



Kestrel Heights Public Charter School

Special Meeting: Second July 2019 Board Meeting

Date and Time

Tuesday July 16, 2019 at 6:00 PM EDT

Location

Kestrel Heights Middle School, 4700 S Alston Ave, Durham, NC 27713

Agenda

	Purpose	Presenter	Time
I. Opening Items			06:00 PM
A. Record Attendance and Guests		Brandon Paris	1 m
Please note which board members are present and absent for the Secretary.			
B. Call the Meeting to Order		Brandon Paris	1 m
The meeting will be called to order by the Chair.			
C. Minutes: April 9, 2019 Board Meeting	Approve Minutes	Brandon Paris	3 m
Minutes from Standing Meeting for April, 2019.			
Approve minutes for Board Meeting on April 9, 2019			
D. Minutes: May 13, 2019 Emergency Meeting	Approve Minutes	Brandon Paris	3 m
The meeting minutes from the previous month (regular meeting and special meeting) will be reviewed and voted for acceptance barring any agreed amendments.			
Approve minutes for Emergency Meeting on May 13, 2019			
E. Minutes: May 28, 2019 General Board Meeting	Approve Minutes	Brandon Paris	3 m
Minutes from Standing Meeting for May, 2019.			
Approve minutes for General Board Meeting on May 28, 2019			
F. Minutes: May 29, 2019 Emergency Meeting	Approve Minutes	Brandon Paris	3 m
Vote to approve the meeting minutes for the Emergency meeting called on May 29, 2019.			
Approve minutes for Emergency Meeting on May 29, 2019			

G. Minutes: June 11, 2019 Board Meeting	Approve Minutes	Brandon Paris	3 m
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Minutes from Standing Meeting for June, 2019.

Approve minutes for Board Meeting on June 11, 2019

H. Minutes: June 22, 2019 Emergency Meeting	Approve Minutes	Brandon Paris	3 m
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Emergency meeting called to make final vote on Financial Services vendor.

Approve minutes for Emergency Meeting: Financial Services (payroll and invoicing) on June 22, 2019

I. MINUTES: JULY 9, 2019 BOARD MEETING	Approve Minutes	Brandon Paris	5 m
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Minutes from Standing Meeting for July, 2019.

Approve minutes for Board Meeting on July 9, 2019

J. Public Comment		Brandon Paris	10 m
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At each regular and special meeting which is open to the public, members of the public and employees of Kestrel Heights shall be afforded time, subject to reasonable constraints, to comment to the board.

Public/employee comments and questions shall be:

- 1) Limited to two minutes (2 minutes).
- 2) Directed to the Board and not to individual members.
- 3) Presented in a professional demeanor and not in a threatening, profane, vulgar or abusive manner.
- 4) Topics that are relevant to the business matters of the Kestrel Board of Directors.
- 5) Recognized after speaker provides their name to the Board President prior to addressing the Board.

It shall be the decision of the Board if it is appropriate to respond to a question and which Board member will respond. The Board encourages all comments/questions to be submitted in writing to the board following the two minutes to ensure the entire message is heard by the board.

Individuals who engage in repetitive comments/questions will be asked to refrain and/or yield the floor.

II. Finance **06:35 PM**

A. Benefits Renewal Approval	Vote		30 m
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Annual review and vote for major medical, dental, and vision. Information was presented on July 9.

B. Paid Time Off (PTO) Payout Plan for the 2019-2020 School Year	Vote	Mark Tracy	10 m
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Dr. Tracy will present a proposal to approve the PTO payout for the 2019-20 school year. The goal is to have this already determined at the onset of the school year to communicate the plan to staff and encourage staff to reduce PTO days.

Proposal

Provide 3 payout options

- 1) Cash payout \$50/ per day (an increase in \$10)
- 2) Add to Retirement plan (401K) \$50/ per day (an increase in \$10)
- 3) Add to Health SPending Account (HSA) \$50/ per day (an increase in \$10)

III. Governance **07:15 PM**

A. Board Elections	Vote	Brandon Paris	10 m
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Based on KHS By-Laws the board is to elect new members and officers.

B. Board of Directors Summer Retreat	Discuss	Brandon Paris	10 m
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The Board of Directors will discuss the dates, goals, and possible facilitators of the summer retreat. This retreat should also be aligned with the onboarding of new board members.

C. Governance: Board of Directors and PTSO	Discuss	Brandon Paris	10 m
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The PTSO has reached out to the board to discuss a more formal relationship.

IV. Closed Session **07:45 PM**

A. Motion to Enter Closed Session	Vote	Brandon Paris	5 m
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Meeting to review candidates for open staff/teaching positions. Meeting will immediately enter closed session pursuant to **NCGS § 143-318.11 Section (a)(3)**:
(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

B. Closed Session	Discuss	Stephon Bowens	20 m
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C. Motion to Exit Closed Session	Vote	Brandon Paris	5 m
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D. Read Out of Closed Session Topics	Discuss	Brandon Paris	5 m
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V. Closing Items **08:20 PM**

A. Adjourn Meeting	Vote		3 m
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