

APPROVED



# Kestrel Heights Public Charter School

## Minutes

### Board Meeting

---

#### **Date and Time**

Tuesday October 9, 2018 at 6:30 PM

#### **Location**

4900 Prospectus Dr. Durham, NC 27713

---

#### **Directors Present**

B. Paris, J. Featherstone (remote), M. Bennett, S. Foy-Watson, T. Fisher

#### **Directors Absent**

Y. Powell

#### **Directors who arrived after the meeting opened**

J. Featherstone

#### **Directors who left before the meeting adjourned**

J. Featherstone

#### **Ex Officio Members Present**

J. Hensler, M. Ross

#### **Non Voting Members Present**

J. Hensler, M. Ross

#### **Guests Present**

A. Goff, B. Buckholz, T. Miller

---

## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

B. Paris called a meeting of the board of directors of Kestrel Heights Public Charter School to order on Tuesday Oct 9, 2018 at 6:41 PM.

### **C. Approve Minutes**

M. Bennett made a motion to approve minutes from the Board Meeting on 09-11-18 Board Meeting on 09-11-18.

S. Foy-Watson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Approve minutes from May 8, 2018 Board Meeting**

M. Bennett made a motion to Accept the minutes from the May 8, 2018 board meeting.

T. Fisher seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Approve minutes from June 12, 2018 Board Meeting**

T. Fisher made a motion to Approve the minutes of the June 12, 2018 board meeting.

M. Bennett seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Public Comment**

None given.

### **G. Closed session as per criteria on the agenda**

T. Fisher made a motion to Enter closed session.

S. Foy-Watson seconded the motion.

The board **VOTED** unanimously to approve the motion.

M. Ross and J. Hensler excused themselves for the closed session

T. Miller arrived.

J. Featherstone arrived.

J. Featherstone attended via telephone

### **H. Exit closed session**

J. Featherstone made a motion to Come out of closed session.

T. Fisher seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Finance**

### **A. Operating Budget Updates**

20 days ADM has passed.  
The budget was discussed.

### **B. Capitola Property**

This has been deferred until the next meeting.

### **C. Review of 2017-18 Fiscal Year End of Year Report**

End of year budget was given by Arcadia.

## **III. Governance**

### **A. Annual Policy Review**

Deferred until next meeting.

### **B. Year Round Calendar**

We will continue to investigate the Year Round option and talk further with the community.  
It would potentially impact the 2020-2021 school year.

### **C. Emergency Operation Plan**

T. Fisher made a motion to Accept the emergency operations plan as presented on September 20th 2018.  
S. Foy-Watson seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## **IV. 2018-2019 Kestrel Heights Objectives**

### **A. Overview of the School's 2018-2019 Objectives**

Deferred until next meeting.

### **B. Mission, Vision, and Strategic Planning Process**

Deferred until next meeting.

## **V. Executive Director Report**

### **A. Executive Director Monthly Report**

Dr. Tracy commented on his report.

**B. Beginning of Year iReady**

Dr. Tracy briefly spoke about the results of this test being a good baseline for the year. The mid-year results will give more information on how the scholars are progressing. A more detailed discussion about these reports will be held at the next meeting.

**C. Every Student Succeeds Act (ESSA)**

Deferred until next meeting.

**D. Monthly Budget Report**

Budget will be modified.

**E. Tri Cam Expense Update from Attorney Bowens**

Attorney S. Bowens is still working on this.

**F. Performance Framework and Charter Renewal**

Dr Tracy attended a webinar and we are on pace with where we should be.

**G. Staffing**

Discussed current staffing

**H. PTSO**

Discussed how the board and the PTSO can interact more moving forward.

A. Goff left.

M. Ross left.

J. Featherstone left.

J. Hensler left.

**I. Enter closed session as per the criteria on the agenda**

M. Bennett made a motion to enter into closed session as per the agenda.

T. Fisher seconded the motion.

The board **VOTED** unanimously to approve the motion.

During the closed session, Dr. Tracy discussed a reduction in force with the board.

**J. Leave closed session**

S. Foy-Watson made a motion to Leave closed session.

T. Fisher seconded the motion.

The board **VOTED** unanimously to approve the motion.

**K. 2018 - 2019 Budget**

S. Foy-Watson made a motion to Accept the budget as presented by Dr Tracy for the 2018-2019 school year.

T. Fisher seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VI. Closing Items**

### **A. Adjourn Meeting**

T. Fisher made a motion to adjourn the meeting.

M. Bennett seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,

M. Bennett