

Kestrel Heights Public Charter School

November Board Meeting

Date and Time

Tuesday November 14, 2023 at 6:30 PM EST

Location

4700 S. Alston Avenue Durham, NC 27713

Agen	da				
			Purpose	Presenter	Time
I.	Оре	ening Items			6:30 PM
	Оре	ening Items			
	Α.	Call the Meeting to Order		Adrienne Davis	1 m
		The meeting will be called to order by the Preside	nt of the Boa	rd of Directors.	
	В.	Public Comment Submission		Adrienne Davis	1 m
		Please sign up for public comment, given the virtu the comment section. Please note the Public Cor first record those in attendance and approve the n will listen to public comments.	nment expec	tations. The Board will	
		Public/employee comments and questions shall b	e:		
		1) Limited to two minutes (2 minutes).			
		2) Directed to the Board and not to individual men	nbers.		
		3) Presented in a professional demeanor and not	in a threateni	ng, profane, vulgar or	
		abusive manner.			

	4) Topics that are relevant to the business matter5) Recognized after speaker provides their nameaddressing the Board.			Time
C.	Record Attendance and Guests		Stephanie McGarrah	1 m
D.	Please note which Board Members are present Approve October Meeting Minutes	Approve Minutes	Stephanie McGarrah	5 m
E.	Public Comment At each regular and special meeting which are of public and employees of Kestrel Heights shall be constraints, to comment to the board.			5 m
	It shall be the decision of the Board if it is appropriate to respond to a question and which Board member will respond. The Board encourages all comments/questions to be submitted in writing to the board after the two minutes to ensure the entire message is heard by the board.			
	Out of respect of time, individuals who engage in be asked to refrain and/or yield the floor.	n repetitive con	nments/questions will	
-	y Agenda Items & Presentations Board has prioritized the agenda to start the me	eting with the n	nost impactful agenda	6:43 PM
pre	ems to the school's mission and goals. The Board has also strategically placed all esentations at the onset to allow staff and visitors the opportunity to present at the onset the meeting.			
	esentations may be taken out of the larger Sections and thus may not be directly aligned not provided when other Sections are discussed.			
Α.	Marketing and Enrollment Update	FYI	Suzanne Vargas	5 m
	Ms. Vargas will review the current enrollment, a strategies and the opening of the application wir		ent marketing	

П.

			Purpose	Presenter	Time
	B.	Presenter everage its new and school apart in nrollment, retention, ed plan, including the g what makes Kestrel Derek Powe strel's overall facilities	Time 20 m		
		needs and make recommendations to the Board. progress made on the key projects and present a <u>Update to Security System</u> <i>This presentation aligns with Strategic Plan Goal</i> <i>implement a plan to ensure long-term financial ar</i> <i>by attainment of annual enrollment targets, acquir</i> <i>facilities, and alignment of the annual budget with</i>	The committee a proposal for fu 3: Kestrel will and operational isition of loan/b	e will discuss the undraising efforts. develop and viability, as measured ond to finance	
		needs-			
111.	Cu	needs- rriculum & Assessment			7:08 PM
111.	Cu A.		FYI	James Price	7:08 PM 10 m
Ш.		rriculum & Assessment School Culture Report Mr. Price will present the School Culture Report of school community during October.	detailing events	and activities for the	
Ш.		rriculum & Assessment School Culture Report Mr. Price will present the School Culture Report o	detailing events 1: Kestrel will	and activities for the ensure students are	
III.		rriculum & Assessment School Culture Report Mr. Price will present the School Culture Report of school community during October. <i>This presentation aligns with Strategic Plan Goal</i> academically prepared for success in high schoo	detailing events <i>1:</i> Kestrel will I and beyond, a sis to identify sp nts; nd longer term	and activities for the ensure students are as evidenced by short becific areas of growth, achievement gains	

