



Kestrel Heights Public Charter School

Board Meeting

Date and Time

Tuesday January 8, 2019 at 6:30 PM EST

Location

4900 Prospectus Dr. Durham, NC 27713

Agenda

Purpose Presenter Time

I. Opening Items

6:30 PM

A. Record Attendance and Guests	Brandon Paris	1 m
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Please note which board members are present and absent for the Secretary.

B. Call the Meeting to Order	Brandon Paris	1 m
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The meeting will be called to order by the Chair.

C. Approve Minutes	Approve Minutes	Mary Bennett 5 m
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The meeting minutes from the previous month (regular meeting and special meeting) will be reviewed and voted for acceptance barring any agreed amendments.

Note: Need to approve Emergency Meeting Notes from 8/17 as well.

D. Public Comment	Brandon Paris	10 m
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At each regular and special meeting which is open to the public, members of the public and employees of Kestrel Heights shall be afforded time, subject to reasonable constraints, to comment to the board.

Public/employee comments and questions shall be:

- 1) Limited to three minutes (2 minutes).
- 2) Directed to the Board and not to individual members.
- 3) Presented in a professional demeanor and not in a threatening, profane, vulgar or abusive manner.
- 4) Topics that are relevant to the business matters of the Kestrel Board of Directors.
- 5) Recognized after speaker provides their name to the Board President prior to addressing the Board.

It shall be the decision of the Board if it is appropriate to respond to a question and which Board member will respond. The Board encourages all

comments/questions to be submitted in writing to the board following the two minutes to ensure the entire message is heard by the board.

Individuals who engage in repetitive comments/questions will be asked to refrain and/or yield the floor.

II. 2018-2019 Kestrel Heights Objectives **6:47 PM**

A. Mission, Vision, and Strategic Planning Process	Discuss	Brandon Paris	60 m
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III. Finance **7:47 PM**

A. Monthly Budget Report	FYI	Mark Tracy	2 m
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Review of the monthly expenses from the school through the month of September.

IV. Governance **7:49 PM**

A. Annual Policy Review	Discuss	Mark Tracy	10 m
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The Board of Directors will annually review all policies and staff handbooks, the schedule is below. For the month of September the board is complete the 1st read of the School and Community Policy

Staff Handbook
June (First Read)
July (Second Read)
August (Board Approval)

School and Community Policy Section
September (First Read)
October (Second Read)
November (Board Approval)

Finance Policy Section
December (First Read)
January (Second Read)
February (Board Approval)

Employee Policy Section
March (First Read)
April (Second Read)
May (Board Approval)

B. Charter Renewal	Discuss	Mark Tracy	5 m
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Dr. Tracy will provide an update on the 2020 Charter Renewal.

C. Board of Directors and PTSO	Discuss	Brandon Paris	15 m
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The PTSO has reached out to the board to discuss a more formal relationship.

V. Executive Director Report **8:19 PM**

A. Executive Director Monthly Report	FYI	Mark Tracy	5 m
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Board Members will have time to ask Executive Director specific questions pertaining to his monthly report.

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| B. Executive Director Position 2019-20 School Year (Closed Session) | Discuss | Mark Tracy | 15 m |
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Dr. Tracy will discuss his plans for the 2019-20 school year.

Board will need to discuss some of this information in closed session.

§ 143-318.11. Closed sessions.

(a) Permitted Purposes. - It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:

To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

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| C. K-3 Exceptional Children Position Proposal | Vote | April Goff | 10 m |
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Ms. Goff and Ms. Jackson will present her proposal to fill the current K-3 EC teacher position.

VI. Closing Items

8:49 PM

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| A. Adjourn Meeting | Vote |
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