

APPROVED



## Clarksville Charter School

# Minutes

## Clarksville School Board Meeting

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### Date and Time

Thursday December 12, 2024 at 6:30 PM

### Location

Clarksville Resource Center  
4818 Golden Foothill Pkwy. Ste 9  
El Dorado Hills, CA

Join Zoom Meeting:

<https://sequoiagrove-org.zoom.us/j/4075258260>

[Clarksville Charter School website](#)

<https://sequoiagrove-org.zoom.us/j/4075258260>

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### Directors Present

Jennifer McQueen, Kelley Laliberte, Lois Stowe (remote), Marcie Conde, Tiffany Farley

### Directors Absent

*None*

### Directors who left before the meeting adjourned

Lois Stowe

### Guests Present

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Allie Suydam (remote), Camille Vocker (remote), Darcy Belleza, Desiree Miller (remote), Dr. Amanda Fernandez (remote), James Surmeian (remote), Jenell Sherman, Katie Royer (remote), Krysta Marshall (remote), Megan Nason (remote), Shannon Breckenridge, Stacy Close (remote), Stephanie Terrell (remote)

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## I. Opening Items

### A. Record Attendance/ Establish Quorum

### B. Call the Meeting to Order

Kelley Laliberte called a meeting of the board of directors of Clarksville Charter School to order on Thursday Dec 12, 2024 at 6:33 PM.

Jennifer McQueen made a motion to approve Lois Stowe teleconferencing for emergency circumstance.

Tiffany Farley seconded the motion.

Lois Stowe confirmed that there was no one in the room with her and she agreed to keep her audio and visual on during the board meeting.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

|                  |         |
|------------------|---------|
| Kelley Laliberte | Aye     |
| Lois Stowe       | Abstain |
| Jennifer McQueen | Aye     |
| Tiffany Farley   | Aye     |
| Marcie Conde     | Abstain |

### C. Public Comment on Consent Agenda

No public comment on consent agenda.

### D. Approval of Consent Agenda

Jennifer McQueen made a motion to approve the consent agenda.

Tiffany Farley seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

|                  |         |
|------------------|---------|
| Jennifer McQueen | Aye     |
| Tiffany Farley   | Aye     |
| Marcie Conde     | Abstain |
| Lois Stowe       | Aye     |
| Kelley Laliberte | Aye     |

Jennifer McQueen made a motion to approve the minutes from Clarksville School Board Meeting on 09-12-24.

Tiffany Farley seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Public Comments on Agenda and Non-Agenda Items**

Jennifer McQueen shared some of the school events her family has participated in.

**II. Governance**

**A. Approval of Nomination of Board Member #5: Marcie Conde (Term 2024-2026)**

Kelley Laliberte made a motion to approve nomination of Board Member #5, Marcie Conde.

Tiffany Farley seconded the motion.

Term: 2024-2026

The board **VOTED** to approve the motion.

**Roll Call**

|                  |         |
|------------------|---------|
| Lois Stowe       | Aye     |
| Tiffany Farley   | Aye     |
| Marcie Conde     | Abstain |
| Kelley Laliberte | Aye     |
| Jennifer McQueen | Aye     |

**III. Executive Director and Charter School Organization Report**

**A. Presentation of Charter School Organization Report**

Desiree Miller presented the *Charter School Organization Report*.

**B. Presentation of Executive Director Report**

Jenell Sherman and Shannon Breckenridge presented *Executive Director Report*.

**IV. Academic Excellence**

**A. Presentation of CAASPP Data**

Stacy Close presented *CAASPP Data*.

Lois Stowe left at 7:34 PM.

**V. Finances**

**A. Approval of October 2024 Financials/First Interim Report**

Jennifer McQueen made a motion to approve October 2024 Financials/First Interim Report.

Tiffany Farley seconded the motion.

James Surmeian presented October 2024/First Interim Report.

The board **VOTED** to approve the motion.

**Roll Call**

Kelley Laliberte Aye  
Jennifer McQueen Aye  
Marcie Conde Aye  
Lois Stowe Absent  
Tiffany Farley Aye

**B. Presentation of Annual Board Finance Training**

Dr. Amanda Fernandez presented *Annual Board Finance Training*.

**C. Approval of 2023-24 Audit**

Jennifer McQueen made a motion to approve 2023-24 Audit.  
Tiffany Farley seconded the motion.  
Darcy Belleza presented 2023-24 Audit.

Note: Board approves 2023-24 Audit with nominal changes, if necessary.  
The board **VOTED** to approve the motion.

**Roll Call**

Lois Stowe Absent  
Kelley Laliberte Aye  
Tiffany Farley Aye  
Marcie Conde Aye  
Jennifer McQueen Aye

**D. Approval of Mid-year CSO Service Agreement adjustment**

Jennifer McQueen made a motion to approve Mid-year CSO Service Agreement adjustment.  
Tiffany Farley seconded the motion.  
Dr. Amanda Fernandez presented Mid-year CSO Service Agreement adjustment.  
The board **VOTED** to approve the motion.

**Roll Call**

Kelley Laliberte Aye  
Jennifer McQueen Aye  
Lois Stowe Absent  
Marcie Conde Aye  
Tiffany Farley Aye

**VI. Governance**

**A. Presentation of Annual School Board Training**

Darcy Belleza presented *Annual School Board Training*.

**B.**

### **Approval of Jennifer McQueen Stipend Choice**

Jennifer McQueen decided on mileage reimbursement.

## **VII. Closing Items**

### **A. Board Requests for Future Agenda Items**

No requests.

### **B. Announcement of Next Regular Scheduled Board Meeting**

Kelley Laliberte announced the next regular scheduled board meeting is January 16, 2025 at 6:30 PM.

### **C. Adjourn Meeting**

Marcie Conde made a motion to adjourn the Meeting.

Jennifer McQueen seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Lois Stowe Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:38 PM.

Respectfully Submitted,  
Kelley Laliberte

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**Prepared by: Katie Royer**

**Noted by: \_\_\_\_\_, Board Secretary**

#### **Public Comment Rules for Agenda and Non-Agenda Items:**

Members of the public may address the Board on agenda and non-agenda items either in person or through the teleconference platform, Zoom, during the time allocation for public comment.

#### **For those participating in person:**

Please fill out the Public Comment form and provide it to the administrative staff.

#### **For those participating via Zoom:**

Zoom does not require members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team your desire to address the Board during this time or simply communicate orally your desire to address the Board when the Board asks for public comments. Please state whether you are speaking on an agenda item or a non-agenda item.

Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per single topic. If a member of the public utilizes a translator

to address the Board, those members of the public are allotted 4 minutes each to accommodate translation time.

By law, the Board is allowed to take action only on items on the agenda. However, the Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

**Note:** The School Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact (530) 927-5137 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).