

APPROVED



## Clarksville Charter School

# Minutes

## Governing Board Meeting and Annual Board Training

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### **Date and Time**

Wednesday October 11, 2023 at 6:30 PM

### **Location**

Clarksville Resource Center  
4818 Golden Foothill Parkway #9  
El Dorado Hills. CA 95762

<https://sequoiagrove-org.zoom.us/j/4075258260>

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### **Directors Present**

Kelley Laliberte, Rachelle Hager, Tiffany Farley

### **Directors Absent**

*None*

### **Guests Present**

Bob McGuire (remote), Darcy Belleza, Dr. Amanda Fernandez (remote), James Surmeian (remote), Jenell Sherman, Jennifer McQuarrie (remote), Katie Royer (remote), Marci Boyd (remote), Megan Nason (remote), Shannon Breckenridge

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## **I. Opening Items**

### **A. Record Attendance/ Establish Quorum**

### **B.**

### **Call the Meeting to Order**

Kelley Laliberte called a meeting of the board of directors of Clarksville Charter School to order on Wednesday Oct 11, 2023 at 6:31 PM.

### **C. Public Comment on Consent Agenda**

No public comments on Consent Agenda.

### **D. Approval of Consent Agenda**

Tiffany Farley made a motion to approve the Consent Agenda.

Rachelle Hager seconded the motion.

The board **VOTED** unanimously to approve the motion.

Tiffany Farley made a motion to approve the minutes from Special Board Meeting on 09-13-23.

Rachelle Hager seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Public Comments on Agenda and Non-Agenda Items**

No public comments.

## **II. Annual Governing Board Training**

### **A. Board Training Presentation**

1. Jennifer McQuarrie presented *Brown Act, Conflict of Interest, and Governing Board Training*
2. James Surmeian presented *Charter Finance for Board Members*

Tiffany Farley made a motion to pause Annual Board Training and move onto August 2023 Finances presentation.

Rachelle Hager seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. Finances**

### **A. Approval of August 2023 Financials**

Rachelle Hager made a motion to approval of August 2023 Financials.

Tiffany Farley seconded the motion.

James Surmeian presented August 2023 Financials.

The board **VOTED** unanimously to approve the motion.

### **B. Approval of Charter Impact Agreement**

Tiffany Farley made a motion to approve Charter Impact Agreement.

Rachelle Hager seconded the motion.

Dr. Amanda Fernandez presented Charter Impact Agreement.

The board **VOTED** unanimously to approve the motion.

Kelley Laliberte made a motion to resume Annual Board Training.

Tiffany Farley seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **IV. Annual Governing Board Training**

##### **A. Board Training Presentation**

Jenell Sherman and Darcy Belleza presented Governing Board Training.

#### **V. Closing Items**

##### **A. Board Requests for Future Agenda Items**

No requests from the Board.

##### **B. Announcement of Next Regular Scheduled Board Meeting**

Kelley Laliberte announced the next regular scheduled board meeting is December 7, 2023 at 6:30 PM.

##### **C. Adjourn Meeting**

Rachelle Hager made a motion to adjourn the meeting.

Tiffany Farley seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:54 PM.

Respectfully Submitted,  
Kelley Laliberte

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Prepared by:  
Katie Royer

Noted by:

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Board Secretary

Public Comment Rules for Non-Agenda Items: Members of the public may address the Board on non-agenda items through the teleconference platform, Zoom, during the time allocation for public comment on nonagenda items. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative

team of your desire to address the Board during this time or simply communicate orally your desire to address the Board when the Board asks for public comments on non-agenda items. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per single topic. If a member of the public utilizes a translator to address the Board, those members of the public are allotted 4 minutes each to accommodate translation time. By law, the Board is allowed to take action only on items on the agenda. However, the Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Public Comment Rules for Agenda Items: Members of the public may address the Board on agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board on that agenda item or simply communicate orally your desire to address the Board when the Board asks for public comment on that item. Public comment will be allowed following the staff report, if any, on each agenda item. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per agenda item. If a member of the public utilizes a translator to address the Board, those members of the public are allotted 4 minutes each to accommodate translation time.

Note: The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at (530) 927-5137 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).