

Kestrel Heights Public Charter School

Board Meeting

Published on August 14, 2018 at 6:19 PM EDT

Date and Time

Tuesday August 14, 2018 at 6:30 PM EDT

Location

4900 Prospectus Dr. Durham, NC 27713

Agenda

Purpose Presenter Time

I. Opening Items		6	:30 PM
A. Record Attendance and Guests		Brandon Paris	1 m
Please note which board members are pre Secretary.	esent and abse	ent for the	
B. Call the Meeting to Order		Brandon Paris	1 m
The meeting will be called to order by the	e Chair.		
C. Approve Minutes	Approve Minutes	Mary Bennett	5 m
The meeting minutes from the previous month (regular meeting and special meeting on 7/21) will be reviewed and voted for acceptance barring any agreed amendments.			
Approve minutes for Board Meeting on July 10, 2018			
D. Public Comment		Brandon Paris	10 m
At each regular and special meeting which is open to the public, members of the public and employees of Kestrel Heights shall be afforded time, subject to reasonable constraints, to comment to the board.			

Public/employee comments and questions shall be:

1) Limited to three minutes (2 minutes).

2) Directed to the Board and not to individual members.

3) Presented in a professional demeanor and not in a threatening, profane, vulgar or abusive manner.

4) Topics that are relevant to the business matters of the Kestrel Board of Directors.

5) Recognized after speaker provides their name to the Board President prior to addressing the Board.

It shall be the decision of the Board if it is appropriate to respond to a question and which Board member will respond. The Board encourages all comments/questions to be submitted in writing to the board following the two minutes to ensure the entire message is heard by the board.

Individuals who engage in repetitive comments/questions will be asked to refrain and/or yield the floor.

II. Governance

6:47 PM

A. Annual Policy Review	Discuss	Mark	10
		Tracy	m

Dr. Tracy is presenting the annual policy review. The board requested that each quarter one of the three policies should be reviewed. Dr. Tracy added the staff handbook to generate a fourth group of policies.

The Board will also have a chance to review the 2018-19 Staff Handbook (changes are highlighted in yellow).

B. Board Volunteering at the School	Discuss	April Goff	5 m
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The school principal is eager to have board members volunteer at the school and she will be sharing her vision.

III. Executive Director Report			7:02 PM
A. Staffing	Vote	Mark Tracy	5 m
B. Expense Request	Vote	Mark Tracy	5 m
C. Performance Framework	FYI	Mark Tracy	2 m
Update on the required performance frame	ework submis	sions.	
D. Executive Director Monthly Report	FYI	Mark Tracy	5 m
Board Members will have time to ask Executive Director specific questions pertaining to his monthly report.			
E. Academics	Discuss	April Goff	10 m
Ms. Goff will provide an update on the implementation of the 5 year Academic Strategic Plan.			
F. Extended School Day Decision	FYI	Mark Tracy	2 m
Provide the board an update on the decision as it pertained to extending the school day.			
IV. Finance			7:31 PM
A. Operating Budget Updates	Discuss	Mark Tracy	5 m
Discuss the Operating Budget			
B. Tri Cam Expense Update from Attorney Bowens	FYI	Stefan Bowens	5 m
Attorney will provide the board an update on the conversation with Tri Cam in regards to charges for facility use.			

C. End of Year 2017-2018 Budget Review FYI Mark 1 m Tracy No Update this month but will keep on agenda until the budget is finalized. Expenses from the previous fiscal year continue to hit our account several months after the end of the fiscal year.

D. Salary Adjustments	Vote	Mark	10
		Tracy	m

Based on policy Kestrel Heights School (KHS) matches Durham Public School (DPS) salaries when applicable. In July DPS released their salary schedule for the 2018-19. Compensation is the fiduciary responsibility of the Board of Directors and requires board approval to make adjustments.

E. Capitola Property Discuss 5 m	E. Capitola Property	Discuss	5 m
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The contract pertaining to the Capitola property was canceled during the Due Diligence process. The board will discuss how they would like to proceed as it pertains to this property.

V. 2018-2019 Kestrel Heights Objectives			7:57 PM
A. Overview of the School's 2018-2019 Objectives	Discuss	Mark Tracy	30 m
 B. Mission, Vision, and Strategic Planning Process 	Discuss	Brandon Paris	60 m
VI. Other Business			9:27 PM
A. Board on Track Training	FYI	Tom Miller	15 m
VII. Closing Items			9:42 PM
A. Adjourn Meeting	Vote		