APPROVED

Kestrel Heights Public Charter School

Minutes

Regular Board Meeting

Monthly Board Meeting

Date and Time
Tuesday March 8, 2022 at 6:30 PM

Location
https://zoom.us/j/97270389749?pwd=VlEyYlVVL2V1THlZdnVleUZSUmU2Zz09

Meeting ID: 972 7038 9749
Passcode: KHCS

Password is KHCS

Directors Present
B. Paris (remote), D. Powe (remote), D. Wimberly (remote), R. Clement (remote), S. Goram (remote), S. McGarrah (remote)

Directors Absent
A. Davis, L. Lewis

Ex Officio Members Present
M. Callahan (remote), T. Jackson (remote)

Guests Present

A. Touchette (remote), B. Buckholz (remote), Dale Edmonds (remote), Holly Thom (remote), Justin Matthews (remote), S. Bowens (remote), S. Vargas (remote), S. Villegas (remote), Theresa Holt-Thompson (remote)

I. Opening Items

A. Call the Meeting to Order

D. Wimberly called a meeting of the board of directors of Kestrel Heights Public Charter School to order on Tuesday Mar 8, 2022 at 6:30 PM.

B. Public Comment Submission

Ms. Wimberly noted that people could submit public comments in the chat.

C. Record Attendance and Guests

D. Approve February 2022 Regular Board Meeting Meetings

R. Clement made a motion to approve the minutes from Regular Board Meeting on 02-08-22.
D. Powe seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Public Comment

There was no public comment.

II. Key Agenda Items & Presentations

A. 2022-2023 Calendar Proposal

Ms. Vargas submitted the 2022-23 school calendars (school and faculty). The calendars as proposed are in compliance with the state law. The calendar has 14 teacher workdays and is aligned as much as possible with Durham Public Schools while maintaining fall break. The calendar committee had approved it.
D. Powe made a motion to approve the calendar as presented.
R. Clement seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Marketing Update

Ms. Vargas shared the Marketing Update. Tours continue as do outreach on social media. Two ads reached 7,600 families. Kestrel has received 220 new applications (up from 123 new applications at the same time last year).

C. Hawks at Home Academy

Ms. Vargas also presented on Hawks at Home. More scholars are feeling comfortable returning to in-person school, and the Hawks at Home enrollment is down to 41 students.

D. Facilities Sub Committee

Ms. Clement presented on the facilities subcommittee as BCCG has started moving dirt on the new building. Justin Matthews talked about the permitting process and construction; he noted that construction is still on schedule for completion by September 5. The construction is in the current phase of erosion control. The first payment from the bond proceeds will be made soon after the construction manager signs off on progress.

III. Curriculum & Assessment

A. Updates from the World of Instruction

Ms. Villegas provided an update on instruction and plans to assist scholars who have struggled with learning loss from the pandemic in terms of camps. She also noted that the school's HMH contract ends this year, and they are working to see if they can extend/postpone getting anew curriculum next year with change in building and extra materials that the school has on-hand.

B. Data Discussion Protocol

Ms. Villegas provided an update on the data discussion protocol. The protocol provides families with information on academics, behavior, retention and attendance all in one place (e.g. grades, iReady scores, dojo points, attendance). Every year the information is updated for each quarter. There is also a school year schedule for how communication flows throughout the year.

IV. Operational Reports

A. Executive Director Report

Mrs. Jackson provided an update through her Executive Director's report. She shared that Mrs. Vargas is following up with families that have signed up and are showing interest in Kestrel. Additionally, they are working on mining and using data. Mrs. Jackson noted that the disciplinary fraction numbers are up in part because more scholars are back in school and are interacting with each other. Mr. Justice has been working with Mrs. Jackson and the teachers to identify how to limit these challenges.

The EpiCenter reports have been finished, and the federal program monitoring onsite work is complete. Mrs. Callahan updated 671 digital artifacts for the federal monitoring. The school also hosted two parent sessions in February for Title 1 engagement.

B. Monthly Budget Report

Mrs. Jackson shared the monthly budget report from Charter School Partners.

C. FY 22 Budget Adjustment

Mrs. Jackson shared the budget adjustment which includes the post-Average Daily Membership allotment (per the state budget) as well as grants and other information. The Board asked questions about the budget.
B. Paris made a motion to approve the FY 2022 budget adjustment as presented.
S. McGarrah seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Committee Reports

A. Academic Sub-Committee

Mr. Powe provided an update on the academic subcommittee. They have reached out to the five largest employers in RTP about setting up partnerships for technology, volunteers, and other areas. So far, they have heard back from IBM.

B. Governance Sub-Committee

Mrs. Callahan presented on behalf of the governance subcommittee. She is still working on the various documents, including the school and community policy as well as the student handbook. She also presented additional information on the parental leave options, which the Executive Committee will discuss for a recommendation at the next board meeting.

C. Kestrel Heights Mask Policy

S. McGarrah made a motion to keep mask mandate in place.
D. Powe seconded the motion.
The board **VOTED** to approve the motion.

VI. Closed Session

A. Enter Closed Session

S. McGarrah made a motion to Enter Closed Session per NCGS § 143-318.11 for the following: 1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes. (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or

administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded. (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.
R. Clement seconded the motion.
The board **VOTED** to approve the motion.
S. McGarrah made a motion to return to open session.
D. Powe seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Report out from Closed Session

Ms. McGarrah noted that the Board discussed personnel and student matters.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:25 PM.

Respectfully Submitted,
S. McGarrah