APPROVED

# Kestrel Heights Public Charter School

# Minutes

## Special Session Board Meeting

**Date and Time**
Tuesday October 19, 2021 at 6:30 PM

https://us06web.zoom.us/j/89385772467

**Directors Present**
A. Davis (remote), B. Paris (remote), D. Powe (remote), L. Lewis, R. Clement (remote), S. Goram (remote), S. McGarrah (remote)

**Directors Absent**
D. Wimberly

**Ex Officio Members Present**
J. Price (remote), T. Jackson (remote)

**Guests Present**
B. Buckholz (remote)

### I. Opening Items

#### A. Call the Meeting to Order

A. Davis called a meeting of the board of directors of Kestrel Heights Public Charter School to order on Tuesday Oct 19, 2021 at 6:32 PM.

### B. Public Comment Submission

Chair Davis noted that participants can put public comments in the chat.

### C. Record Attendance and Guests

### D. Public Comment

There were no public comments.

### E. Approve Minutes from September 2021 Board Meeting

R. Clement made a motion to approve the minutes from Regular Board Meeting on 09-14-21.
D. Powe seconded the motion.
The board **VOTED** to approve the motion.

### F. Approve Minutes from September Special Board Meeting

R. Clement made a motion to approve the minutes from Special Session Board Meeting on 09-29-21.
D. Powe seconded the motion.
The board **VOTED** unanimously to approve the motion.

### G. Approve Minutes from October Board Meeting

R. Clement made a motion to approve the minutes from Regular Board Meeting on 10-12-21.
D. Powe seconded the motion.
The board **VOTED** unanimously to approve the motion.

### H. Bond Updates

Adrienne Davis shared with the Board that there has been a lot of progress made for the bond updates with Mrs. Jackson, Dr. Tracy and others putting together the materials needed. Additionally, Truist is going to take Kestrel's bond package to individual investors to try and expedite our process. Mrs. Davis shared the documents and agreements related to these changes with the Board.

## II. Closed Session

### A. Enter Closed Session

S. McGarrah made a motion to enter into closed session per NC General Statute § 143-318.11 for the following reasons: (1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes. (3) To consult with an attorney employed or retained by the public body in order to preserve

the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded. (5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract. (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or an employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.
B. Paris seconded the motion.
The board **VOTED** unanimously to approve the motion.
S. McGarrah made a motion to return to open session.
R. Clement seconded the motion.
The board **VOTED** unanimously to approve the motion.

## III. Closing Items

### A. Read out of Closed Session

Stephanie McGarrah shared that the Board discussed the annual budget and two personnel matters in the closed session.
S. McGarrah made a motion to approve the Kestrel Heights School FY 2021-22 annual budget as presented.
B. Paris seconded the motion.
The board **VOTED** unanimously to approve the motion.
R. Clement made a motion to amend the contract for a permanent Executive Director position as stipulated in closed session.
S. McGarrah seconded the motion.
The board **VOTED** unanimously to approve the motion.

R. Clement made a motion to approve the amended contract for an interim middle school director as stipulated in closed session.
L. Lewis seconded the motion.
The board **VOTED** to approve the motion.

### B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:27 PM.

Respectfully Submitted,
S. McGarrah