APPROVED

Kestrel Heights Public Charter School

Minutes

General Board Meeting

Date and Time
Tuesday May 28, 2019 at 6:30 PM

Location
4700 S. Alston Ave. Durham NC 27713

Directors Present
B. Paris, J. Featherstone, Y. Powell

Directors Absent
M. Bennett, S. Foy-Watson, T. Fisher

Ex Officio Members Present
J. Hensler

Guests Present
M. Tracy, S. Bowens

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

B. Paris called a meeting of the board of directors of Kestrel Heights Public Charter School to order on Tuesday May 28, 2019 at 6:34 PM.

C.

Minutes: April 9, 2019 Board Meeting

Tabled until quorum attendance.

D. Public Comment

Mr. Tim Marshall made a statement regarding concerns regarding student discipline, staff turnover, and teacher certification.

Ms. Allyson Marshall made a statement regarding concerns regarding student discipline, staff turnover, and teacher certification.

Ms. Bridget Riordon provided a public comment regarding concerns of staff turnover, and staff time management.

Ms. Holly Rivera requested the board host a town hall meeting for parents to address concerns.

Mr. Paris provided a brief response to the comments explaining the KHS board actions already taken to address these concerns. Attorney Bowens provided an explanation regarding the staff certification question.

II. Finance

A. Budget Request: End of Grade Preparation

Ms. Goff presented a quote for Curriculum Associates for add-in online instruction licenses through iReady. These can be utilized for EOG review as soon as they are active, and will be active through June 30, 2020.

The focus will be on the following scholars initially: EC, MTSS Tier 2 and/or 3, our subgroup in which we scored an F and are, therefore, a TSI school.

The funds for this were raised by the school during the year (the school piloted an assessment for HMH and they provided the school a check for $6,000).

The Board did not have a quorum so the measure was tabled for a future meeting where a quorum could be assembled.

B. Academically and Intellectually Gifted Plan 2019-2022

Ms. Jackson presented the AIG renewal plan for 2019-2022. The renewal plan is due to the state of NC by June 30.

C.

RFP Process for 2019-20 School Year

Kathy Davies (Acadia) and Eddie Goodall, Mariann LeVigne, Candy Wood (Goodall Services and LBA Haynes Strand) gave presentations regarding the financial services RFP (payroll and invoicing).

D. Salary Request

Tabled until quorum attendance

E. Board on Track Renewal

Dr. Tracy presented the BoT renewal proposal from Dr. Miller.

Board members discussed concern with the public being able to easily accessing minutes using the tool. The issue has been raised with Dr. Miller and is being addressed.

Vote tabled until next meeting.

F. Monthly Budget Report

Dr. Tracy presented the current budget and performance through April.

G. Update on Capitola Property

Dr. Tracy presented an offer has been made on the Capitola property, and conveyed the recommendation from the realtor regarding the offer. A meeting with Tri Properties is being scheduled.

H. Targeted Support & Improvement Additional Targeted Support (TSI-AT)

Dr. Tracy explained the TSI-AT funds provided by the state. Funds have been received as a one-time allocation from the State of NC.

I. iReady Additional Licenses

III. Executive Director Report

A. Executive Director Monthly Report

B. KHS Hiring Policy and Overall Certification Rates for the School

Tabled to next meeting.

C. Charter Renewal and Performance Framework

Dr. Tracy provided the status of the charter renewal process. All documents have been submitted for the renewal.

IV. Academics

A. Educational Model Report: Computer Science & High Needs High Support

Dr. Tracy gave a review of his work investigating the Computer Science and High Needs/High Support education models.

B. Governance: End of Year Academic Planning (Remediation and Summer School)

V. Governance

A. Long Term Suspensions (Alternative Education Plans)

Tabled to quorum attendance.

B. Governance: Annual Policy Review

Tabled to quorum attendance.

C. Board Membership Applications

Mr. Paris advised the board of two applications being submitted for board membership. Interview schedule would be finalized once a quorum of Board members could be assembled.

D. Board Membership Recruitment

Mr. Paris and Mr. Featherstone reminded board members to continue recruitment of potential candidates.

E. Governance: Board of Directors and PTSO

Tabled to next meeting.

F. Board of Directors Summer Retreat

Tabled to next meeting

G. Governance: Mission, Vision, and Strategic Planning Process

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:34 PM.

Respectfully Submitted,
B. Paris