



Kestrel Heights Public Charter School

Regular Board Meeting

Date and Time

Tuesday August 11, 2020 at 6:30 PM EDT

Location

Virtual Meeting via Zoom

Meeting ID: 917 6505 0859

Dial by your location

- +1 929 205 6099 US (New York)
- +1 267 831 0333 US (Philadelphia)
- +1 312 626 6799 US (Chicago)
- +1 470 250 9358 US (Atlanta)

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
Opening Items			
A. Record Attendance and Guests		Shani Foy-Watson	1 m
Please note which board members are present and absent for the Secretary.			
B. Call the Meeting to Order		Josephe Featherstone	1 m
The meeting will be called to order by the Chair.			
C. Public Comment		Josephe Featherstone	10 m
At each regular and special meeting which is open to the public, members of the public and employees of Kestrel Heights shall be afforded time, subject to reasonable constraints, to comment to the board.			
Public/employee comments and questions shall be:			
1) Limited to two minutes (2 minutes).			
2) Directed to the Board and not to individual members.			
3) Presented in a professional demeanor and not in a threatening, profane, vulgar or abusive manner.			
4) Topics that are relevant to the business matters of the Kestrel Board of Directors.			
5) Recognized after speaker provides their name to the Board President prior to addressing the Board.			
It shall be the decision of the Board if it is appropriate to respond to a question and which Board member will respond. The Board encourages all comments/questions to be submitted in writing to the board following the two minutes to ensure the entire message is heard by the board.			
Individuals who engage in repetitive comments/questions will be asked to refrain and/or yield the floor.			
D. Approve July 2020 Regular Board Meeting Minutes	Approve Minutes	Shani Foy-Watson	5 m

Approve minutes for Regular Board Meeting on July 21, 2020

E. Approve May 27, 2020 Emergency Meeting Minutes	Approve Minutes	Shani Foy-Watson	5 m
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Approve minutes for Emergency Meeting on May 27, 2020

II. Presentations

To allow staff and visitors the opportunity to present at the onset of the meeting.

Presentations are taken out of the larger Sections and thus may not be directly aligned or not provided when other Sections are discussed (Academics, Finance, Governance)

III. Governance

6:52 PM

A. Board Member Recruitment	Discuss	Josephe Featherstone	30 m
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The Board of Directors will discuss the current Board structure and determine plans for recruitment and replacement of expiring members. The Board will look at the professional areas of need to have a diverse experienced Board of Directors.

Board Elections traditionally occur in July.

B. Board Member Renewals	Vote	Josephe Featherstone	5 m
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Vote to renew board membership of Brandon Paris for another term with the KHS board.

C. Executive Director Report	FYI	Mark Tracy	15 m
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Dr. Tracy will present his monthly report on the status of the school.

D. Policy Review	Discuss	Josephe Featherstone	20 m
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The Board of Directors will annually review all polices and staff handbooks, the schedule is below. For the month of September the board is complete the 1st read of the School and Community Policy

Staff Handbook
June (First Read)
July (Second Read)
August (Board Approval)

School and Community Policy Section
September (First Read)
October (Second Read)
November (Board Approval)

Finance Policy Section
December (First Read)
January (Second Read)
February (Board Approval)

Employee Policy Section
March (First Read)
April (Second Read)
May (Board Approval)

E. 2020-21 Accreditation Process	FYI	Mark Tracy	2 m
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During the 2020-21 school year, Kestrel Heights Charter School is up for our Accreditation Renewal. Dr. Tracy will provide monthly updates to the Board of Directors to keep them abreast of the process.

The formal Accreditation visit will be on **February 7-9, 2021**

February 7, 2021- Team Arrival
February 8-9, 2021 On-site Engagement Review
February 9, 2021 Team Departure

IV. Finance**8:04 PM**

A. Monthly Budget Report FYI Mark Tracy 10 m

Dr. Tracy will present a review of the monthly budget. This section is a summary from the Executive Director and the Board Monthly Budget Report.

At the time of this submission, the school had not received the June 2020 reports.

V. Academics**8:14 PM**

A. Return to School Proposal Vote Mark Tracy 15 m

Dr. Tracy will present on the progress of the Hawks at Home Virtual Academy.

VI. Closed Session**8:29 PM**

A. Enter Closed Session Vote Josephe Featherstone 5 m

The Board will enter Closed Session under NCGS § 143-318.11(a)(3), (5), and (6).

(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

B. Closed Session Discuss Stephon Bowens 20 m
Attorney-Client Consultation

C. Closed Session Vote Brandon Paris / Stephanie McGarrah 20 m

Facilities Committee

D. Exit Closed Session Vote Josephe Featherstone 5 m

VII. Closing Items**9:19 PM**

A. Adjourn Meeting Vote 3 m