



Kestrel Heights Public Charter School

Board Meeting

Date and Time

Tuesday August 13, 2019 at 6:30 PM EDT

Location

4700 S Alston Ave, Durham, NC 27713 (Grades 6 to 8 building)

Agenda

	Purpose	Presenter	Time
I. Opening Items			06:30 PM
A. Record Attendance and Guests		Shani Foy-Watson	1 m
Please note which board members are present and absent for the Secretary.			
B. Call the Meeting to Order		Josephe Featherstone	1 m
The meeting will be called to order by the Chair.			
C. Minutes: July 10, 2019 Emergency Board Meeting	Approve Minutes	Brandon Paris	3 m
Minutes from Emergency Meeting on July 10, 2019.			
Approve minutes for Emergency Meeting: Staff Contract Approvals (Closed Session) on July 10, 2019			
D. Minutes: July 16, 2019 Special Meeting	Approve Minutes	Brandon Paris	3 m
Approve minutes submitted for the July 16, 2019 Special Meeting			
Approve minutes for Special Meeting: Second July 2019 Board Meeting on July 16, 2019			
E. Minutes: August 10, 2019 Board Retreat	Approve Minutes	Brandon Paris	3 m
Minutes from August 10, 2019 Board Retreat			
Approve minutes for Board 2019-20 Retreat on August 10, 2019			
F. Public Comment		Brandon Paris	10 m
At each regular and special meeting which is open to the public, members of the public and employees of Kestrel Heights shall be afforded time, subject to reasonable constraints, to comment to the board.			

Public/employee comments and questions shall be:

- 1) Limited to two minutes (2 minutes).
- 2) Directed to the Board and not to individual members.
- 3) Presented in a professional demeanor and not in a threatening, profane, vulgar or abusive manner.
- 4) Topics that are relevant to the business matters of the Kestrel Board of Directors.
- 5) Recognized after speaker provides their name to the Board President prior to addressing the Board.

It shall be the decision of the Board if it is appropriate to respond to a question and which Board member will respond. The Board encourages all comments/questions to be submitted in writing to the board following the two minutes to ensure the entire message is heard by the board.

Individuals who engage in repetitive comments/questions will be asked to refrain and/or yield the floor.

II. Finance **06:51 PM**

A. 2019/2020 Budget Review	Discuss	Brandon Paris	15 m
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III. Governance **07:06 PM**

A. Executive Director Report	FYI	Mark Tracy	15 m
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Dr. Tracy will present his monthly report on the status of the school.

B. Hiring of New Staff	Vote	Josephe Featherstone	15 m
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Board of Directors will vote on new hires recommended by the Executive Director.

C. Staff Handbook	Vote	Mark Tracy	15 m
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Board of Directors will vote on the 2019-2020 Staff Handbook.

D. Student Handbook and Code of Conduct	Vote	Mark Tracy	15 m
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The Executive Director will present the 2019-2020 Student Handbook and Code of Conduct, the board will vote on this document.

E. Emergency Operations Plan	FYI	Mark Tracy	5 m
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The Executive Director will provide the updated 2019-2020 Emergency Operations Plan.

F. Mission/Vision Process	Discuss	Brandon Paris	15 m
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IV. Closed Session **08:26 PM**

A. Motion to Enter Closed Session	Vote	Josephe Featherstone	5 m
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Vote to enter closed session pursuant to **NCGS § 143-318.11 Section (a)(5)**:

(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.

B. Closed Session	Discuss	Mark Tracy	20 m
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C. Motion to Exit Closed Session	Vote	Josephe Featherstone	5 m
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D. Closed Session Readout	FYI	Shani Foy-Watson	5 m
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E. Vote on Needed Items Discussed in Closed Session	Vote	Josephe Featherstone	5 m
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If any items in closed session require voting; motions and vote must occur in open session.

V. Closing Items

**09:06
PM**

A. Adjourn Meeting

Vote

3 m