



Kestrel Heights Public Charter School

Minutes

Board Meeting

Date and Time

Tuesday January 8, 2019 at 6:30 PM

Location

4900 Prospectus Dr. Durham, NC 27713

Directors Present

B. Paris, J. Featherstone, M. Bennett, S. Foy-Watson, T. Fisher (remote), Y. Powell

Directors Absent

None

Directors who arrived after the meeting opened

S. Foy-Watson

Directors who left before the meeting adjourned

Y. Powell

Guests Present

A. Goff, B. Buckholz, M. Tracy, S. Bowens

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

B. Paris called a meeting of the board of directors of Kestrel Heights Public Charter School to order on Tuesday Jan 8, 2019 at 6:40 PM.

C. Approve Minutes

J. Featherstone made a motion to approve minutes from the Board Meeting on 12-11-18 Board Meeting on 12-11-18.

M. Bennett seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Public Comment

No public comment.

II. 2018-2019 Kestrel Heights Objectives

A. Mission, Vision, and Strategic Planning Process

The board had a discussion about what the new mission statement should look like.

What type of school do parents want their children to go to?

How will the mission vision statement be incorporated into how the school is run and how will it inspire the core values?

III. Finance

A. Monthly Budget Report

The report has been reconciled and received from Arcadia. The spending is on track moving forward however we are at a deficit but hope to reconcile that as we move through the year.

IV. Governance

A. Annual Policy Review

The Board and Dr. Tracy agreed to table this to next month.

B. Charter Renewal

Site visit from the office of Charter Schools is on Thursday of this week. Ideally, 3 board members need to attend. Parent plus staff panel is being solidified. Mr. Paris and Ms. Bennett have confirmed they can attend. Ms. Powell will be able to confirm in the next day or two.

C. Board of Directors and PTSO

Mr. Paris has agreed he will reach out to the PTSO and initiate further discussions.

V. Executive Director Report

A. Executive Director Monthly Report

No real issues to speak of however it was noted that the number of tardies has increased. We can look to see if the average late time is due to the earlier start time this year. Dr. Tracy will look further into this.
B. Buckholz left.

B. Executive Director Position 2019-20 School Year (Closed Session)

C. K-3 Exceptional Children Position Proposal

Has been deferred at this point.

D. Vote to go into Closed Session for personnel reasons as per the items on the agenda

T. Fisher made a motion to go into closed session.
M. Bennett seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Vote to exit closed session

J. Featherstone made a motion to exit closed session.
M. Bennett seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Vote to confirm the reassignment of Mr Foster from Dean of Students to 4th Grade Math position.

M. Bennett made a motion to confirm the reassignment of Mr. Foster to the 4th Grade teacher role.
T. Fisher seconded the motion.
The board **VOTED** unanimously to approve the motion.
S. Foy-Watson arrived.
Y. Powell left.

VI. Closing Items

A. Adjourn Meeting

J. Featherstone made a motion to adjourn the meeting.
M. Bennett seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:15 PM.

Respectfully Submitted,
M. Bennett