APPROVED

Kestrel Heights Public Charter School

Minutes

Regular Board Meeting

Monthly Board Meeting

Date and Time
Tuesday May 10, 2022 at 6:30 PM

Location
https://zoom.us/j/97270389749?pwd=VlEyYlVVL2V1THlZdnVleUZSUmU2Zz09

Meeting ID: 972 7038 9749
Passcode: KHCS

Password is KHCS

Directors Present
A. Davis (remote), B. Paris (remote), D. Powe (remote), D. Wimberly (remote), S. Goram (remote), S. McGarrah (remote)

Directors Absent
L. Lewis, R. Clement

Ex Officio Members Present
T. Jackson (remote)

Guests Present

Adam Love (remote), B. Buckholz (remote), Justin Matthews (remote), S. Bowens (remote), S. Vargas (remote), S. Villegas (remote)

I. Opening Items

A. Call the Meeting to Order

A. Davis called a meeting of the board of directors of Kestrel Heights Public Charter School to order on Tuesday May 10, 2022 at 6:33 PM.

B. Public Comment Submission

Chair Davis invited participants to submit comments into the chat.

C. Record Attendance and Guests

D. Approve April 2022 Regular Board Meeting Meetings

Postponed until the June meeting.

E. Public Comment

There was no public comment at the meeting.

II. Key Agenda Items & Presentations

A. Marketing and Enrollment Update

Ms. Vargas shared the Marketing and Enrollment update for May. The social media campaign started that highlighted AG, transportation and mind brain education for middle school students as well as daily activities. Facebook and Instagram pages reached many prospective families, including a large jump in Instagram activity. Enrollment continues with 484 scholars enrolled and 33 scholars pending. The school will backfill with students for vacant seats on a rolling basis. There have been no new enrollments or withdrawals for the last month, and the school has done exit surveys for families that left or declined their seats. Additionally, the team has added new families to the announcements and communications.

B. Hawks at Home Academy

Ms. Vargas provided an update on Hawks at Home Academy. There are 390 students in person and 42 students at home. The Hawks at Home scholars know that they are required to be in person for testing.

C. Facilities Sub Committee

Mr. Matthews provided an update on the Facilities. The City of Durham released the building permit, and the foundation will get started in next two weeks. Engineers have

worked on-site to evaluate moving the Duke Energy line. The Board asked questions about the progress.

III. Curriculum & Assessment

A. Academically and Intellectually Gifted Plan 2022-2025

Mr. Love shared the Academically and Intellectually Gifted Plan for 2022-2025. The Board will approve the plan before Kestrel submits it to the Department of Public Instruction. There was an AIG advisory committee of parents and staff that helped create the AIG plan. Mr. Love shared the plan today, and the Board will vote on the plan at the June meeting. The plan is updated every three years to make sure it conforms with the new standards.

B. End of Grade Testing (EOGs)

Ms. Villegas shared that the End of Grade Testing (EOGs) calendar has been published that meets the state standards. In the past two years, EOGs have not functioned on a regular schedule with EOGs being cancelled two years ago and waivers offered last year. This year, the US Department of Education is requiring all students to test, and schools are penalized in proficiency scores if all students do not test. Ms. Villegas has a team together that is communicating with parents and making sure they know about in-person testing requirements (including the Hawks at Home families).

IV. Operational Reports

A. Executive Director Report

Mrs. Jackson praised the team and the work that they have done to get students back on track after the pandemic. She shared that the federal compliance program review for the Exceptional Children's program that has been going on for a few years has been officially closed. The EpiCenter report is up-to-date. There have been several school spirit events as well.

Ms. Villegas shared an update on intervention on Mr. Touchette's behalf. Kestrel's approach is to remain upbeat and positive for EOG preparation, and Ms. Villegas shared photos with how stations and small groups are used within classrooms.

B. Monthly Budget Report

Mrs. Jackson shared the budget report with the Board. At 83% of the school year complete, the budget shows 5 areas - books and supplies, contracted student services, transportation and travel, COVID-19 relief, and administrative services - that show overspent categories for these areas. Mrs. Jackson is meeting with Charter School Partners soon to investigate these areas to make sure expenditures are coded correctly. Overall, the budget is in good shape with 79% of the budget spent with 83% of the year complete.

C. Proposed 2022-2023 Budget

The Board had a chance to review the proposed 2022-23 budget, which represents a 112% increase over the previous school year. The Board had an opportunity to ask questions.
S. McGarrah made a motion to adopt the 2022-23 budget as presented.
D. Wimberly seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. McGarrah	Aye
A. Davis	Aye
D. Powe	Aye
R. Clement	Absent
S. Goram	Aye
D. Wimberly	Aye
B. Paris	Aye
L. Lewis	Absent

V. Committee Reports

A. Academic Sub-Committee

Mr. Powe reported that they are recruiting teachers for Camp Kestrel and that they have gotten some swag from employers.

B. Governance Sub-Committee

Ms. Davis noted that the subcommittee will bring up the family leave policy at the next meeting after getting budget numbers.

C. Kestrel Heights Mask Policy

D. Wimberly made a motion to Continuing mask policy as recommended, but not required.
D. Powe seconded the motion.
The board **VOTED** to approve the motion.

D. Auditor Approval

Ms. Buckholz provided an update on the staff's recommendation that Kestrel continue with the current auditor, Rebekah Barr, to complete the financial audit this year.
S. McGarrah made a motion to Continue audit contract as presented with Rebekah Barr.
B. Paris seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Davis	Aye

Roll Call

B. Paris	Aye
L. Lewis	Absent
D. Powe	Aye
S. McGarrah	Aye
R. Clement	Absent
D. Wimberly	Aye
S. Goram	Aye

E. Preventive Maintenance Schedule

Ms. Buckholz noted that she has worked with a consultant to develop a preventative maintenance schedule for the school, which was shared with the Board.

VI. Closed Session

A. Enter Closed Session

S. McGarrah made a motion to Enter closed session for § 143-318.11. Closed sessions. (a) Permitted Purposes. - It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required: 1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes. (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded. (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

D. Wimberly seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Lease Agreement for Transition Location

The board discussed a lease agreement during closed session.
S. McGarrah made a motion to Return to open session.
D. Wimberly seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Report out from Closed Session

Ms. McGarrah shared that the Board discussed the details of the lease agreement during the closed session.
S. McGarrah made a motion to Approve the lease agreement with the River Church as presented with the changes discussed.
D. Wimberly seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Goram	Aye
R. Clement	Absent
S. McGarrah	Aye
A. Davis	Aye
D. Wimberly	Aye
B. Paris	Aye
L. Lewis	Absent
D. Powe	Aye

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:38 PM.

Respectfully Submitted,
S. McGarrah