has offered several services to our school.

Campus beautification day (April) planning is underway. The goal is to be able to engage families and the community to share how people can make a difference. This year we'll look at both inside and outside updates. Designs and communications are being planned for upcoming sharing.

Ms. Hernandez spoke about connections with students at NCCU to assist with local marketing ideas to also aid in our efforts.

D. Facilities Committee

No further update.

E. Finance Committee

Ms. Davis spoke about an upcoming financial policy review that needs to occur in a future meeting.

F. Governance Committee

No update at this time.

VI. Closed Session

A. Enter Closed Session

D. Powe made a motion to Enter into closed session per NCGS§ 143-318.11. (a) (1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes. (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a

claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded. (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.
D. Wimberly seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Personnel Recommendation

C. Personnel Update

D. Board Meeting Agenda Items

VII. Closing Items

A. Report Out from Closed Session

D. Powe made a motion to proceed with the hiring of a second grade teacher.
D. Patterson seconded the motion.
reported out that we discussed some contractual issues and a personnel matter in closed session.
The board **VOTED** to approve the motion.

Roll Call

D. Wimberly	Aye
D. Patterson	Aye
A. Hernandez	Aye
D. Powe	Aye
A. Davis	Aye
S. McGarrah	Absent

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:11 PM.

Respectfully Submitted,
D. Powe