APPROVED

Kestrel Heights Public Charter School

Minutes

Board Meeting

Date and Time
Tuesday February 12, 2019 at 6:30 PM

Location
4900 Prospectus Dr. Durham, NC 27713

Directors Present
B. Paris, J. Featherstone (remote), M. Bennett (remote), S. Foy-Watson

Directors Absent
T. Fisher, Y. Powell

Ex Officio Members Present
J. Hensler

Guests Present
A. Goff, B. Buckholz, M. Tracy, S. Bowens, S. Vargas

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

B. Paris called a meeting of the board of directors of Kestrel Heights Public Charter School to order on Tuesday Feb 12, 2019 at 6:32 PM.

C.

Approve Minutes

J. Featherstone made a motion to approve minutes from the Board Meeting on 01-08-19 Board Meeting on 01-08-19.
M. Bennett seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Fisher	Absent
J. Featherstone	Aye
M. Bennett	Aye
Y. Powell	Absent
S. Foy-Watson	Aye

D. Public Comment

No public comment.

II. Governance

A. Annual Insurance Review

Ms. Buckholtz gave a review of the options available. A vote is needed to go ahead with the best option for the school.

B. Vote to approve the Cincinnati Insurance company as presented.

J. Featherstone made a motion to go with the Cincinnati Insurance company as presented.
M. Bennett seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Foy-Watson	Aye
T. Fisher	Absent
Y. Powell	Absent
M. Bennett	Aye
J. Featherstone	Aye
B. Paris	Aye

C. Update to School and Community Policy (3.40 Student Illness and Injury)

Ms. Goff spoke about the change that is needed to update the school and community policy to bring the policy up-to-date. This will be the same as other schools policies in the district. More information is needed to make a vote on this part of the policy. A vote will be needed to change the policy. This will be voted on in another meeting.

D. 2019-2020 Master Calendar

Ms. Vargas spoke about the proposed school calendar for the next school year.

S. Foy-Watson made a motion to to accept the school calendar as proposed by Ms. Vargas for the school year of 2019-2020.
J. Featherstone seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Foy-Watson	Aye
J. Featherstone	Aye
T. Fisher	Absent
M. Bennett	Aye
Y. Powell	Absent

E. Targeted Support & Improvement Additional Targeted Support (TSI-AT)

Ms. Goff discussed that Kestrel has been designated a TSI-AT school. Once identified you are on the list for 3 years. We will be monitored to make sure we are going to consistently improve and will need to improve the grade of the school in certain areas of the school. A letter will be going out to parents to tell them about the process. Teachers will be going to training for this.

F. Exceptional Children Annual State Review

No problems were noted here. We are currently up-to-date with everything. Thank you's go out to the team.

G. KHS Hiring Policy and Overall Certification Rates for the School

Dr. Tracy spoke about the hiring policy with regards to hiring teachers who are certified for the area they are going to teach. He also discussed getting the existing teachers certified for their area of teaching who currently aren't certified for their area of teaching. This will be discussed further in March as this may need a vote.

H. Annual Policy Review

No changes have been made to the financial policies but they do need to be reviewed and a vote is needed to keep the policies as they are.

I. Financial Policy Vote

S. Foy-Watson made a motion to accept the existing financial policy as is.
M. Bennett seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Y. Powell	Absent
S. Foy-Watson	Aye
J. Featherstone	Aye
M. Bennett	Aye
T. Fisher	Absent

J. Charter Renewal and Performance Framework

Dr. Tracy discussed the process and the visit from DPI. Everything is on track for the renewal and the visit went really well.

K. Board of Directors and PTSO

Mr. Paris will be connecting with the PTSO.

L. Enter closed session pursuant to NC 143-318.11

S. Foy-Watson made a motion to Enter closed session pursuant to NC 143-318.11.
M. Bennett seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Featherstone	Aye
Y. Powell	Absent
M. Bennett	Aye
S. Foy-Watson	Aye
T. Fisher	Absent

M. Closed session pursuant to NC 143-318.11

Spoke about the resources needed for the school.

N. Exit closed session

S. Foy-Watson made a motion to leave closed session.
M. Bennett seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Foy-Watson	Aye
M. Bennett	Aye
Y. Powell	Absent
T. Fisher	Absent
J. Featherstone	Aye

III. Executive Director Report

A. Executive Director Monthly Report

Dr. Tracy discussed the report and Ms. Goff did provide the latest iReady results. We are behind on Math which we will work on.

B. Executive Director Position 2019-20 School Year (Closed Session)

Spoke about this position moving forward.

C. Staffing Recommendations

S. Foy-Watson made a motion to terminate the EC-TA position, not for cause.
M. Bennett seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Foy-Watson	Aye
J. Featherstone	Aye
T. Fisher	Absent
M. Bennett	Aye
Y. Powell	Absent

D. Vote to hire a Social Emotional Teachers Assistant as presented.

S. Foy-Watson made a motion to to hire a Social Emotional Teachers Assistant as presented.
J. Featherstone seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Fisher	Absent
J. Featherstone	Aye
Y. Powell	Absent
S. Foy-Watson	Aye
M. Bennett	Aye

E. Facilities Update

Basketball Hoop was knocked over by another school. Their ED is discussing this with their insurance.

F. Establish a travel budget for the ED for the new educational model framework, not to exceed $5,000.

S. Foy-Watson made a motion to establish a travel budget for the ED for the new educational model framework, not to exceed $5,000.
M. Bennett seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Bennett	Aye
T. Fisher	Absent
Y. Powell	Absent
J. Featherstone	Aye
S. Foy-Watson	Aye

IV. 2018-2019 Kestrel Heights Objectives

A. Mission, Vision, and Strategic Planning Process

Mr. Paris discussed the current process and what the committee has been discussing. This is still in progress.

V. Finance

A. Monthly Budget Report

Not much has changed here so nothing to comment on.

B. Update on Capitola Property

Brokers are still working on this and keeping Dr. Tracy informed of their status.

C. Request for Proposals forthe 2019-20 School Year

Dr. Tracy spoke about the process needed to look at the RFPs that are needed as we do need to get them out. Need to look at the budget and the costs.

VI. Closing Items

A. Adjourn Meeting

S. Foy-Watson made a motion to adjourn the meeting.
M. Bennett seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:45 PM.

Respectfully Submitted,
M. Bennett