		Purpose	Presenter	Time
	Mr. Touchette will review NC DPI's Key Indicators progress toward improvement. The presentation Kestrel's School Improvement Plan.			
	This presentation aligns with Strategic Plan Goal academically prepared for success in high school and longer-term student learning gains.			
С.	Parent and Family Engagement	FYI	Samantha Villegas	5 m
	Mrs. Villegas will share highlights from the Curric and discuss the details of the 1st Quarter Parent	Ū.	· ·	
	This presentation aligns with Strategic Plan Goal academically prepared for success in high school and longer-term student learning gains.			
Оре	erational Reports			7:33 PM
The sch	Administrative Team will provide monthly updates ool.	s pertaining to th	ne operation of the	
Α.	Executive Director Report	FYI	Tonya Jackson	10 m
	Mrs. Jackson will present the Executive Director's monthly report.			
	This presentation aligns with Strategic Plan Goal 4: Kestrel will expand upon its strong and positive school culture as evidenced by high attendance rates, low student discipline rates, improved parent satisfaction, and high student retention (re- enrollment) rates, high retention of effective staff, improvement to NCTWC Survey result s -			
в.	Monthly Budget Report Mrs. Jackson will review the monthly Budget Ana	FYI Ilysis Report.	Tonya Jackson	5 m

IV.

This presentation aligns with Strategic Plan Goal 3: Kestrel will develop and implement a plan to ensure long-term financial and operational viability, as measured by attainment of annual enrollment targets, acquisition of loan/bond to finance

			Purpose	Presenter	Time	
		facilities, and alignment of the annual budget with needs-	n school staffing	and programming		
	C.	Budget Amendment FY24	Vote	Tonya Jackson	10 m	
		Mrs. Jackson will present the FY24 budget amend Average Daily Membership.	dment updated	to reflect the 20-day		
		This presentation aligns with Strategic Plan Goal implement a plan to ensure long-term financial an by attainment of annual enrollment targets, acquis facilities, and alignment of the annual budget with needs-	nd operational v sition of loan/bo	iability, as measured nd to finance		
	D.	FY2023 Annual Audit Results	Vote	Tonya Jackson	5 m	
		Mrs. Jackson will present the results of the FY202 approval.	23 Annual Audit	for Board review and		
		This presentation aligns with Strategic Plan Goal implement a plan to ensure long-term financial an by attainment of annual enrollment targets, acquis facilities, and alignment of annual budget with sch	nd operational v sition of loan/bo	iability, as measured nd to finance		
	Е.	Operations Report	FYI	Maureen Gordon	5 m	
		Mrs. Gordon will provide a facilities and maintenance update.				
		This presentation aligns with Strategic Plan Goal implement a plan to ensure long-term financial an by attainment of annual enrollment targets, acqui facilities, and alignment of annual budget with sch	nd operational v sition of loan/bo	iability, as measured and to finance		
V.	Cor	nmittee Reports			8:08 PM	
	The Board of Directors has developed four Sub-Committees to help meet the goals established by the Board and to ensure our school is living up to our mission. Each sub- committee will provide a monthly update on the progress that has been made since the last meeting.					
	Α.	Academic Sub-Committee	FYI	Derek Powe		

		Purpose	Presenter	Time	
	Mr. Powe will provide an update from the Academic Sub-Committee.				
В.	Governance Committee	Vote	Adrienne Davis	5 m	
	Mrs. Davis will present candidates for membersh	ip to the Board o	f Directors.		
С.	Development Sub Committee	FYI	Adrienne Davis	5 m	
	Mrs. Davis will review the priorities for Kestrel's far engagement, and have Board Members identify a about resources.		•		
Clo	sed Session			8:18 PM	
Clo A.		Discuss	Adrienne Davis	8:18 PM 10 m	

VI.

1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.

(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.

(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate

		Purpose	Presenter	Time	
	a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.				
В.	Construction Discussion	Vote	Adrienne Davis	20 m	
	The Board of Directors will discuss matters related	d to the construc	tion project.		
C.	Board Meeting Agenda Items	FYI	Adrienne Davis		
	This Board Meeting Agenda includes the month-b Board of Directors plans to cover during the year.	y-month listing o	of topics that the		
D.	Personnel Update	FYI	Tonya Jackson	3 m	
	Mrs. Jackson will provide an update regarding the discuss next steps.	status of open	positions and		
E.	Personnel Update	Vote	Adrienne Davis	3 m	
	Mrs. Davis will review and finalize the ED perform	ance review.			
Clo	sing Items			8:54 PM	
Α.	Report out from Closed Session	FYI	Stephanie McGarrah	5 m	
	Report out on closed session				
В.	Adjourn Meeting	Vote	Adrienne Davis	3 m	

VII.