APPROVED

Kestrel Heights Public Charter School

Minutes

December Board Meeting

Date and Time
Tuesday December 10, 2024 at 6:30 PM

Join Zoom Meeting
https://us06web.zoom.us/j/89228721593?pwd=MGx0MU43NUQ3czQxVmlYdW5abGRDQT09
Meeting ID: 892 2872 1593
Passcode: KHCS

Directors Present
A. Davis (remote), D. Patterson (remote), D. Powe (remote), D. Wimberly (remote)

Directors Absent
A. Hernandez, S. McGarrah

Ex Officio Members Present
T. Jackson (remote)

Guests Present
Kimathi Thompson (remote), S. Vargas (remote), S. Villegas (remote)

I. Opening Items

A. Call the Meeting to Order

A. Davis called a meeting of the board of directors of Kestrel Heights Public Charter School to order on Tuesday Dec 10, 2024 at 6:36 PM.

B. Public Comment Submission

C. Record Attendance & Guests

D. Approve Minutes

D. Wimberly made a motion to approve the minutes from November Board Meeting on 11-12-24.
D. Patterson seconded the motion.
The board **VOTED** to approve the motion.

E. Public Comment

II. Key Agenda Items & Presentations

A. Marketing & Enrollment Report

Ms. Vargas went over the current enrollment as of December 4th, compared current to last year and went over the marketing update. The 2025 - 2026 application window is open from Nov 15 2024 - Jan 31 2025.

B. 2025-2026 School Calendar

D. Patterson made a motion to Approval of the 2025 - 2026 Calendar.
D. Wimberly seconded the motion.
2025 - 2026 School Calendar was shared, the admin team is looking to add 2 wellness days for the staff into the proposed calendar. Proposed calendar was created in compliance with NC Calendar Legislation
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Hernandez	Absent
D. Wimberly	Aye
A. Davis	Aye
S. McGarrah	Absent
D. Powe	Aye
D. Patterson	Aye

C. Facilities Report

Mr. KT shared the facilities report, all 4 prioritized HVAC unit parts were projected to be available by no later than mid December. Additional furniture was donated (adjusting desk table, rolling chairs, and other items) that will replace various items. Fire Marshall inspection was successful, KHCS is compliant, next inspection will take place over the summer.

III. Curriculum & Assessment

A. Academic Growth Award

Mrs. Villegas shared information on KHCS's receipt of the Academic Growth Award from NCDPI based on performance and progress of our scholars on the End of Grade Tests for the 2023-2024 academic year.

IV. Operational Reports

A. Executive Director's Report

Ms. Jackson went over the Executive Director's Report sharing the monthly updates.

B. Monthly Budget Report

Ms. Jackson went over the finance report sharing budget information.

V. Committee Reports

A. Committee Structure

B. AIG Review & Expansion

Ms. Wimberly shared an update on standards review for future AIG plan submission for the board.

C. Community Engagement & Development

Ms. Davis shared that donations have started coming in via GoFundMe (roughly $1800) for the playground. As well as other possible funding opportunities (grants) in the Spring.

D. Facilities Committee

E. Finance Committee

F. Governance Committee

Mr. Powe went over draft updates to the bylaws and ex-officio policy as well as formation of an onboarding and orientation document.

VI. Closed Session

A. Enter Closed Session

D. Wimberly made a motion to Enter into closed session per NCGS§ 143-318.11. (a) (1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the

meaning of Chapter 132 of the General Statutes. (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded. (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

D. Patterson seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Personnel Recommendation

C. Contract Discussion

D. Board Meeting Agenda Items

VII. Closing Items

A. Report Out from Closed Session

D. Wimberly made a motion to to recommend the third grade teacher as recommended by Ms. Jackson.

D. Patterson seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Patterson	Aye
A. Hernandez	Absent
D. Powe	Aye
D. Wimberly	Aye
A. Davis	Aye

Roll Call

S. McGarrah Absent

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:12 PM.

Respectfully Submitted,
D. Powe