APPROVED

Kestrel Heights Public Charter School

Minutes

December Board Meeting

Date and Time
Tuesday December 13, 2022 at 6:30 PM

Directors Present
A. Davis (remote), B. Paris (remote), D. Powe (remote), D. Wimberly (remote), S. McGarrah (remote)

Directors Absent
S. Goram

Ex Officio Members Present
J. Price (remote), M. Callahan (remote), T. Jackson (remote)

Guests Present
A. Touchette (remote), Adam Love (remote), Dale Edmonds (remote), Elise Pritchett (remote), Justin Matthews (remote), M. Gordon (remote), S. Bowens (remote), S. Vargas (remote)

I. Opening Items

A. Call the Meeting to Order

A. Davis called a meeting of the board of directors of Kestrel Heights Public Charter School to order on Tuesday Dec 13, 2022 at 6:33 PM.

B. Public Comment Submission

Ms. Davis invited participants to put any public comments in the chat.

C. Record Attendance and Guests

D. Approve November Meeting Minutes

D. Powe made a motion to approve the minutes from November Board Meeting on 11-08-22.
D. Wimberly seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Public Comment

There was no public comment.

II. Key Agenda Items & Presentations

A. Marketing and Enrollment Update

Mr. Price gave the marketing update on behalf of Ms. Vargas. He shared that the tours were starting in the new year. Additionally, Ms. Vargas has distributed 5,000 postcards in surrounding neighborhoods. He shared pictures of the social media work and other incentives (Kestrel swag) for families that make referrals.

B. Facilities Sub Committee

Mr. Matthews provided a facilities update that the school construction will likely be finished in less than two weeks. Within the next 7-10 days, the school will likely receive a temporary certificate of occupancy. A final certificate of occupancy usually follows within 30-60 days following the temporary certificate pending the completion of outstanding construction items. Lastly, the school will ask to start moving items into the new space as soon as possible.

III. Curriculum & Assessment

A. Academically & Intellectually Gifted Presentation

Mr. Love presented on the Academically and Intellectually Gifted program at Kestrel. He shared that the AIG plan was adopted in June, and the school just finished the testing process. 39 students were referred to the program; 11 students were identified for talent development and 11 students qualified for AIG (some were new students, and some were current AIG students testing for different subjects). Statewide, around 10% of students receive AIG services in public schools, and Kestrel has around 20% of students receiving AIG and talent development. Mr. Love shared that he has been creating a custom curriculum for AIG by grade level. Mr. Love also shared some plans to write grants for devices that can enhance curriculum.

B.

Dean of Culture Presentation

Mr. Price shared the Dean of Culture report. The main shifts in the culture of Kestrel is use of Class Dojo for all grade levels, moving to a restorative from a punitive culture, implementing community meetings, and giving teachers different strategies to address behavioral issues. PBIS celebrations and store have been used to provide incentives to students. Referrals of discipline problems have decreased in the second quarter of the school year;

IV. Operational Reports

A. Executive Director Report

Ms. Jackson provided an overview of the Executive Director report. All EpiCenter and grant submissions are on-track for DPI. She also shared the requirements for Office of Federal Programs (includes English Learners, Exceptional Children and Title 1) and shared that all plans have been submitted to meet those requirements.

B. Monthly Budget Report

Ms. Jackson shared that the school is 42% of the way through the fiscal year, and the budget is on track to be under budget for the school year. The Finance Committee met on Monday to review the budget, and the committee and Ms. Jackson will review the facilities line item.

C. K-5 Moving Plan

Ms. Gordon provided an update on the moving plan for K-5, particularly K-3 from the River Church to the new building. The move out will start on Friday with the move of furniture allowed by construction firm. There will be an opportunity for some volunteers.

D. Operations Report

Ms. Gordon shared the Operations Report. The roof and roof repairs for the existing building are needed and quotes have been received. There has been some maintenance performed on HVAC and buses as well as resolving the telecommunications equipment with the construction-related problems.

E. Proposal to Adjust the Instructional Calendar

Ms. Jackson shared a proposal to adjust the instructional calendar in order to allow time for the move into the new building at the start of the calendar year from January 3-6 and learn new procedures. The students would be given review assignments to complete during an asynchronous learning period and there would be an open house at the end of the week for families. The assignments would be graded by teachers. The NC Department of Public Instruction has granted permission for Kestrel to use these days as asynchronous learning days. The Board and staff discussed the challenges for parents with this approach and acknowledged the need to make sure that students are safe.

S. McGarrah made a motion to Approve the adjustment to the instructional calendar to asynchronous learning from January 3-6, 2023 for moving and opening our new building.
D. Wimberly seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Davis	Abstain
S. McGarrah	Aye
B. Paris	Aye
S. Goram	Absent
D. Powe	Aye
D. Wimberly	Aye

F. ANNOUNCEMENT: Academic Growth Award

Ms. Jackson announced that Kestrel has received an Academic Growth Award from the NC Department of Public Instruction for meeting academic progress during the 2021-22 school year. This recognition is a significant accomplishment during a very difficult time with the pandemic.

V. Committee Reports

A. Development Committee

Ms. Davis shared that the Development subcommittee is going to focus on four main areas: roof replacement, exterior refresh of older building, playground and play structure as well as new picnic tables. The plan is to start with key Kestrel families and Board members to kick this off with a major campaign.

B. Academic Sub-Committee

Mr. Powe shared that the Academic subcommittee has been focused on strategic partnerships. They have several meetings scheduled in January for Camp Kestrel resources as well as the second part of the current academic year.

VI. Closed Session

A. Enter Closed Session

S. McGarrah made a motion to Enter into closed session per NCGS § 143-318.11 (a) Permitted Purposes.- It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required: 1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes. (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is

hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.
B. Paris seconded the motion.
The board **VOTED** to approve the motion.

B. Personnel Recommendation

C. Project Change Orders - Approvals

D. Wimberly made a motion to return to open session.
S. McGarrah seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Report out from Closed Session

Ms. McGarrah shared that the Board discussed a personnel matter and that the Board is continuing to gather information on change orders.
S. McGarrah made a motion to Hire the middle school science teacher candidate as recommended by administration.
D. Wimberly seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Goram	Absent
A. Davis	Abstain
D. Powe	Aye
D. Wimberly	Aye
S. McGarrah	Aye
B. Paris	Aye

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
S. McGarrah