Kestrel Heights Public Charter School

Board Meeting

Date and Time

Tuesday November 10, 2026 at 6:30 PM EST

Location

Join Zoom Meeting
https://us06web.zoom.us/j/87196526327?pwd=pv7jumoNaVWSKTo9gBjjFQaSMlyyN4.1

Meeting ID: 871 9652 6327
Passcode: 642920

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Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**6:30 PM**
A.	Call the Meeting to Order		Adrienne Davis	1 m
	The meeting will be called to order by the President of the Board of Directors.			
B.	Public Comment Submission		Adrienne Davis	1 m
	Please sign up for public comment, given the virtual setting, please enter your name in the comment section. Please note the Public Comment expectations. The Board will			

		Purpose	Presenter	Time

first record those in attendance and approve the minutes, after that process, the Board will listen to public comments.

Public/employee comments and questions shall be:
1) Limited to two minutes (2 minutes).
2) Directed to the Board and not to individual members.
3) Presented in a professional demeanor and not in a threatening, profane, vulgar or abusive manner.
4) Topics that are relevant to the business matters of the Kestrel Board of Directors.
5) Recognized after speaker provides their name to the Board President prior to addressing the Board.

C.	Record Attendance & Guests		Cieraca Rhodes	1 m
	Please note which Board Members are present and absent for the Secretary.			
D.	Approve Meeting Minutes: October 2026	Approve Minutes	Cieraca Rhodes	1 m
E.	Public Comment		Adrienne Davis	5 m

At each regular and special meeting which are open to the public, members of the public and employees of Kestrel Heights shall be afforded time, subject to reasonable constraints, to comment to the board.

It shall be the decision of the Board if it is appropriate to respond to a question and which Board member will respond. The Board encourages all comments/questions to be submitted in writing to the board after the two minutes to ensure the entire message is heard by the board.

Out of respect of time, individuals who engage in repetitive comments/questions will be asked to refrain and/or yield the floor.

II. Key Agenda Items & Presentations — 6:39 PM

The Board has prioritized the agenda to start the meeting with the most impactful agenda items to the school's mission and goals. The Board has also strategically placed all presentations at the onset to allow staff and visitors the opportunity to present at the onset of the meeting.

		Purpose	Presenter	Time

Presentations may be taken out of the larger Sections and thus may not be directly aligned or not provided when other Sections are discussed.

A. Enrollment Report — FYI — Sherrell McNeil — 3 m

Ms. McNeil will discuss the enrollment statistics as of October 31, 2026.

Enrollment and Marketing Report

Strategic Plan Alignment - Goal 2: Kestrel will leverage its new and innovative school model to achieve its full potential and set the school apart in Durham and the surrounding area, as measured by increased enrollment, retention, and parent satisfaction by developing and implementing a detailed plan, including the following key elements: Objective D. A comprehensive marketing/branding plan, touting what makes Kestrel unique.

B. Facilities Report — FYI — Kimathi Thompson — 7 m

October 2026 Facilities Report

Strategic Plan Alignment - Goal 3: ***Kestrel will develop and implement a plan to ensure long-term financial and operational viability, as measured by attainment of annual enrollment targets, acquisition of loan/bond to finance facilities, and alignment of annual budget with school staffing and programming.***

III. Curriculum & Assessment — 6:49 PM

A. Academic Presentation — FYI — Dr. Sherria Grubbs — 5 m

Dr. Grubbs will provide an academic update:

Academic Update 20261110

B. School Culture Presentation — FYI — Quentillia Henderson — 10 m

Mrs. Henderson will provide the report on school culture activities.

School Culture Report 20261110

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IV.	**Operational Reports**			**7:04 PM**

The Administrative Team will provide monthly updates pertaining to the operation of the school.

A.	Executive Director's Report	FYI	Tonya Jackson	5 m

Mrs. Jackson will present the Executive Director's monthly report highlighting priorities, opportunities, and actions taken.

Executive Director's Report and
Executive Director's Presentation

B.	Finance Committee Report	FYI	Tonya Jackson	5 m

Mrs. Jackson will present the Finance Committee Report, providing an overview of the school's financial position, key budget indicators, and notable variances.

Finance Committee Presentation
Board Report (October 2026)

C.	Annual Audit FY2026	Vote	Tonya Jackson	10 m

Mrs. Jackson will present the fiscal year 2026 audit report for Board Approval.

Kestrel Heights 2026 Board of Directors - Letter
Kestrel Heights 2026 Audit Report

D.	RFP for Catering Services - UPDATE	FYI	Tonya Jackson	5 m

Mrs. Jackson will provide an update on the status of the RFP for Catering Services.

V.	**Committee Reports**			**7:29 PM**

The Board of Directors has developed four Sub-Committees to help meet the goals established by the Board and to ensure our school is living up to our mission. Each sub-

		Purpose	Presenter	Time

committee will provide a monthly update on the progress that has been made since the last meeting.

A. Board of Directors - Committee Structure — FYI — Adrienne Davis — 15 m

Board of Directors Committee structure

Community Engagement

- Rhodes and Hernandez

Development

- A. Davis and Jacks

Finance

- J. Davis

Governance
2026 Governance Recertification Documents (Vote)

- D. Powe

Academic Excellence

- Allen and Oliver

KHCS Board of Directors Committees

B. 2026 Governance Recertification Documentation — Vote — Derek Powe — 5 m

Governance
2026 Governance Recertification Documents (Vote)

- D. Powe

VI. Closed Session — 7:49 PM

A. Enter Closed Session — FYI — Adrienne Davis — 10 m

§ 143-318.11. Closed sessions.
(a) Permitted Purposes. - It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in

this section. A public body may hold a closed session and exclude the public only when a closed session is required:

1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.

(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.

(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

B. Update on Parent Concerns — Discuss — Tonya Jackson — 15 m

The Executive Director will provide the Board of Directors with an update regarding recent parent concerns communicated to school administration and Board leadership. The update will include a review of each issue, the status of each matter, actions taken to date, and anticipated next steps to ensure appropriate resolution in accordance with school policies and procedures.

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C.	Staffing 2026-2027	FYI	Tonya Jackson	5 m
	Mrs. Jackson will lead a discussion about staffing, restructuring ideas, and the impact on the budget.			
D.	Banking Option	FYI	Tonya Jackson	5 m
	Mrs. Jackson will share information from a potential option for banking services.			
E.	Board Meeting Agenda Items	Discuss	Adrienne Davis	
	This Board Meeting Agenda includes the month-by-month listing of topics that the Board of Directors plans to cover during the year.			

VII. Closing Items — 8:24 PM

A.	Report Out from Closed Session	FYI	Adrienne Davis	5 m
	Report out on closed session.			
B.	Adjourn Meeting	Vote	Adrienne Davis	3 m