APPROVED

Kestrel Heights Public Charter School

Minutes

Board Meeting

Date and Time
Tuesday October 9, 2018 at 6:30 PM

Location
4900 Prospectus Dr. Durham, NC 27713

Directors Present
B. Paris, J. Featherstone (remote), M. Bennett, S. Foy-Watson, T. Fisher

Directors Absent
Y. Powell

Directors who arrived after the meeting opened
J. Featherstone

Directors who left before the meeting adjourned
J. Featherstone

Ex Officio Members Present
J. Hensler, M. Ross

Guests Present
A. Goff, B. Buckholz, T. Miller

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

B. Paris called a meeting of the board of directors of Kestrel Heights Public Charter School to order on Tuesday Oct 9, 2018 at 6:41 PM.

C. Approve Minutes

M. Bennett made a motion to approve minutes from the Board Meeting on 09-11-18 Board Meeting on 09-11-18.
S. Foy-Watson seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve minutes from May 8, 2018 Board Meeting

M. Bennett made a motion to Accept the minutes from the May 8, 2018 board meeting.
T. Fisher seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve minutes from June 12, 2018 Board Meeting

T. Fisher made a motion to Approve the minutes of the June 12, 2018 board meeting.
M. Bennett seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Public Comment

None given.

G. Closed session as per criteria on the agenda

T. Fisher made a motion to Enter closed session.
S. Foy-Watson seconded the motion.
The board **VOTED** unanimously to approve the motion.
M. Ross and J. Hensler excused themselves for the closed session
T. Miller arrived.
J. Featherstone arrived.
J. Featherstone attended via telephone

H. Exit closed session

J. Featherstone made a motion to Come out of closed session.
T. Fisher seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Finance

A.

Operating Budget Updates

20 days ADM has passed.
The budget was discussed.

B. Capitola Property

This has been deferred until the next meeting.

C. Review of 2017-18 Fiscal Year End of Year Report

End of year budget was given by Arcadia.

III. Governance

A. Annual Policy Review

Deferred until next meeting.

B. Year Round Calendar

We will continue to investigate the Year Round option and talk further with the community.
It would potentially impact the 2020-2021 school year.

C. Emergency Operation Plan

T. Fisher made a motion to Accept the emergency operations plan as presented on September 20th 2018.
S. Foy-Watson seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. 2018-2019 Kestrel Heights Objectives

A. Overview of the School's 2018-2019 Objectives

Deferred until next meeting.

B. Mission, Vision, and Strategic Planning Process

Deferred until next meeting.

V. Executive Director Report

A. Executive Director Monthly Report

Dr. Tracy commented on his report.

B. Beginning of Year iReady

Dr. Tracy briefly spoke about the results of this test being a good baseline for the year. The mid-year results will give more information on how the scholars are progressing. A more detailed discussion about these reports will be held at the next meeting.

C. Every Student Succeeds Act (ESSA)

Deferred until next meeting.

D. Monthly Budget Report

Budget will be modified.

E. Tri Cam Expense Update from Attorney Bowens

Attorney S. Bowens is still working on this.

F. Performance Framework and Charter Renewal

Dr Tracy attended a webinar and we are on pace with where we should be.

G. Staffing

Discussed current staffing

H. PTSO

Discussed how the board and the PTSO can interact more moving forward.
M. Ross left.
A. Goff left.
J. Featherstone left.
J. Hensler left.

I. Enter closed session as per the criteria on the agenda

M. Bennett made a motion to enter into closed session as per the agenda.
T. Fisher seconded the motion.
The board **VOTED** unanimously to approve the motion.
During the closed session, Dr. Tracy discussed a reduction in force with the board.

J. Leave closed session

S. Foy-Watson made a motion to Leave closed session.
T. Fisher seconded the motion.
The board **VOTED** unanimously to approve the motion.

K. 2018 - 2019 Budget

S. Foy-Watson made a motion to Accept the budget as presented by Dr Tracy for the 2018-2019 school year.
T. Fisher seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Closing Items

A. Adjourn Meeting

T. Fisher made a motion to adjourn the meeting.
M. Bennett seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
M. Bennett