APPROVED

Kestrel Heights Public Charter School

Minutes

Board Meeting

Date and Time
Tuesday December 10, 2019 at 6:30 PM

Location
4700 S Alston Ave, Durham, NC 27713 (Grades 6 to 8 building)

Directors Present
A. Davis, J. Featherstone, S. Foy-Watson, S. McGarrah

Directors Absent
B. Paris, Y. Powell

Ex Officio Members Present
J. Hensler, M. Callahan

Guests Present
M. Tracy, T. Miller

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Featherstone called a meeting of the board of directors of Kestrel Heights Public Charter School to order on Tuesday Dec 10, 2019 at 6:33 PM.

C.

Minutes: November 22, 2019 Special Meeting

S. McGarrah made a motion to approve minutes from the Special Meeting on 11-22-19 Special Meeting on 11-22-19.
S. Foy-Watson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
B. Paris	Absent
S. McGarrah	Aye
S. Foy-Watson	Aye
Y. Powell	Absent

D. Public Comment

There were no public comments at the meeting.

II. Finance

A. Audit Review Process and Results

Ms. Rebecca Barr, CPA PC, presented the audit process and the results for the 2018-19 school year. No issues or concerns were identified. Ms. Breonna Buckholz provided an update on the transition to a new provider. No concerns identified.

B. Facilities Update

Mr. Carter provided an update on the repairs and projects that are being or need to be addressed this year.

C. Monthly Budget Report

Dr. Tracy reviewed the monthly budget report. Dr. Tracy recommended an in-depth budget review in February 2020.

D. Facilities Planning

Dr. Tracy provided an overview brief overview of the history of the facilities planning.

III. Governance

A. Charter Renewal and Performance Framework

The Charter School Advisory Board met on December 9 and 10 and Kestrel was recommended for a 10-year charter. The recommendation will be voted on by the full State Board of Education in January 2020.

B.

Mission/Vision Process

The mission was not discussed at this time. The Board chose to save that for a later meeting.

C. Policy Review

The Board will review the financial policy in full at the January meeting. Mrs. Buckholz will be ready to present at the meeting to provide perspective on these policies.

D. Educational Model Review

The Board discussed the educational model and decided that we need to postpone that discussion until after the decision was finalized by the State Board of Education. The Board also discussed how to better engage the school communicty for their input.

E. Executive DIrector Report

F. Mid Year Executive DIrector Review

Mr. Featherstone will contact Dr. Miller to use the Board on Track tool for Dr. Tracy's mid-year review.

IV. Closing Items

A. Adjourn Meeting

S. McGarrah made a motion to adjourn the meeting.
S. Foy-Watson seconded the motion.
The board **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
S. Foy-Watson