



# Kestrel Heights Public Charter School

## Board Meeting

**Date and Time**

Tuesday September 10, 2019 at 6:30 PM EDT

**Location**

4700 S Alston Ave, Durham, NC 27713 (Grades 6 to 8 building)

**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>06:30 PM</b>
<b>A. Record Attendance and Guests</b>		Shani Foy-Watson	1 m
Please note which board members are present and absent for the Secretary.			
<b>B. Call the Meeting to Order</b>		Josephe Featherstone	1 m
The meeting will be called to order by the Chair.			
<b>C. Minutes: July 10, 2019 Emergency Board Meeting</b>	Approve Minutes	Brandon Paris	3 m
Minutes from Emergency Meeting on July 10, 2019.			
<b>D. Minutes: July 16, 2019 Special Meeting</b>	Approve Minutes	Brandon Paris	3 m
Approve minutes submitted for the July 16, 2019 Special Meeting			
<b>E. Minutes: August 10, 2019 Board Retreat</b>	Approve Minutes	Brandon Paris	3 m
Minutes from August 10, 2019 Board Retreat			
<b>F. Public Comment</b>		Brandon Paris	10 m

At each regular and special meeting which is open to the public, members of the public and employees of Kestrel Heights shall be afforded time, subject to reasonable constraints, to comment to the board.

Public/employee comments and questions shall be:

- 1) Limited to two minutes (2 minutes).
- 2) Directed to the Board and not to individual members.
- 3) Presented in a professional demeanor and not in a threatening, profane, vulgar or abusive manner.

- 4) Topics that are relevant to the business matters of the Kestrel Board of Directors.
- 5) Recognized after speaker provides their name to the Board President prior to addressing the Board.

It shall be the decision of the Board if it is appropriate to respond to a question and which Board member will respond. The Board encourages all comments/questions to be submitted in writing to the board following the two minutes to ensure the entire message is heard by the board.

Individuals who engage in repetitive comments/questions will be asked to refrain and/or yield the floor.

**II. Finance** **06:51 PM**

**A. Monthly Budget Report** FYI Mark Tracy 10 m

Dr. Tracy will review the monthly budget report.

**B. Capitola Property** FYI Board Approved Realtor 5 m

The relator shared the following updates to the sale of Capitola:

Mr. Featherstone must execute the resolution and email to the team managing the sale of the property.

Someone needs to answer the question about whether 107 Capitola represents a majority of the corporation's property. Depending on the answer the team will provide us with the next steps.

Once the question pertaining to majority of the property question is answered and the resolution is fully executed, it appears we have a clear pathway to closing.

**III. Governance** **07:06 PM**

**A. Athletic Director Annual Presentation** FYI Ron Hess 10 m

KHS Athletic Director will provide an update on the 2019-20 athletic program.

**B. Mission/Vision Process** Discuss Brandon Paris 30 m

**C. Educational Model Review** FYI Mark Tracy 10 m

Dr. Tracy will present the following recommendation for the process moving forward:

1. Send a parent, scholar, and staff survey (tentative date: September 9-13)
2. Hold community discussions on September 20
3. Provide brief market analysis of the 4 models

Provide all data to the board in October

**D. Executive Director Report** FYI Mark Tracy 15 m

Dr. Tracy will present his monthly report on the status of the school.

**E. Policy Review** Discuss Josephe Featherstone 10 m

The Board of Directors will annually review all polices and staff handbooks, the schedule is below. For the month of September the board is complete the 1st read of the School and Community Policy

Staff Handbook  
 June (First Read)  
 July (Second Read)  
 August (Board Approval)

School and Community Policy Section  
 September (First Read)  
 October (Second Read)

November (Board Approval)

Finance Policy Section

December (First Read)

January (Second Read)

February (Board Approval)

Employee Policy Section

March (First Read)

April (Second Read)

May (Board Approval)

**IV. Closed Session**

**08:21  
PM**

<b>A. Motion to Enter Closed Session</b>	Vote	Josephe Featherstone	5 m
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Vote to enter closed session pursuant to **NCGS § 143-318.11 Section (a)(5)**:

(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.

<b>B. Closed Sesssion</b>	Discuss	Mark Tracy	20 m
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<b>C. Motion to Exit Closed Session</b>	Vote	Josephe Featherstone	5 m
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<b>D. Closed Session Readout</b>	FYI	Shani Foy-Watson	5 m
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<b>E. Vote on Needed Items Discussed in Closed Session</b>	Vote	Josephe Featherstone	5 m
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If any items in closed session require voting; motions and vote must occur in open session.

**V. Closing Items**

**09:01  
PM**

<b>A. Adjourn Meeting</b>	Vote		3 m
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