

APPROVED



# Kestrel Heights Public Charter School

## Minutes

### Board Meeting

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**Date and Time**

Tuesday December 10, 2019 at 6:30 PM

**Location**

4700 S Alston Ave, Durham, NC 27713 (Grades 6 to 8 building)

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**Directors Present**

A. Davis, J. Featherstone, S. Foy-Watson, S. McGarrah

**Directors Absent**

B. Paris, Y. Powell

**Ex Officio Members Present**

J. Hensler, M. Callahan

**Non Voting Members Present**

J. Hensler, M. Callahan

**Guests Present**

M. Tracy, T. Miller

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

J. Featherstone called a meeting of the board of directors of Kestrel Heights Public Charter School to order on Tuesday Dec 10, 2019 at 6:33 PM.

**C. Minutes: November 22, 2019 Special Meeting**

S. McGarrah made a motion to approve minutes from the Special Meeting on 11-22-19 Special Meeting on 11-22-19.

S. Foy-Watson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Y. Powell      Absent

S. Foy-Watson Aye

S. McGarrah Aye

B. Paris      Absent

**D. Public Comment**

There were no public comments at the meeting.

**II. Finance**

**A. Audit Review Process and Results**

Ms. Rebecca Barr, CPA PC, presented the audit process and the results for the 2018-19 school year. No issues or concerns were identified. Ms. Breonna Buckholz provided an update on the transition to a new provider. No concerns identified.

**B. Facilities Update**

Mr. Carter provided an update on the repairs and projects that are being or need to be addressed this year.

**C. Monthly Budget Report**

Dr. Tracy reviewed the monthly budget report. Dr. Tracy recommended an in-depth budget review in February 2020.

**D. Facilities Planning**

Dr. Tracy provided an overview brief overview of the history of the facilities planning.

**III. Governance**

**A. Charter Renewal and Performance Framework**

The Charter School Advisory Board met on December 9 and 10 and Kestrel was recommended for a 10-year charter. The recommendation will be voted on by the full State Board of Education in January 2020.

**B. Mission/Vision Process**

The mission was not discussed at this time. The Board chose to save that for a later meeting.

**C. Policy Review**

The Board will review the financial policy in full at the January meeting. Mrs. Buckholz will be ready to present at the meeting to provide perspective on these policies.

**D. Educational Model Review**

The Board discussed the educational model and decided that we need to postpone that discussion until after the decision was finalized by the State Board of Education. The Board also discussed how to better engage the school community for their input.

**E. Executive Director Report**

**F. Mid Year Executive Director Review**

Mr. Featherstone will contact Dr. Miller to use the Board on Track tool for Dr. Tracy's mid-year review.

**IV. Closing Items**

**A. Adjourn Meeting**

S. McGarrah made a motion to adjourn the meeting.

S. Foy-Watson seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,

S. Foy-Watson