



Kestrel Heights Public Charter School

Regular Board Meeting

Monthly Board Meeting

Date and Time

Tuesday April 12, 2022 at 6:30 PM EDT

Location

<https://zoom.us/j/97270389749?pwd=VIEyYlVVL2V1THlZdnVleUZSUmU2Zz09>

Meeting ID: 972 7038 9749

Passcode: KHCS

Password is KHCS

Agenda

| | Purpose | Presenter | Time |
|--|---------|----------------|----------------|
| I. Opening Items | | | 6:30 PM |
| Opening Items | | | |
| A. Call the Meeting to Order | | Adrienne Davis | 1 m |
| The meeting will be called to order by the Vice President of the Board of Directors. | | | |
| B. Public Comment Submission | | Adrienne Davis | 1 m |
| Please sign up for public comment, given the virtual setting, please enter your name in the comment section. Please note the Public Comment expectations. The Board will first record those in | | | |

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| attendance and approve the minutes, after that process, the Board will listen to public comments. | | | |

Public/employee comments and questions shall be:

- 1) Limited to two minutes (2 minutes).
- 2) Directed to the Board and not to individual members.
- 3) Presented in a professional demeanor and not in a threatening, profane, vulgar or abusive manner.
- 4) Topics that are relevant to the business matters of the Kestrel Board of Directors.
- 5) Recognized after speaker provides their name to the Board President prior to addressing the Board.

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| C. Record Attendance and Guests | | Stephanie McGarrah | 1 m |
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Please note which Board Members are present and absent for the Secretary.

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| D. Approve March 2022 Regular Board Meeting Meetings | Approve Minutes | Stephanie McGarrah | 2 m |
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| E. Public Comment | | Adrienne Davis | 5 m |
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At each regular and special meeting which are open to the public, members of the public and employees of Kestrel Heights shall be afforded time, subject to reasonable constraints, to comment to the board.

It shall be the decision of the Board if it is appropriate to respond to a question and which Board member will respond. The Board encourages all comments/questions to be submitted in writing to the board after the two minutes to ensure the entire message is heard by the board.

Out of respect of time, individuals who engage in repetitive comments/questions will be asked to refrain and/or yield the floor.

II. Key Agenda Items & Presentations

6:40 PM

The Board has prioritized the agenda to start the meeting with the most impactful agenda items to the school's mission and goals. The Board has also strategically placed all presentations at the onset to allow staff and visitors the opportunity to present at the onset of the meeting.

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operational viability, as measured by attainment of annual enrollment targets, acquisition of loan/bond to finance facilities, and alignment of the annual budget with school staffing and programming needs-

C. Proposed 2022-2023 Budget FYI Tonya Jackson 5 m

Mrs. Jackson will present the Proposed Budget for 2022-2023.

This presentation aligns with Strategic Plan Goal 3: Kestrel will develop and implement a plan to ensure long-term financial and operational viability, as measured by attainment of annual enrollment targets, acquisition of loan/bond to finance facilities, and alignment of the annual budget with school staffing and programming needs-

D. Title I Programs and Federal Program Monitoring Vote Tonya Jackson 5 m

Mrs. Jackson will provide a summary of the final report from NCDPI regarding Cross Program Monitoring. In addition, the 2022-2023 Title I Documents will be presented for review and approval:

- Title I Parent & Family Engagement Policy (English and Spanish)
- Title I School-Parent-Student Compact (English and Spanish)

E. Request for Proposals FYI Tonya Jackson 3 m

Mrs. Jackson will provide the timeline for Request for Proposals for 2021-2022.

- Postings will be made to the community on Monday, April 18, 2022.
- Prospective Vendors will have 30 days to submit their proposals.
- RFPs will be reviewed internally.
- Recommendations will be presented to the Board of Directors during the June 2022 Meeting.
- Vendors will be notified by June 15, 2022.

V. Committee Reports

7:36 PM

The Board of Directors has developed four Sub-Committees to help meet the goals established by the Board and to ensure our school is

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living up to our mission. Each sub-committee will provide a monthly update on the progress that has been made since the last meeting.

A. Academic Sub-Committee FYI Derek Powe 3 m

Mr. Powe will discuss the progress of the Academic Sub-Committee.

B. Governance Sub-Committee FYI Morgan Callahan 5 m

Mrs. Callahan will present the status of:

1. Policy Manual: School and Community
2. Scholar Handbook and Code of Conduct

C. Kestrel Heights Mask Policy Vote Breonna Buckholz 3 m

Per Senate Bill 654, All public school units must adopt a policy regarding the use of face coverings by employees and students. School boards must vote once a month on this policy and if it should be modified.

Key point: The charter school’s Board of Directors must have a board-approved face-covering policy and must revisit and vote on this policy at least once a month.

SURVEY RESULTS

- [APRIL - Mask Mandate Survey Results \(Families\)](#)
- [APRIL - Mask Mandate Survey Results \(Staff\)](#)
- [Durham COVID Report as of 4/12/2022](#)

References:

- [COVID Dashboard](#)
- [Covid-19 North Carolina Dashboard](#)

VI. Closed Session

7:47 PM

A. Enter Closed Session Discuss Adrienne Davis 10 m

§ 143-318.11. Closed sessions.

(a) Permitted Purposes. - It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:

1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.

(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.

(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

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| B. Staffing Recommendation | Vote | Tonya Jackson | 5 m |
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Mrs. Jackson will present the candidate recommended for the position of ESL Teacher.

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| C. Lease Agreement for Transition | FYI | Robin Clement | 5 m |
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Mrs. Clement will discuss the details of the lease agreement for the space the school is considering for the Contingency plan.

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| VII. Closing Items | | | 8:07 PM |
| A. Report out from Closed Session | FYI | Stephanie McGarrah | 5 m |
| Report out on closed session | | | |
| B. Adjourn Meeting | Vote | | 3 m |