APPROVED

Clarksville Charter School

Minutes

Clarksville Charter School Board Meeting

Date and Time
Thursday January 16, 2025 at 6:30 PM

Location
Clarksville Resource Center
4818 Golden Foothill Pkwy. Ste 9
El Dorado Hills, CA

Join Zoom Meeting:
https://sequoiagrove-org.zoom.us/j/4075258260

Clarksville Charter School website

https://sequoiagrove-org.zoom.us/j/4075258260

Directors Present
Jennifer McQueen, Kelley Laliberte, Lois Stowe, Marcie Conde, Tiffiny Farley

Directors Absent
None

Guests Present
Darcy Belleza, Dr. Amanda Fernandez (remote), James Surmeian (remote), Jenell Sherman, Katie Royer (remote), Kulpreet Pummay (remote), Leigh Ann Crosby (remote), Marci Boyd

(remote), Megan Motta (remote), Megan Nason (remote), Megan Nason (remote), Shannon Breckenridge, Stacy Close (remote), Stephanie Terrell (remote)

I. Opening Items

A. Record Attendance/ Establish Quorum

B. Call the Meeting to Order

Kelley Laliberte called a meeting of the board of directors of Clarksville Charter School to order on Thursday Jan 16, 2025 at 6:38 PM.

C. Public Comment on Consent Agenda

No comments on consent agenda.

D. Approval of Consent Agenda

Jennifer McQueen made a motion to approve Consent Agenda as Noted.
Lois Stowe seconded the motion.
Note: consent agenda summary was updated.
The board **VOTED** unanimously to approve the motion.
Jennifer McQueen made a motion to approve the minutes from Clarksville School Board Meeting on 12-12-24.
Lois Stowe seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Public Comments on Agenda and Non-Agenda Items

No public comments.

II. Executive Director Report

A. Presentation of Executive Director Report

Jenell Sherman and Shannon Breckenridge presented *Executive Director Report.*

III. Finances

A. Approval of November 2024 Financials

Lois Stowe made a motion to approve November 2024 Financials.
Tiffiny Farley seconded the motion.
James Surmeian presented November 2024 Financials.
The board **VOTED** unanimously to approve the motion.

B. Approval of Instructional Funds 2025-2026

Marcie Conde made a motion to approve Instructional Funds 2025-2026.
Jennifer McQueen seconded the motion.
Dr. Amanda Fernandez and Jenell Sherman presented Instructional Funds 2025-2026.
The board **VOTED** unanimously to approve the motion.

C. Approval of Salary Schedules

Jennifer McQueen made a motion to approve Salary Schedules.
Tiffiny Farley seconded the motion.
Deanna Moreno, Dr. Amanda Fernandez, Jenell Sherman and Shannon Breckenridge presented Salary Schedules.
The board **VOTED** unanimously to approve the motion.

D. Approval of Enrollment Projection for 2025-2026

Tiffiny Farley made a motion to approve Enrollment Projection for 2025-2026.
Lois Stowe seconded the motion.
Jenell Sherman presented Enrollment Projection for 2025-2026.
The board **VOTED** unanimously to approve the motion.

E. Approval of College Textbook Reimbursement Policy

Marcie Conde made a motion to approve College Textbook Reimbursement Policy.
Jennifer McQueen seconded the motion.
Shannon Breckenridge presented College Textbook Reimbursement Policy.
The board **VOTED** unanimously to approve the motion.

IV. Academic Excellence

A. Presentation of Dashboard Results

Dr. Amanda Fernandez and Kulpreet Pummay presented Dashboard Results.

B. Presentation of Mid-Year Local Control and Accountability Plan (LCAP) Progress Report

Dr. Amanda Fernandez and Kulpreet Pummay presented Mid-Year Local Control and Accountabiity Plan (LCAP) Progress Report.

C. Presentation of Homeless Student Report

Megan Motta presented Homeless Student Report.

V. Operations

A. Approval of 2025-2026 School Calendar

Lois Stowe made a motion to approve 2025-2026 School Calendar.
Jennifer McQueen seconded the motion.

Jenell Sherman presented 2025-2026 School Calendar.
The board **VOTED** unanimously to approve the motion.

B. Approval of School Accountability Report Card

Lois Stowe made a motion to approve School Accountability Report Card.
Tiffiny Farley seconded the motion.
Darcy Belleza presented School Accountability Report Card.
The board **VOTED** unanimously to approve the motion.

C. Approval of Comprehensive School Safety Plan

Lois Stowe made a motion to approve Comprehensive School Safety Plan.
Tiffiny Farley seconded the motion.
Darcy Belleza presented Comprehensive School Safety Plan.
The board **VOTED** unanimously to approve the motion.

VI. Governance

A. Approval of Official Letterhead Policy

Jennifer McQueen made a motion to approve Official Letterhead Policy.
Marcie Conde seconded the motion.
Jenell Sherman presented Official Letterhead Policy.
The board **VOTED** unanimously to approve the motion.

B. Board Share Out: Goals and Community Engagement

Board shared that members have attended many field trips and a BOT workshop, and plan to attend Spelling Bee and PAC meeting.

C. Discussion and Potential Action: Marcie Conde : Board Member Stipend or Mileage Reimbursement

Marcie Conde opted to receive Mileage Reimbursement.

VII. Closing Items

A. Board Requests for Future Agenda Items

No requests from the Board.

B. Announcement of Next Regular Scheduled Board Meeting

Kelley Laliberte announced the next regular scheduled meeting is March 13, 2025 at 6:30 PM.

C.

Adjourn Meeting

Lois Stowe made a motion to adjourn the meeting.
Jennifer McQueen seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:54 PM.

Respectfully Submitted,
Kelley Laliberte

Prepared by: Katie Royer
Noted by: Lois Stowe,
Public Comment Rules for Agenda and Non-Agenda Items:
Members of the public may address the Board on agenda and non-agenda items either in person or through the teleconference platform, Zoom, during the time allocation for public comment.

For those participating in person:
Please fill out the Public Comment form and provide it to the administrative staff.

For those participating via Zoom:
Zoom does not require members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team your desire to address the Board during this time or simply communicate orally your desire to address the Board when the Board asks for public comments. Please state whether you are speaking on an agenda item or a non-agenda item.

Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per single topic. If a member of the public utilizes a translator to address the Board, those members of the public are allotted 4 minutes each to accommodate translation time.

By law, the Board is allowed to take action only on items on the agenda. However, the Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: The School Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact (530) 927-5137 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).